

**Illinois Council of Community College Chief Student Services Officers
Fall Meeting
Heartland Community College
Workforce Development Center (WDC) Room 1402
November 18, 2015**

Attendees

CLC	Carpenter	Christina		LEWIS & CLARK	Dornes	Delfina
DANVILLE	Ehmen	Stacy		LINCOLN LAND	Frederick	Lesley
ELGIN	Robinson	Gregory		MORaine	Salleh-Barone	Normah
HARPER	Harris	Travaris		OAKTON	Brooks	Karl
HEARTLAND	Moore	Anita		REND LAKE	Price	Lisa
HIGHLAND	Gerber	Liz		RICHLAND	Brown	Marcus
ICCB	Newell	Jeff		ROCK VALLEY	Diaz	Amy
IL CENTRAL	Morris	Tracy		SANDBURG	Norton	Steve
KANKAKEE	Waskosky	Julia		SAUK VALLEY	Matheney	Janet
KASKASKIA	Batchelor	Susan		SHAWNEE	Askew- Robinson	Jipaum
KISHWAUKEE	Harris	Sedgwick		SOUTH SUBURBAN	Adebiyi	Songie
LAKE LAND PARKLAND	Stovall Trame	Tina Mike		SOUTHEASTERN	Flannery	Chad

ICCB Updates—Jeff Newell

Deanna Blackwell has left ICCB for a position at Lincoln Land.

The Board asked the agency to develop goals for the year—sent out via email, attached

1. Smooth the Transition for Traditional and Non-Traditional Students into and through Postsecondary Education.
2. Continue to Enhance Data and Accountability Mechanisms to Monitor Student Progress and Performance, Promote Continuous Improvement, and Advance a Culture of Evidence
3. Develop a Robust Career Pathway System based upon the ICCB Workforce Strategic Plan

SAC Meetings

Budget issues may have kept attendance down at meetings
November meeting will focus on bystander training

Lincoln Laureate

Looking to revise application process for more fair nomination process

PTK Banquet is April 19.

Susan Drone will work with schools sooner for biographies for students.

Student Advocacy Day is April 20.

Legislative notes--attached

HB3593—Community College Employability Contracts passed

Limits severance agreements with contracts to 1 year

Adult Education and Perkins Funding—held up due to budget impasse

Numerous bills to re-categorize funds to get funds disbursed

Bills are in committee—expect a slow process with possible January passage

State Budget Notes

\$32 billion in expected revenue

\$34 billion in 90% court mandated funding

\$4 billion in last 10% of state budget to be funded

\$6 billion current hole in budget

Likely budget passage in February/March 2016

Steve Norton asked a question to raise CC Lincoln Laureate students from 1 to 2. Amy Diaz inquired about the possibility of 5 regional Laureates. Jeff Newell said he will check into it.

Tracy Morris stated that Gov. Rauner has stated level funding for community colleges, but all indications point to reduced funding. These cuts come at a time when other states are moving towards free community college educations. Jeff Newell encouraged lobbying with local legislators. There was an acknowledgement of difficult conversations that community colleges are having regarding layoffs in contrast to the Governor's claims of level funding, especially with contract negotiations.

Gainful Employment

Conversation began with discussion of some of the horrible experiences some colleges had in dealing with the Department of education. A number of colleges reported receiving hostile emails from the DOE that were sent to the College President.

A number of schools reported that their student information systems experienced problems in GE reporting. These systems included Ellucian, PeopleSoft, and Jenzabar.

Lesley Frederic of Lincoln Land reported that new reporting requirements from last submission created difficulties. Curriculum development issues also led to errors in reporting. As a result, the College created a GE Taskforce to include representatives from Financial Aid, academic deans, and curriculum team. The College also experienced an error in pulling transfer programs with wrong CIP codes. Additionally, the College is locking down who can assign student programs in the SIS.

Tracy Morris of Illinois Central reported that they couldn't get answers from DOE on what was wrong when the submission is returned, and that a school cannot reply to emails from DOE for answers. ICC documented attempts to reach DOE, and copied President on communications.

