



NORTHERN ILLINOIS UNIVERSITY

Career Services

Division of Student Affairs & Enrollment Management

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Job Seeker's Thesaurus

Some alternatives to action words that are close, but just not quite right...

Accelerate

Hasten
Quicken
Shake up

Accomplish

Complete
Finish

Achieved

Executed
Overcame
Reached
Realized

Acted

Operated
Performed

Activated

Energized
Stimulated
Vitalized

Adapted

Accommodated
Adjusted

Addressed

Concentrated
Focused

Adjusted

Acclimatize
Familiarized

Administered

Executed
Governed
Supervised

Advanced

Encouraged
Fostered
Promoted

Advised

Conferred
Consulted

Advocated

Encouraged
Favored

Aided

Assisted
Helped

Allocated

Apportioned
Assigned

Answered

Replied
Responded
Returned

Applied

Pertained
Pressed
Related
Urged

Appraised

Assessed
Estimated
Evaluated
Rated
Surveyed
Valued

Approved

Accepted
Favored

Arbitrated

Judged
Umpired

Arranged

Ordered
Organized
Systematized

Assembled

Called
Convened
Summoned

Assessed

Appraised
Evaluated

Assigned

Allocated
Allotted
Allowed
Gave

Attained

Accomplished
Achieved
Gained
Reached

Won

Audited

Analyzed
Examined
Inspected
Reviewed
Scanned

Augmented

Compounded
Enlarged
Expanded
Extended
Heightened
Increased

Authorized

Approved
Facilitated
Enabled
Endorsed
Promoted

Awarded

Allotted
Assigned
Endowed

Balanced

Adjusted
Compensated
Corresponded
Outweighed
Redeemed

Began

Commenced
Inaugurated
Initiated
Launched

Boosted

Heightened
Increased
Raised

Built

Constructed
Manufactured

Calculated

Computed
Estimated
Figured

Cataloged

Enrolled
Inscribed
Listed

Charted

Arranged
Designed
Devised
Planned

Checked

Assured
Corrected

Clarified

Cleared up
Explained
Illustrated
Settled

Collected

Assembled
Gathered

Combined

Associated
Connected
Joined
Linked
United

Communicate

Conveyed
Discovered
Transmitted

Compared

Assimilated
Equated
Matched

Conceived

Envisioned
Visualized

Completed

Concluded
Ended
Finished

Composed

Comprised
Created

Formed

Made-up

Condensed

Compressed
Contracted
Shrunk

Conferred

Awarded
Consulted
Gave
Granted

Consolidated

Compacted
Unified

Constructed

Assembled
Built
Fabricated
Formed
Made
Produced

Consulted

Advised
Carried through
Conferred
Continued
Endured
Persisted

Contributed

Aided
Assisted
Helped

Controlled

Composed
Contained
Regulated
Restrained

Converted

Impelled
Moved
Persuaded
Swayed

Conveyed

Channeled
Communicated
Conducted
Transmitted

Convinced

Assured
Persuaded
Prompted
Satisfied

Coordinated

Accommodated
Arranged

Corresponded

Agreed
Approached
Conformed

Counsel

Advised
Directed
Recommended
Suggested

Created

Composed
Formulated
Generated
Made
Originated
Produced

Critiqued

Commented
Criticized
Reviewed

Cultivated

Developed
Educated
Fostered
Instructed
Managed
Nourished
Nurtured
Produced

Decided

Concluded
Determined
Figured
Resolved
Settled

Defined

Described
Prescribed

Delegated

Administered
Appointed
Assigned
Delivered
Designated
Gave
Selected

Demonstrated

Displayed
Exhibited
Illustrated
Show

Designed

Arranged
Constructed
Created
Planned

Detected

Encountered
Found

Determined

Decided
Destined
Performed

Developed

