



## Illinois Council of Community College Administrators

Regular meeting of the Governing Board of the Illinois Council of Community College Administrators held Friday, March 30, 2012 at Olney Central College.

### **Minutes**

#### **I. CALL TO ORDER**

The meeting was called to order at 10:10 a.m. by President Michael Diggs.

#### **II. INTRODUCTIONS AND COMMISSION INFORMATION**

##### *In attendance at Olney Central College:*

Michael Diggs (President), Career Services Professionals (IC3SP), Richland Community College

Jervaise McDaniel (President-Elect), Frontier Community College

##### *In attendance via conference call:*

Victor Broderick, Past President, Lincoln Land Community College

Dan Hagberg, Directory and Evaluation Coordinator

Barry Hancock, Special Events Coordinator, John A. Logan College

Marsha McCormick (Secretary, Campus Representative), Joliet Jr. College

Terri Winfree, Historian, Prairie State College

John Cordulack, Arts & Sciences Transfer Administrators & Developmental Education Administrators (ASTDEA)-Chair, Richland Community College

Sue Murray, Chair, Career Commission, Waubensee Community College

Kristen Ball, Asst. Conference Coordinator

#### **III. MINUTES**

~Minutes from the February 17 meeting were approved. Motion made by John Cordulack, seconded by Barry Hancock.

#### **IV. TREASURER'S REPORT**

. ~No Report. Kristin indicated that Barb will be depositing \$1,926.00 into the account this week and a deposit receipt will be sent to Meghan.

#### **V. ADDITIONS TO AGENDA**

~ Discussion of doctoral student (near end of agenda).

~Terri had a question about the website, will be discussed later.

- ~John mentioned that HB 4996 could be discussed later in the agenda.
- ~Dan sent out evaluations and Michael will send out to the entire board.

**VI. 2012 CONFERENCE UPDATE – *Jervaise McDaniel, President-Elect***

- ~ Jervaise indicated that she has three mockups that she will send to everyone-one looks promising. We can get going with the cover once we decide upon which one we like. She hasn't heard from Sheila Simon yet. Lumina is no longer a possibility. Kati Haycock from Education Trust would be a good possible speaker. Michael asked Barry to help Jervaise with ideas.

**VII. 2013 and beyond CONFERENCE LOCATIONS**

- ~The 2013 conference will be held at the Abe Lincoln hotel in Springfield. Kristin can get us more information on possible sites for 2014 and 2015.

**VIII. COMMISSION REPORTS**

- ~ Terri reported that ICCET will have a combined 2012 conference with weTRaIN at Starved Rock. They are looking for ideas for the fall conference. The Adult Education spring annual conference will be in Springfield and new officers will be elected.
- ~ John Cordulack reported that ASTDEA had will have their spring meeting April 2 at Kishwaukee College. Discussions will include Math re-design. Joanne Kantner from Joliet Jr. College will be presenting on Developmental Education reforms at JJC. Evan McHugh will talk about pathways through General Education/Biology.
- ~ Sue Murray reported that they had 25 in attendance at a recent meeting. Rob Kerr and Elaine Johnson from ICCB sent a letter to CAOs for the representative of soliciting more representatives-a 50% response rate was achieved. At the meeting some bylaws were approved and new officers were voted in. Rob presented his vision for Career Commissions for input. The list serve for Career Commissions will be cleaned up. Next meeting will be in June and then at the ICCCA conference in November.
- ~ Michael Diggs reported that IC3SP, Career Services professionals, will have a one day conference on April 26 at Heartland Community College.

## **IX. PRESIDENT'S COUNCIL REPORT AND CORRESPONDENCE**

Victor went to Presidents Council and reported on two interesting things:

- 1) Distinction will be made between A.S. and A.A. degree. Up to now they were virtually identical. There would be one less social science and one humanities and two additional science/math. Proposal approved at lower level and pushed to upper level.
- 2) Agreement that there should be certificate or credential for completing General Education requirements so that students can be counted as completers. Presidents and trustees have approved and sent upward.

## **X.DIRECTORY**

Victor said the directory is on the website and we are trying to develop an interactive database. The old directory can be found under other documents on the website. Anyone with format ideas for the website pass them on to Victor—the website renovation is in its formative stages. Victor said that events managers will work with Jared to get the conference registration page up. If anyone sees out-of-date information please send up-to-date information to Victor. Only the directory and the conference registration are under significant construction. The campus representative information needs some updating. Dan is working on updating the directory. Dan will forward conference evaluations to Michael and he in turn will forward to the rest of the board.

## **XI.LEGISLATIVE REPORT**

~No Report.

## **XII. LOBBY DAY REPORT**

~ John mentioned HB 4996 that prevents any SURS retiree from going back and working full time at any institution. Lobby Day will Wednesday, May 2. Kim will send Barry names of legislators. Barry will send out letters to legislators and set appointments for us to meet with as many as possible.

## **XIII. STATE UNIVERSITY RETIREMENT SYSTEM (SURS) REPORT**

~Barry will attend the May 8 meeting.

## **XIV.OTHER BUSINESS**

~Terri mentioned that the website is difficult to navigate; she will contact Victor. We should maybe for now only put the conference information on it.

~We lost our potential intern and we'll keep trying to find one.

~Michael said that he's waiting to hear back from two lawyers regarding our tax exempt status.

~Barry talked about the Scholarship Program. He and Karen Hunter Anderson have a pretty good draft that will be sent on the board. Presidents Council has committed \$1,000 and we have committed \$500; maybe the Community College Trustees Foundation would

be receptive to giving \$1,000? We could take \$500/year and make an endowment. Information may be available as early as May or June to get out to administrators.  
~Kristin hasn't received evaluation results yet; once she does she will work on sending the save the date piece to vendors.  
~Michael mentioned a doctoral student looking to do research and requesting access to our directory. It was noted that the student should submit his proposal and IRB forms to us. Jervaise will be the liaison for the student. A subcommittee will consist of Jervaise, Victor, Michael and Dan.

#### **XV. FUTURE MEETING DATES**

The next meeting will be on July 20 at the Clock Tower Resort in Rockford (tour of the facilities) and by phone. There may be a meeting if possible in connection with Lobby Day on May 2. If we need to have a conference call meeting in June that date will be determined.

#### **XVI. ADJOURN**

At 11:30 a.m. a motion to adjourn was made by John Cordulack, seconded by Victor Broderick.