Normah Salleh-Barone of Moraine Valley reported on a DOE contact named Leslie Accosta that helped MVCC. The College found that changing the name of a program led to an error. MVCC based their practice on previous ICCB guidance from first submission, but since changed to DOE guidance. Jeff Newell stated that he will check ICCB guidance. MVCC also only allows one program to be assigned to a student. They are creating a process for declaring a program of study, which includes meeting with an advisor and Financial Aid.

Marcus Brown of Richland reported that they experienced internal errors and had to resubmit reports dating back to 2007. Richland has included Financial Aid in degree audits, and will not certify a course that is not listed on degree audit.

Student Optional Disclosure of Private Mental Health Act

Tina Stovall of Lake Land reported on some guidance they received from their legal firm, Robbins Schwartz. Because of legislation, RS advised that the College has to provide provision for the Act. The College makes the disclosure available to all students, and sets up the form so that student can designate disclosure to a designee. The form is saved in the student record. Additionally, the College may not tie the form to admissions, because they do not necessarily want online submittal.

Kishwaukee addressed the concern of licensed counselors who are not used that way institutionally and the implications. Currently, they refer out to external agencies.

Morraine reported sending out the form in compliance emails at beginning of each semester

There was discussion to add the Act as an Agenda Topic with Robbins Schwartz at Winter meeting.

Hours of Operation

Some Colleges are considering eliminating evening hours, holiday hours, etc. and making evening appointments available on request. Discussion included impact on student traffic, traffic patterns, pushback from students and staff.

Richland reported finding different peaks between testing and enrollment. As a result, Richland shifted hours of employees rather than reduce employee hours.

Some colleges are considering closing Child Centers.

Title IX

Some schools engaging face to face training.

Shawnee provides group training at New Student Orientations but needs to add athlete orientations. The College offered to share curriculum with the group.

Richland provides faculty training and team developing training. This has become a focus of professional development training day and deals with obligations of a responsible employee.

Harper reported that their Title IX coordinators conduct training during first week of classes. The College also provides informational pocket cards during the President's opening meeting. Harper offered to share the card with the group. Harper also uses the Haven product.

McHenry County created an in-house video on Title IX and sexual misconduct. It is used during faculty orientation, new student convocation, new student orientation, professional development day, and athlete orientation. The College also requires all current faculty and staff to do online training.

Several colleges use NotAnymore.

There is a Clery Video available for \$75 and can be made available to all students.

The PAC5 Video is available online for free. These are videos for students by students from 5 colleges across country.

Rock Valley uses Safe Colleges for staff. The cost is based on enrollment and is available for free first semester.

There was discussion concerning confidential advisors with 40 hours of training initially with 6-10 annual hours. Kishwaukee uses a MOU with external agency. Heartland designated their Director of Counseling.

There was discussion regarding the mandated Regional Taskforce to comprise of community based sexual assault center, domestic abuse center, DA office, local law enforcement. ICCB will look for guidance on regional taskforces.

There is an Annual Report due November 2017 from the IL Human Rights and AG Offices.

Business Meeting

Approval of minutes from Summer meeting

Motion made by Lisa Price
Second by Lesley Frederick
Motion carried unanimously

Approval of Treasurer's Report

Motion made by Lesley Frederick
Second by Sedgwick Harris
Motion carried unanimously

New Business

Tracy Morris proposed no meeting dues and attempt to limit overnight meetings.

Joint Meeting with President's Council, CAO's, and CSSO's—January 28 at Heartland

Normah Salleh-Barone inquired about the ability to video conference

Consensus to schedule winter CSSO meeting in conjunction with Joint Meeting

CSSO meeting—afternoon Jan. 27

CAO/CSSO meeting—morning Jan. 28

Meeting Topics

Joint Meeting

HLC approval language for dual credit instructors

Transfer issues

Compass alternatives—Accuplacer, multiple measures, ALEKS

ALEK cost--\$15/test

EdReady (EndRock)

Tailwind from U of Wisconsin

Multiple measures component within Accuplacer

Website access sheet—Lisa Price

1 person from each college gets password to private portion of website

Summer meeting

June 15-16 at Kishwaukee

Will explore remote access for people that cannot attend

Adjournment

Motion made by Tracy Morris

Second by Sedgwick Harris

Motion carried unanimously