

ICCCSSO Fall Meeting Minutes
Decatur, IL
November 15-17, 2006

Present:

Pam Clodfelter, SVCC; Joan Kerber, SVCC; Judy Marwick, Kankakee; Marcus Brown, RCC; Sandra Saldana, Morton; Al Hardeson, Joilet; Larry Apperson, Kishwaukee; Bob Marshall, IVCC; Vicki Jensen, Highland; Michael Townsend, Kankakee; Terry Crain, John A. Logan; Chris Webber, Olney Central; Barbara Risse, ICCB; Jane Johnson, RCC; Belinda Dalton-Russell, Danville Area; Pete Basola, Lewis & Clark; Richard Massie, Shawnee; Linda Hamman Moore, Parkland; Gregory C. James, Oakton; Jon Van Dyke, Lake Land; Amy Diaz, RVC; Wendell Blain, Harold Washington; Sandra Banyard, Harold Washington; Kathleen Collins, Heartland; Andrea Berryman, ICCB; Carol Cowles, Elgin; Doug Olson, Triton; Quincy Martin III, Triton; Tina Stovall, Lake Land.

- I. **Call to Order** (3:30 p.m. – November 15th)

- II. **Secretary's Report** – minutes from Summer 2006 Retreat. Doug Olson made a motion to approve the minutes. Larry Apperson seconded. Motion approved.

- III. **Treasurer's Report** – Balance of \$4,008.75. Judy Marwick made a motion to approve. Al Hardeson seconded. Motion approved. Amy inquired about dues for 2006-07. She will send out an electronic bill in the amount of \$25.00 to everyone soon.

- IV. **Task Force Reports**
 - a. ORS/Rehab Issues (Andi) – funding; insurance proposal pending. Educational sub-committee met today. Meeting with universities soon; meeting with community colleges in March.
 - b. IVC/ILCCO (Tina) – Flier was passed out regarding online conference. Annual membership fee is \$4,000. Opportunity for students to take online courses regardless of residency. Course sharing, professional development, online conference. FY 08 – annual membership fee will be reduced to \$1,000 which may be more feasible for more institutions to participate. ILCCO will be present at ICCCA conference and are hosting tonight's reception. Information regarding new membership fee will be arriving in February.
 - c. IAI (Joan) – New look to www.itransfer.org (links to colleges, CAS) in January 2007. Former announcement stated major panels would no longer be reviewing courses. This has now changed. Major panels (n=24) will be asked to identify up to four core courses in the major that community college students should/can take prior to transfer. Also, all panels will be identifying exactly what they want us to submit for documentation of courses. Look for this information soon. Judy Marwick added that CurricuNet required fields will be added into IAI submission information.

Joan reported on Transfer Coordinators' Meeting regarding AAT acceptance at universities. A large number of universities will accept the AAT degrees as part of the compact agreement (except in Science). Joan is hopeful the universities will continue working to align these degrees with the major courses in those degree fields. Joan's recommendation to all is to keep the major codes in our catalogs for now – despite past information regarding they should no longer be included. Barbara Risse reminded us that if a student transfers with 30 credit hours or has completed the AFA, AES, AAT degree, they will be given the option of completing the IAI general education core or may complete the institution's core. It will be a decision the student will make based on their personal situation. Joan asked Barbara what we should do if we know of a 4-year institution that isn't cooperating with this agreement. We should contact Barbara with the information.

- d. Financial Aid (Pam) – IVG proposed funding for fall 2006 is 97%; proposed funding for spring 2007 is 0%. Judy suggested we make a recommendation to the President's Council to move forward with proposing action. Discussion followed. Al Hardeson made a motion to draft such a letter. Doug Olson seconded. Pam will work on the letter.
- e. Leadership & Core Values (Al Hardeson) – If a conference is developed, it will take place in the fall (possibly in conjunction with ICCCA dates). Gayle Saunders is the representative from the President's Council. She will continue to lead the discussion on this topic.
- f. Dual Credit (Pete Bascola) – P-16 Grant allocations were sent out to all of us in September 2006 (copies were distributed). The funding formula is based on dual enrollment numbers. 80% of the funding is based on variables that have little to do with dual credit programming. Pete reported he believes the formula may have been determined without all task force representatives' input. He expects Ed Smith will be asked about this issue. Pete also suggested all of us review our funding and make appropriate inquiries where necessary. Pam asked whether the issue of having college instructors teaching in the high schools has been discussed. She stated in her district, such instructors must also be high school teacher certified which causes some issues in finding qualified instructors to teach such courses. NACEP is an accreditation group for dual credit programs. Lewis & Clark has begun the process of applying for and receiving this accreditation. They sent 2 full boxes of documentation for review covering each of several standards required. Joan inquired if other institutions are also hearing negative comments coming from their own faculty members regarding dual credit. One similar issue relates to adjunct faculty qualifications (educational requirements, standards, retirements of qualified instructors who are not replaced with another qualified instructor, etc.) Another issue relates to student behavior and expectations and standards for high school students vs. them as college students. Vicki Jensen reported that Highland Community College has developed an advisory council including several faculty for this purpose.

