

Fall Business Meeting Minutes
Illinois Community College Chief Student Services Officers
November 17, 2010
Tinley Park, IL

Present: Malinda Aiello, ICCB; Andrea Berryman, ICCB; Sarah Bond, Southeastern Illinois College; Carol Cowles, Elgin Community College; Terry Crain, John A. Logan; Tim Daugherty, John A. Logan College; Amy Diaz, Rock Valley Community College; Felicia Gather, College of Lake County; Elizabeth Gerber, Highland Community College; Shawn Govan, Prairie State College; Ashley Knight, Harper College; Songie Millhouse, SSC; Luis Moreno, Sauk Valley Community College; Betsy Oudenhoven, Joliet Junior College; Juletta Patrick, McHenry County College; Lisa Price, Rend Lake College; Mary Reaves, Prairie State College; Normah Salleh-Barone, Moraine Valley Community College; Kent Scheffel, Lewis and Clark; Tina Stovall, Lakeland College; Jennifer Timmons, ICCB; Tod Treat, Richland Community College; Dick Vallandingham, Blackhawk College

I. Call to Order and Introductions: The meeting was called to order by Luis Moreno, President.

II. ICCB Updates

Jennifer Timmons and Andi Berryman

- Expressed appreciation on behalf of Yellow Ribbon Project. Many of our institutions have provided a web site link for Veterans use.
- Phi Theta Kappa Banquet will be held April 21 and Student Advocacy Day will be held April 22. Andi requested that an ICCSSO member serve on the committee replacing Kathy Robinson. Lisa Price volunteered to be the PTK liaison to ICCB.
- Korean War books were made available for the members to take to their college libraries. Books are also available by contacting Andi Berryman.

Elaine Johnson

- Teacher reform changes will impact education majors on our campuses. Early advisement will be critical in preparing students for the basic skills test. Students will be limited to taking it five times; previously re-testing was unlimited. Students will be able to save or “bank” their passing scores but should be advised to take the whole test the first time. Previously students had to have 35% of the math test to pass and now 75% will be required. Passing scores are being raised on other tests as well. Students will be out of education if they do not pass the basic skills test in those five times. Practice tests are available. Jennifer will be seeking volunteers to help strategize how we can help student prepare. Education faculty will be convening in Springfield to discuss the legislative changes.
- Common core standards have been adopted by 48 states, which mean that all K-12 schools will be measuring the same standards. College and career readiness (CCR) standards have also been adopted. IAI will begin working to make sure that the college courses are aligned with the CCR standards. New assessments are being created that align with the common core standards. In the next four years, all of the assessments used in the K-12 schools will be different than they are today.
- College completion is a topic that will be considered as discussions about performance based funding continue to emphasize the national completion goals.
- Common cut scores are still part of the ICCB initiatives. Currently ICCB is working to align the college and career readiness standards with placement testing.
- Currently college completion goals are focused on certificates of one year or more, however, ICCB is advocating for certificates of less than one year to also be included in completion goals. The academic officers recently discussed the possibility of a GECC certification. Although this cannot be a

certificate, they plan to develop a proposal that would allow institutions to designate a completion based on the GECC completion.

- The Student Advisory Council identified CCR as a major interest. Students may be coming back to campuses and discussing the CCR.
- Elaine provided a budget update that confirmed that the state is in serious financial shape. She emphasized that the Governor is pro-education, especially community colleges, and is proposing an income tax increase for education. Re-districting will take place in 2012, however, and will cause changes in the next election and in the senate. Revenue discussions include casinos; tobacco settlement money will be used to help with bonding to pay off 2010 debt.
- Student Success Grant money is obligated and vouchered so colleges will receive it although there may be a delay. This money was allocated in 2010 as a one-time funding source. ICCB purposefully requested that colleges create and submit plans so that they will have the information to share with outside entities. ICCB anticipates that the money will be requested by advocacy groups.

Malinda Aiello

- Five-year IAI course reviews will begin soon. Colleges need to provide up-to-date institutional contact information (transfer coordinator and submission staff) as soon as possible. IAI is cleaning up the membership list due to a number of retirements. The new system will identify where there are vacancies on IAI panels. IAI is working to formalize the major panels. Aleo shared a memo that was sent to academic leaders in senior institutions attempting to have those institutions sign on and accept the recommendations of the major panels. Updates will be provided on the web site beginning in January. Work has been done to draft legislation regarding articulation with the intention of stirring up more movement at the senior institutions.

II. Secretary's Report

- **Minutes from June 23 and 24, 2010 Summer Meeting** – Minutes from the June 23 and 24, 2010 meeting were approved. Carol Cowles made the motion to approve with Felicia Ganther seconding the motion. The minutes were approved by the membership.

