



## Illinois Council of Community College Administrators

Regular meeting of the Governing Board of the Illinois Council of Community College Administrators held Friday, July 20, 2012 at the Best Western Clock Tower Resort and Conference Center in Rockford.

### **Minutes**

#### **I. CALL TO ORDER**

The meeting was called to order at 10:22 a.m. by President Michael Diggs. Michelle Rothmeyer from Rock Valley Community College, the host college for this year's conference, welcomed the group.

#### **II. INTRODUCTIONS AND COMMISSION INFORMATION**

##### *In attendance at the Clock Tower Resort:*

Joe Kanosky, President, Highland Community College, Co-Chair LCV  
Kristin Ball, Asst. Conference Coordinator  
Meghan Moore, Treasurer, Richland Community College  
Melinda James, Waubensee Community College, CSSO  
Sue Murray, Chair, Career Commission, Waubensee Community College  
Michelle Rothmeyer, Rock Valley Community College, ICCAROO  
Victor Broderick, Past President, Lincoln Land Community College  
Marsha McCormick, Secretary, Campus Representative, Joliet Junior College  
Michael Diggs (President), Career Services Professionals (IC3SP), Richland Community College  
Jervaise McDaniel (President-Elect), Frontier Community College

#### **III. MINUTES**

~Minutes from the March 30 meeting were approved. Motion made by Victor Broderick, seconded by Sue Murray.

#### **IV. TREASURER'S REPORT**

. ~ Meghan Moore gave the treasurers report and reported that \$4,740 is in the account. Motion to accept made by Melinda James, seconded by Jervaise McDaniel.

#### **V. ADDITIONS TO AGENDA**

~ None.

**VI. 2011 FALL CONFERENCE REPORT- *Michael Diggs, President***

Michael and Joe Kanosky reported that the Leadership and Core Values portion of the conference will be changing the current Friday format.

There was also discussion of the Commissions listings. After check with Barry Hancock we may want to form a committee to look at defining the relationship of the committees to ICCCA.

Melinda James will work on this.

Total cost for last year's conference (Decatur Conference Center) was \$18,800.

Kristin indicated that revenue from vendors was \$7,500 last year.

**VII. 2012 CONFERENCE UPDATE – *Jervaise McDaniel, President-Elect***

Dr. Angela Oriano, Associate Director at the Center for Community College Student Engagement (CCSSE) will be the keynote. The \$3,000 cost includes her travel. This will fit well with the conference theme. Almost all community colleges in the state use CCSSE data. Jeff Mangrum from the SST (Sane and Sober Theater) joined the meeting and presented information on what his presentation would cover. He indicated that 180 minutes would work well—which could be a 90 minute presentation followed up with a group activity-type workshop of 90 minutes or less. He can scale his material to the number of participants. His fee would be \$1,655 with mileage. He is available to do Thursday or Friday. Presentation title is Heroes; he would also like to tie his presentation into Dr. Oriano's remarks. Later discussion after Jeff left the meeting was that his presentation should be scheduled for 90 minutes on Thursday morning and the follow-up activity for one hour vs. 90 minutes on Thursday afternoon (Concurrent Session A). LCV will also have a couple of sessions.

Other discussion included that if Sheila Simon is able to join us, we can squeeze her in Friday morning. How do we get people to stay for Friday? Having a substantial give-away at the end was discussed. Could LCV/Presidents Council pay for Jeff's session? Would we want to put his interactive session on Thursday afternoon?

Jervaise mentioned issues with the RFP sent out via 'Go Daddy'—we need to find another way to do the mass emailing. She will re-send in email groups of 50 the application for the Innovation award, the RFP and the explanatory letter. Registration will be open August 15. She is seeking a refund from 'Go Daddy'. Jervaise also requested a travel (hotel) reimbursement for today's meeting and the motion was made by Victor, seconded by Melinda to approve.

Joe Kanosky asked how do we get more presidents involved with the ICCCA conference and Leadership and Core Values? Is the LCV portion sustainable? Victor stated that we need to meet with the trustees and presidents to see how all can benefit moving forward.

Kristin talked about how we can best meet vendors' needs based on reviewing last year's evaluations and feedback, including the timing of the vendor reception and dessert breaks. To date three vendors and one sponsor have been identified. Kristin will get the conference schedule to Jared Broderick once it's available for posting on the website.

Michael mentioned that we may want to consider futuristically moving the conference from Thursday to Friday.

### **VIII. 2013 and beyond CONFERENCE LOCATIONS**

~The 2013 conference will be held at the Abe Lincoln hotel in Springfield.

~Chicago-area sites are being considered for the 2014 conference including Lisle and Naperville; Kristin will research and provide more information. For 2015, Peoria and Bloomington are being considered.

### **IX. OTHER BUSINESS**

~Victor said that the website has been transferred to the new server. We can now control who can go in to edit things. The President, President-Elect and Past President will have access. The website is done in terms of the basic set-up. A motion was made by Jervaise and seconded by Meghan to pay a \$1,500 fee to Jared Broderick for his services performed in moving the website from one server to another.

Michael is continuing to work on the tax-exempt status issue. He plan to work on this next year as part of his role as Past-President. He has talked to three lawyers, no luck so far.

### **X. NEW BUSINESS**

~The Commissions have been asked to help in soliciting vendors for 2012 and 2013.

### **XI. COMMISSION REPORTS**

~Sue Murray reported that the Career Commission met with ICCB staff and reviewed submissions for the September conference. Their next meeting will be in September and then in November at the conference. They had a summer meeting at Lincoln Land Community College; the theme was enrollment management.

~Michelle Rothmeyer reported that ICCAROO had a meeting where discussions included Program Review, Performance-Based Funding and Financial Aid at Rock Valley Community College.

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### **XII. PRESIDENT'S COUNCIL REPORT AND CORRESPONDENCE**

~Joe Kanosky reported that there is Presidents Council Planning Retreat coming up.

### **XII. DIRECTORY**

~No Report.

### **XIV. LEGISLATIVE REPORT**

~No Report.

**XV. LOBBY DAY REPORT**

~ May 2, Victor, Michael and Terri were in attendance.

**XVI. STATE UNIVERSITY RETIREMENT SYSTEM (SURS) REPORT**

~No report

**XVII. FUTURE MEETING DATES**

~August 17 conference call and November 14 at the conference, with any additional meetings (? September 21) in between that are deemed necessary to be scheduled as conference calls.

**XVIII. ADJOURN** At 1:08 p.m. a motion to adjourn was made by Victor, seconded by Jervaise. We then had a tour of the conference facility.