

**Dr. Joseph T Cipfl Faculty **Research or Workshop Grant** Application Information**

-The Illinois Community College Faculty Association (ICCFA) will award up to four \$2,500 grants, named after Joseph T Cipfl, for Faculty Workshops or Faculty Research Projects for the 2019-2020 academic year. Please choose one of the two application forms attached in the email for the **research** grant or the **workshop** grant.

-Both full-time faculty and part-time faculty are eligible for grant awards.

-Applications must be submitted no later than the midnight of **Friday, April 26, 2019**. Please email completed applications to Hong Fei, ICCFA Grants Coordinator, Heartland Community College, Normal, at <[hong.fei@heartland.edu](mailto:hong.fei@heartland.edu)>. Please put in subject line: ICCFA grant application. The format could be **Word® or PDF**. (We had tried the fillable PDF forms with unsatisfactory feedback so that we no longer use it.)

-Through email, Fei will acknowledge all emailed applications within one business day. If you do not receive a timely acknowledgment, it is important to call or email Fei at **309-438-8677**, [hong.fei@heartland.edu](mailto:hong.fei@heartland.edu).

-The ICCFA Executive Committee will **review grant applications in early May, 2019. Grant winners will be notified soon, during the early half of May. The approved research must be completed between June 1, 2019, and June 1, 2020. The grant funds may be disbursed before June 1, 2019**, to support summer 2019 projects.

-Please answer the Application Form prompts in the order provided. Please **sign** with any of the following means: an e-signature, scanning, or a cellphone photo of the signature.

-Each recipient of a Faculty Research Grant or Faculty Workshop Grant must present their research at the annual ICCCA and ICCFA Joint Conference. Failure to present at either the 2019 or 2020 Conference will require reimbursement of the grant funds. Recipients of the grants will also be recognized in the conference program. The date for the 2019 conference will be November 14 to 15. The date for the 2020 Conference has not yet been determined.

- Conference speakers must send in an application form before June 14 of the same year. Hong Fei will send email before June and in November to remind of both dates. Please visit <http://www.iccfa.org/> for more information.

- Thank you for considering to apply for the research and workshop grant. Thank you for doing so much for our students.

## FAQ for the Joseph Cipfl Research Grant Application

1. What measure do you employ to make certain the grant approval process is fair and objective?

*A: We will read and vote for the grants in a blind fashion, with name and college removed.*

2. If, during the process of research or preparing the workshop, it seems that there is a need for new methodology, personnel or supply, can the fund be used other than specified in the proposal?

*A: Yes. It is understood that research is an exploration of an unknown path. Creative work is done when chances present themselves. It is reasonable to want to examine an additional museum archive which the previous research points to, or to perform another experiment which the previous results indicate.*

3. Can students be employed by the grant?

*A: It has to be cleared by relevant agencies to prevent conflicts such as "double dipping" of school based scholarship funds, for example.*

4. Can the stipend be used to supplement summer income in addition to the nine-month salary?

*A: Yes.*

5. Will multiple applications from the same college, or recipients from the same college in the past decrease the chance to get funded?

*A: The applications are considered on merit alone. In other words, applicants are competing with the peers who applied, unrelated to applicant's college or funding history.*

6. How many applications do you usually receive?

*A: About 20.*

7. If not funded, will there be explanation as to how to improve the project?

*A: Due to time constraints, we are unable to offer an explanation.*

8. Can institutions other than community colleges be partners in the project and be funded?

*A: The grant recipients have to be Illinois community college faculty members or jointly received by faculty with administrator, Liberian or technology support personnel.*

9. Are publication fees allowed?

*A: Publications fees for peer reviewed journals are funded. However, research or workshop grant funds may not be used for publication of a book.*

10. Why the deadline had changed to a later date (It was usually in early April)?

*A: The committee member convene a meeting whenever the ICCB has a board meeting. We would relay the board decisions and our own input to faculty in the form of a minutes, and vote for the grants. Since this year, there is no ICCB meeting in April. We can set a later deadline.*