Morton Community College reports their faculty are concerned with large high school enrollment and how it may impact them and their course loads. Faculty are genuinely concerned with decisions of a great magnitude are being made without their input.

- g. Teacher Training (Richard) – Previously discussed.
- h. Phi Theta Kappa (Andi) – PTK and Student Lobby Day will be held April 24-25, 2007 at the Abraham Lincoln Presidential Hotel.
- i. International Students (Larry) – Information was distributed. SEVIS upgrades are forthcoming. Institutions are to be re-certified every two years in order to accept foreign students. More information to follow. James Squire is the Chief P.O.E. at O'Hare. Illinois has developed a temporary/visitor driver's license for international students – especially those who cannot find employment as a student worker. CLC is preparing a grant for a China Studies Program including a study abroad component. Look for additional information soon.

V. **Old Business**

- a. Proposed AS Degree Changes (Pam) – SSOs will be discussing this topic jointly with CAOs on Friday morning. Kathleen Collins reported Allen from Heartland Community College is proposing these changes (increasing life/physical sciences and decreasing humanities/fine arts and social/behavioral sciences). Joan Kerber understands why Heartland would be proposing such changes due to their collaborative relationship with ISU. However, she disagrees with the changes overall and believes they may negatively impact the compact agreement with 4-year institutions. We acknowledge physics (and other science) majors are definitely punished as a result of the current AS requirements. Discussion followed.
- b. AAT Survey (Joan) – will distribute minutes from Transfer Coordinators' Meeting via listserv as soon as they are available.
- c. Letter of Support for ICCAROO re: Constitution requirement (Pam) – distributed letter. Bob Marshall made a motion to approve this letter. Michael Townsend seconded. Motion approved.
- d. Underrepresented Groups Report Update (Larry) – Larry Apperson and Scott Parke were the only community college representatives at this meeting. January 22, 2007 is the deadline. NOTE: Institutional Effective Practice should reflect "campus climate" not recruitment and preparation as was written in Scott's email. We are still being asked to survey students (at the time of registration) – those students with disabilities. FY 08 report will still include academic achievement. We will be restricted to reporting only on those programs that can be supported with data/measurable outcomes. Lastly, we need to include the 3rd party vendors we are using for ADA accessibility and web access in our report. Many institutions are using a higher standard than 508. Staff/faculty may be separated out for another section in the future.

VI. New Business

- a. Winter Meeting Date/Location (Pam)
 - i. Recommendation to stay in central Illinois; Decatur, Springfield, Champaign, Normal.
 - ii. Thursday – begin at 10:00 a.m.; end on Friday mid- to late-morning.
 - iii. Homeland Security Conference is February 21-22, 2007; stay away from these dates.
- b. Review of Task Forces (Pam) – let Pam know of changes.
- c. (Pam) – Joan Kerber (6/07), Kay Nielsen (9/07); please let Pam know of additional upcoming retirements.
- d. Program Review Cycle for Student Services (Pam) – ICCB has not set a schedule for student services. However, ICCSSO may provide guidelines for ourselves if we choose. Discussion followed. Those institutions who already have a schedule should email it to Pam. She will compile the information and share with all at the Winter Meeting.

VII. Other

- a. New Slate of Officers for 2006-07
 - i. Bob Marshall nominated Tina Stovall for Secretary-Treasurer. Richard moved nominations be closed. Tina was approved and will begin after ICCCA meeting.

VIII. Dates to Remember

- a. Summer Meeting – June 14-15, 2007 at Starved Rock.

Meeting adjourned at 5:10 p.m.