Amplified
Elaborated
Enlarged
Expanded

Devised

Concocted
Created
Invented
Planned

Diagnosed

Determined
Distinguished
Identified

Directed

Conducted
Controlled
Guided
Managed

Discovered

Revealed
Unmasked

Displayed

Exhibited
Revealed
Showed

Distributed

Circulated
Disbursed
Dispensed
Divided

Documented

Recorded

Drafted

Formulated
Outlined
Prepared
Sketched

Earn

Acquired
Deserved
Won

Educated

Disciplined
Instructed
Informed
Tutored
Taught

Effected

Caused
Enforced
Implemented

Eliminated

Accented
Accentuated
Dismissed
Emphasized
Excluded
Highlighted
Marked
Stressed

Employed

Engaged
Exercised
Utilized

Encouraged

Fostered
Inspired
Nourished

Enforced

Effected
Engineered
Maneuvered
Wangled

Enhanced

Deepened
Heightened
Intensified
Magnified

Enlarged

Amplified
Developed
Elaborated
Expanded

Enlisted

Enrolled
Joined

Ensured

Assured
Diverted
Entertained
Insured
Recreated
Secured

Established

Constituted
Created
Enacted
Instituted

Estimated

Appraised
Approximated
Assessed
Calculated
Computed
Evaluated
Rated

Evaluated

Appraised
Assessed
Classified
Estimated
Executed
Achieved
Administrated
Implemented
Performed

Expanded

Developed
Elaborated
Increased

Experienced

Proficient
Skilled
Versed

Explained

Clarified
Explored
Expounded
Inquired
Interpreted
Investigated
Probed

Expressed

Formulated
Signified
Stated

Extended

Expanded
Offered
Presented

Fashioned

Fabricated
Formed
Produced

Focused

Concentrated

Formed

Composed
Constructed
Developed
Fabricated
Fashioned
Produced

Formulated

Devised
Drafted
Expressed
Prepared

Fostered

Cultivated
Encouraged
Promoted

Found

Based
Completed
Established
Executed
Fulfilled
Implemented
Performed
Furnished
Equipped
Provided
Supplied

Gained

Accomplished
Achieved
Acquired
Attained
Earned
Improved
Secured

Gathered

Assembled
Collected
Deducted
Derived

Generated

Created
Originated
Produced

Governed

Administered
Directed
Executed

Granted

Acknowledge
Allowed
Awarded

Guaranteed

Certified
Warranted

Guided

Conducted
Directed
Piloted

Handled

Exercised
Governed
Managed
Operated
Utilized

Headed

Addressed
Directed
Originated

Heightened

Enhanced
Expanded
Increased
Intensified

Hired

Chartered
Employed
Engaged

Identified

Distinguished
Recognized

Illustrated

Clarified
Demonstrated
Exemplified
Explained

Implemented

Completed
Enforced
Executed
Fulfilled
Performed

Improved

Enlightened

Incorporated

Combined
Embodied
Integrated

Increased

Expanded
Heightened
Raised

Influenced

Affected
Impressed
Inspired

Initiated

Commenced
Introduced
Launched

Inspected

Examined
Studied
Surveyed

Inspired

Impressed
Influenced

Installed

Inducted
Initiated

Instituted

Created
Established
Introduced
Launched
Originated

Instructed

Created
Directed
Trained

Interpreted

Described
Explained
Expounded

Integrated

Blended
Coordinated
Incorporated
Unified

Introduced

Initiated
Instituted

Invented

Contrived
Devised
Formulated

Involved

Affected
Concerned
Implicated

Issued

Emanated
Originated
Published

Joined

Associated
Combined
Connected
Related
United

Judged

Concluded
Deduced
Derived
Inferred

Launched

Began
Commenced
Embarked
Initiated
Introduced
Originated

Lead (led)