III. Task Force Reports

Campus Safety – Betsy Oudenhoven requested more volunteers for this task force. The task force distributed a memo to the listserv following the summer meeting, which showed that involuntary medical withdraw, violence prevention, problem student transfers and ex-offenders were the top five interests of the group. Betsy suggested considering involuntary medical withdraw as a possible topic for a future meeting. Luis Moreno volunteered to share a video purchased by his institution at the March meeting.

Dual Credit – Luis Moreno called for a new chair. No report.

Financial aid/student costs – Sarah Bond, chair, invited ICCB to update on the MAP grant. Alternative funding for MAP has been discussed by ISAC. ICCB and the Trustees Association voted to oppose using bond funding for community college MAP funding. They are concerned that taking community college students out of the general revenue fund would put students at risk. Currently MAP funding is proposed to be level funding. Luis expressed to the committee on behalf of ICCCSSO that the organization lacked confidence that bond funding would create any additional benefit for community college students. Carol Cowles asked about the number of ISAC Corp. members on our campuses and suggested that involving these members on our campuses may open doors to new careers in community colleges. Tina Stovall asked how many schools were applying MAP grants to student financial aid awards. Tim Daugherty, Sarah Bond and Luis Moreno shared that their schools are treating MAP like a scholarship and notifying students regarding the application of MAP funds. These students will be responsible for the expenses

that are not covered if MAP is not funded. Tim Daugherty raised the question about tuition discussions on campuses. Carol Cowles said that they have held for four years without an increase. She shared that the strategy served Elgin Community College well so far as they believe it was a factor in the success of their referendum. Several schools are considering no increase; some considering \$10 or less; and at least one considering \$10 - \$14.

IAI/Transfer – No report.

Leadership Development – Amy Diaz, chair, informed the group that the new chief student services officer orientation that was held earlier in the day. All members are welcome to attend and even seasoned CSSOs may gain from the session. Amy distributed a task force membership list and requested that the focus areas and some vacant chair positions be reviewed. Members were offered an opportunity to sign up for any of the task forces.

Legislative – Jennifer thanked colleges for completing the Veteran’s Survey. They plan to distribute the survey questions ahead of time so that colleges can review prior to the final distribution of the survey in August. It will be due September 1st. A bill was entertained in the senate regarding the transfer of IVG and ING benefit to the dependents of veterans. Jennifer has not received word yet about the status.

Retention – A consortium meeting for Achieving the Dream (ATD) will be held in Indianapolis for colleges interested in the program. The momentum points will likely be modeled after ATD. Felicia recommended that schools become very knowledgeable in this area. She said that momentum points will be used as key performance indicators at her college. Felicia requested that retention and student success initiatives be submitted so that a compiled document can be shared at the summer meeting.

Veteran’s Support – Mary Reaves thanked Jennifer for her report and invited input and assistance from CSSOs.

Athletics – Sedgwick Harris requested the list of members to distribute the profile document. Athletics is a touchy subject in the current fiscal environment, and the following discussion included the fundraising benefits of athletic programs. Sedgwick asked how many institutions do random drug testing of athletics; three institutions present responded that they are doing random drug testing at this time. Questions were raised about whether or not there are zero tolerance policies in place. Luis Moreno shared that Sauk Valley has a policy relating sanctions at first offense, second offense, etc. Kaskaskia has a contract for drug testing with a local healthcare facility where they test 25% of the players on each team. Kaskaskia has a zero tolerance policy and sent two heavily recruited players home after they failed a test.

IV. Emerging Issues Discussion

- Student Success Grant – CSSOs shared examples of how the money was utilized in institutions including: Achieving the Dream initiatives; funding transportation (for adult education and continuing education) so that student ID allows students to use public transportation at any time at no cost; college readiness events with director of guidance, curriculum directors and faculty that resulted in a commitment to college readiness initiatives including early COMPASS placement testing; hired an advisor to work with adult education students; continued to provide core services such as sign language; started peer mentor programs; expanded early alert.
- Professional Competencies – Recommended that we consider this topic for the winter meeting.

V. Other

- Winter Meeting details were shared with the group. The meeting will be held March 3 – 4 at Bloomington Double Tree. A block of rooms are reserved.

- Luis Moreno presented a plaque to Songie Millhouse thanking her for her 2008 – 2010 service as Secretary/Treasurer. He also presented a plaque to Carol Cowles for her service as president-elect and president during 2008 – 2010.
- Felicia Ganther shared information about the Man Up Male Student Success Conference held at College of Lake County. A brochure was distributed to the group.

VI. Adjournment - The meeting was adjourned at 4:50 p.m.