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| **Vocational Skills** |
| College Name: |  |
| Fiscal Year in Review: |  |
| **Review Summary** |
| **Program Objectives**What are the objectives or goals of the program?  |  |
| To what extent are these objectives or goals being achieved? How do you know the extent to which they are being achieved? |  |
| How does this program contribute to other fields and the mission of the college? |  |
| **Prior Review Update**Describe any quality improvements or modifications made since the last review period. |  |
| **Review Analysis**Complete the following fields and provide concise information where applicable. Please do not insert data sets but summarize the data to completely answer the questions. Review will be sent back if any of the below fields are left empty or inadequate information is provided.  |
| **Indicator 1: Need** | **Response** |
| 1.1 Detail how the offerings are sufficient and aligned to meet the needs of students and supportive academic programs. |  |
| 1.2 How will students be informed or recruited for this program?  |  |
| 1.3 Please detail past enrollment trends and anticipated enrollment numbers for the next 5 years, if applicable. |  |
| **Indicator 2: Cost Effectiveness** | **Response** |
| 2.1 What are the costs associated with this program? |  |
| 2.2 How is the college paying for this program and its costs (e.g. grants, etc.)? |  |
| 2.3 Based upon this review, what steps are being taken to offer curricula more cost-effectively? |  |
| **Indicator 3: Quality** | **Response** |
| 3.1 What are the program’s strengths? |  |
| 3.2 What are the identified or potential weaknesses of the program? |  |
| 3.3 3.3 How does the college measure students’ success in up-grading skills related to their employment or acquiring skills for new employment?  |  |
| 3.4 3.4 How are vocational skills offerings appropriately integrated with other programs and services? |  |
| 3.5 3.5 How does the college ensure vocational courses meet the criteria outlined in the Administrative Rules?* Prepare for entry-level employment
* Upgrade students’ existing skills
* Prepare students for credentialing
 |  |
| 3.6 If applicable, how does the college ensure programming provides on-ramps to additional education and training (i.e. credit programming)? |  |
| 3.7 Have partnerships been formed since the last review that may increase the quality of the program and its courses? If so, with whom? |  |
| 3.8 What professional development or training is offered to instructors and/or staff to ensure quality programming? |  |
| 3.9 Please provide an analysis of retention and/or completion or, performance goal achievement, for the program. |  |
| List any barriers encountered while implementing the program. |
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| **Review Results** |
| **Rationale**Provide a brief summary of the review findings and a rationale for any future modifications. |  |
| **Intended Action Steps**Please detail action steps to be completed in the future based on this review with a timeline and/or anticipated dates. |  |
| **Program Objectives**If program objectives are not being met, what action steps will be taken to achieve program objectives? |  |
| **Performance and Equity**To what extent are action steps being implemented to address equity gaps, including racial equity gaps? |  |
| **Resources Needed** |  |
| **Responsibility**Who is responsible for completing or implementing the modifications? |  |