Conducted
Directed
Guided

Introduced	Agreed	Defined	Played	Proposed	Conceived
Lectured	Arranged	Drafted	Diverted	Contemplate	Envisioned
Addressed	Bargained	Sketched	Enacted	Designed	Featured
Listened	Contracted	Overhauled	Engaged	Intended	Imagined
Attended	Settled	Fixed	Handled	Preferred	Thought
Heeded	Navigated	Mended	Prepared	Proved	Visualized
Located	Directed	Overtook	Drafted	Demonstrated	Recommend
Placed	Map out	Patched	Fixed	Determined	Acclaimed
Positioned	Observed	Rebuilt	Formulated	Established	Advised
Sited	Distinguished	Reconstructed	Framed	Examined	Commended
Situated	Noted	Oversaw	Made	Showed	Counseled
Maintained	Noticed	Chaperoned	Presented	Tested	Reconciled
Presented	Perceived	Overlook	Addressed	Provided	Accommodated
Provided	Saw	Supervised	Directed	Delivered	Attuned
Supported	Viewed	Surveyed	Gave	Dispensed	Conformed
Sustained	Obtained	Participated	Offered	Gave	Coordinated
Managed	Acquired	Entered into	Presided	Supplied	Harmonized
Conducted	Gained	Joined in	Carried on	Transferred	Integrated
Directed	Got	Partook	Conducted	Published	Tuned
Governed	Secured	Shared	Controlled	Advertised	Recorded
Magnified	Opened	Performed	Directed	Announced	Indicated
Maximized	Began	Accomplished	Managed	Declared	Marked
Measured	Cleared	Achieved	Operated	Proclaimed	Registered
Determined	Exposed	Behaved	Administered	Purchased	Reduced
Gauged	Freed	Completed	Handled	Bought	Decreased
Scaled	Initiated	Enacted	Oversaw	Took	Diminished
Mediated	Released	Executed	Ran	Qualified	Lessened
Interceded	Revealed	Fulfilled	Supervised	Authorized	Lowered
Intermediate	Started	Functioned	Prevented	Characterized	Referred
Intervened	Uncovered	Implemented	Anticipated	Entitled	Applied
Merged	Orchestrated	Operated	Averted	Raised	Ascribed
Blended	Arranged	Persuaded	Deferred	Assembled	Assigned
Compounded	Blended	Convinced	Printed	Collected	Attributed
Intermingled	Harmonized	Prevailed	Imprinted	Elevated	Resorted
Mingled	Integrated	Pinpointed	Stamped	Instigated	Submitted
Mixed	Unified	Determined	Wrote	Lifted	Refined
Mobilized	Ordered	Diagnosed	Processed	Produced	Perfected
Activated	Adjusted	Distinguished	Proceeded	Provoked	Polished
Circulated	Arranged	Identified	Produced	Upheld	Smoothed
Moved	Classified	Placed	Built	Ran	Regulated
Propelled	Disposed	Recognized	Constructed	Acted	Adjusted
Modified	Organized	Spotted	Created	Directed	Tuned up
Altered	Regulated	Pioneered	Cultivated	Extended	Reinforced
Changed	Originated	Created	Fabricated	Handled	Energized
Refashioned	Acted	Originated	Formed	Made	Fortified
Turned	Behaved	Placed	Generated	Worked	Strengthened
Monitored	Commenced	Established	Grew	Rated	Related
Controlled	Conducted	Fixed	Manufactured	Judged	Applied
Oversaw	Created	Laid	Originated	Reached	Associated
Watched	Functioned	Put	Programmed	Accomplished	Combined
Motivated	Generated	Settled	Scheduled	Achieved	Described
Excited	Handled	Planned	Set up	Approached	Joined
Galvanized	Initiated	Arranged	Projected	Attained	Linked
Moved	Managed	Designed	Arranged	Contacted	Narrated
Provoked	Maneuvered	Devised	Conceived	Extended	Pertained
Roused	Operated	Drafted	Designed	Gained	Recounted
Stimulated	Performed	Organized	Envisioned	Realized	Reported
Negotiated	Outlined	Outlined	Featured	Realized	Restated
Adjusted	Bordered			Accomplished	United
				Attained	

