

### Drops for Non-Payment Survey Fall 2013

College	Do you drop students who do not make payments (and/or secure aid, etc.) by a deadline?	What week is the deadline (or deadlines)?	Is your final payment date before or after the start of the semester?	What percent of your students end up in a full collections process?	Notes
Sauk Valley	Yes	First week or July; First week of August; every 24 hours after that			<p>We do our first purge the first week of July. All students are sent a reminder the week before the drop date. Two days before the drop date, those on the non-payment list are called by a staff to remind them of payment being due. There is a second drop date the first week of August. After this second drop date, students will be required to make payment within 24 hours or they will be purged. Emails and phone calls are made the same way as the first purge date.</p>
Danville	No		Before - Friday before	About 5% of our accounts wind up in collections.	<p>We no longer drop students for non-payment (we use to spend hours and hours dropping students...only to re-enroll 80-90%). The Business follows-up with payments after the first two weeks of class. A hold is placed on the student's account if they have a balance due. This hold stops them from receiving several services including transcripts/library/future registrations.</p>

Joliet	Yes	It depends when a student registers for class. For example, if a student registers for fall classes on between April 13 and June 26, the deadline is July 17. After August 15 - and thereafter, payment is due by the close of the next business day after registering or students will be dropped every day.	Before	Based on the information from my colleague in Student Accounts and Payments, JJC submitted 367 past due account balances to our collection agency (NCO) for the 2013SP term.	
Kaskaskia	No				
Lewis and Clark	Yes	Payment is due 13 days before the start of a class.	Before, unless they have signed up for an installment plan or have pending financial aid.		
Moraine Valley	Yes	FOR FALL=8 WEEKS BEFORE THE START OF THE SEMESTER; FOR SPRING=2 WEEKS BEFORE THE START OF THE SEMESTER; FOR SUMMER==IMMEDIATE PAYMENT ON FIRST DAY OF REGISTRATION.	AFTER, e.g. Fall 2013 it is Nov 5th. After the date, a \$50 fee is assessed.	Approx. 9%	
Rock Valley	Yes				<a href="#">"Payment deadlines" are listed where we drop all students who have not paid or secured payment (through FA or NelNet) and then we reopen registration according to the schedule. Link to RVC deadlines &amp; registration schedule.</a>
Illinois Valley	Yes	First Wed. in December for Spring, May for summer and August for fall—usually 2-3 weeks out. After that initial drop, we do a drop every Wednesday.	Before...although if someone registers for a late start class or at the last minute, they must pay on the next Wednesday	Less than 5%--we are going to implement the Local Debt Recovery program soon—this may have an impact as well.	

Kishwaukee	Yes	6 Weeks prior to the start of the term is the registration day of all students that have not made any payment arrangements. We have KIPP (aka Nelnet) for our student payment plan option for students however, we currently don't use pending aid to assist us with students that may qualify for financial aid that haven't completed their FASFA. Hope to have this in place by Spring 14 to help save the time of the staff from some of the manual processing of this currently.	Aug. 1 except as follows:		<a href="#">Link to registration information</a>
Rend Lake	Yes	We drop for non-payment 15 days before school starts. After the drop date, we drop every day.	We use NelNet for payments and students have the option to split their payments up for the first three months of the semester-it is tuition only.	We do not do collections. Their balance stays on their account and has a hold.	
Blackhawk	Yes	At Black Hawk, we have a drop date for our "priority enrollment" which typical ends about 3 weeks prior to start of classes...	8/1/2013 except with deferred payment plan		After the drops for non-payment, we finish processing of the wait list. Then we have "last minute enrollment" which ends prior to the 1st day of classes, with payment due at time of registration. No advertised "late enrollment" – done on an individual basis with instructor permission, payment due at enrollment.

LakeLand	We do not drop students for non-payment. We educate students when they enroll that they are responsible for payment or for dropping courses by the established deadlines.	N/A	We publish a due date before the start of the semester which allows students to avoid interest charges. Interest is added to student balances due monthly beginning at mid-term each semester.	Currently 2.75%. We also participate in the statewide Debt Recovery Program which has improved our collection of outstanding balances.	
Spoon River	Yes	Yes, and run a drop every day after the initial payment due date.	Approx 3 weeks-payment is due August 1 for fall, December 1 for spring, and May 1 for summer		After initial payment due date, payment is required at the time of registration.
Sandburg	Yes	Aug. 2 for fall	Drop day is about two and a half weeks prior to semester start.	Less than 1%	We utilize FACTS which is now called something different.
Richland	Yes	Aug. 14 (approximately 1 week prior to start of classes)	Before, unless a payment arrangement or pending financial aid is in place. If students register after the initial due date, payment is due at the time of enrollment (or payment plan completed by the end of the day.		
Kankakee	Yes	Approx. 3 weeks before start of semester	Before		
Southwestern	Yes	For Fall we had an early registration due date of July 2nd, then a due date of August 1st.	After that payment is due at registration and students are dropped on a daily basis. In addition, we usually do a 'clean up' drop a couple of weeks into the term.		

College of Lake County	Yes	We have two drops for non-payment. The first drop is three weeks before the first day of the term. The second drop is two weeks after school starts.		4 - 5%	At CLC, we do drop students who do not pay in full before the due date. We do not drop students who make payments through our FACTS payment plan system.
Lincoln Land	Yes, if students have not paid in full, arranged a payment plan, or have a financial aid hold by the payment due date, they get dropped from their courses.	We have an established date for each semester when tuition is due ( e.g. July 1 was the tuition due date for fall 2013). After the established dated for a given semester, tuition is due at the time of registration.	After semester starts		