

## Tracking Hours of PT Coaching Staff related to the Affordable Care Act

September 24, 2013

List Serve Question:

***Please share information that outlines how your school is handling the tracking of hours of part-time coaching staff as it related to the Affordable Care Act.***

### **College of Lake County – Karen Hlavin**

CLC has not made any changes to our coaches' work hours and looking forward to learn from the survey results.

### **Elgin – Gregory Robinson**

No changes have occurred as of yet, but are being discussed.

### **Heartland – Padriac Shinville**

Heartland we have added this statement to our Employment Sheets for ALL coaches, and we will track hours work by each head coach in four selected months this fiscal year.

**For each \$1000 of pay, a coach is expected to work no more than 121 hours.**

### **Illinois Central College – Guy Goodman**

No changes implemented.

### **Joliet Junior College – Yolanda Isaacs**

JJC has not made any changes to our coaches' work hours and looking forward to learn from the survey results.

### **Kankakee – Julia Waskosky**

We have decided to treat our part-time coaching staff as volunteers but we reimburse them for travel and other related expenses.

### **Kishwaukee – Sedwick Harris**

Kishwaukee College has chosen to continue with the implementation of an hourly timesheet process even with the delay of the ACA law. The coaches are paid bi-weekly in accordance to the budgeted amount for the position; we don't allow more than 29 hours of work within the two period. The time sheets are being track by the athletic director and the VPSS administrative assistant before going to payroll. Unfortunately once the total hours are met then the position is done. We have also encouraged our coaches to seek out volunteer assistant coaches as well which seems to be working.

### **Moraine – Normah Salleh-Barone**

Moraine has not made any changes to our coaches' work hours and looking forward to learn from the survey results.

### **Prairie State College – Gregory Thomas**

No changes have been implemented at this juncture.

### **Rend Lake – Lisa Price**

Head coaches can work up to 1200 hours and assistants can work 800 hours per year. They keep a weekly timecard.

### **Sandburg – Steven Norton**

Part time coaches at Sandburg fill out weekly time sheets. We added that requirement to their contractual duties. The contract also states that they are allowed to work a maximum of 29 hours per week and a cumulative total for the year that is less than salary divided by minimum wage. Our AD has done a good job of making sure that we get the sheets in a timely fashion.

### **Sauk Valley – Luis Moreno**

SVCC is the same as Carl Sandburg, however we are limiting the hours to 25 per week.

### **South Suburban – Songie Adebisi**

South Suburban has not made any changes.

### **Waubonsee - Melinda James**

WCC is doing the same as Kish with a few exceptions. we are going 28 hours a week. We also came up with an estimated number of hours per sport per season (including 100 hours for recruitment) for budgeting purposes. We are prepared to pay over that allotted amount - since it was just an estimate - but, it is being tracked carefully.