Reorganized

Rearranged
Reconstituted
Reconstructed
Reordered
Reoriented

Replaced

Changed
Reinstated
Restored
Returned
Shifted

Reported

Described
Recited
Related
Stated

Represented

Depicted
Described
Imaged
Interpreted
Pictured
Portrayed

Researched

Inquired
Investigated
Probed

Responded

Answered
Replied
Returned

Responsible

Accountable
Answerable
Liable

Restored

Recalled
Reclaimed
Recovered
Reestablished
Refurbished
Reinstated
Reintroduced
Rejuvenated
Renewed
Revived

Revamped

Mended
Rebuilt
Reconstructed
Redrafted
Repaired
Revised
Rewrote

Reviewed

Reconsidered
Reevaluated
Reexamined

Revised

Redrafted
Redrew
Restyled
Reworked
Rewrote

Revitalized

Reactivated
Rekindled
Renewed
Resurrected
Retrieved
Revived

Saved

Maintained
Preserved
Sustained

Scheduled

Booked
Carded
Listed
Recorded
Timed

Screened

Fended
Protected
Secured
Shielded

Searched

Examined
Inspected
Rummaged
Scanned
Scoured

Secured

Acquired
Assured
Insured
Obtained
Protected
Shielded

Selected

Chose
Elected
Opted (for)
Preferred

Shaped

Assembled
Built

Constructed

Fabricated
Formed
Framed
Made
Molded

Simplified

Streamlined

Simulated

Acted
Assumed
Resembled

Sold

Marketed
Merchandised
Retailed
Vended

Solved

Fixed
Resolved
Worked out

Specialized

Enumerated
Itemized
Particularized
Specified

Specified

Mentioned
Named

Started

Began
Created
Established
Initiated
Organized

Streamlined

Simplified

Strengthen

Encouraged
Energized
Reinforced

Studied

Contemplated
Examined
Inspected
Surveyed

Suggested

Implied
Indicated
Insinuated

Summarized

Summed
Synopsised

Supervised

Oversaw
Superintended

Supplied

Delivered
Dispensed
Provided
Transferred

Supported

Advocated
Encouraged
Endured
Provided
Sustained
Upheld

Surpassed

Exceeded
Excelled
Trumped

Surveyed

Assessed
Evaluated
Examined
Inspected
Overlooked
Oversaw

Sustained

Abided
Endured
Preserved
Upheld

Synthesized

Arranged
Harmonized
Integrated
Unified

Systematized

Arranged
Ordered
Organized

Targeted

Aimed

Taught

Disciplined
Educated
Instructed
Trained

Terminated

Adjourned
Closed

Completed

Dismissed
Finished
Left
Resigned

Tested

Checked
Demonstrated
Examined
Proved
Tried

Totaled

Added
Aggregated
Subtracted

Tracked

Covered
Traced
Trailed

Traded

Changed
Exchanged
Substituted

Trained

Enticed
Instructed
Reeducated

Transformed

Changed
Converted
Transferred
Translated
Transposed

Translated

Converted
Rendered
Transposed

Transmitted

Dispatched
Forwarded
Routed
Sent

Uncovered

Disclosed
Discovered
Revealed
Unveiled

Undertook

Attempted
Engaged

Unified

Concentrated

Integrated

United

Updated

Modernized
Refreshed
Refurbished
Rejuvenated
Renewed

Upgraded

Advanced
Elevated
Preferred
Promoted

Used

Applied
Employed
Exercised
Handled
Served
Utilized

Utilized

Applied
Employed
Handled
Used

Validated

Confirmed
Justified
Verified

Verified

Confirmed
Justified
Validated

Widened

Broadened

Won

Accomplished
Achieved
Attained

Worked

Acted
Handled
Operated
Performed
Ran

Wrote

Indicted
Inscribed
Scribed