



Illinois Council of Community College Administrators

Regular meeting of the Governing Board of the Illinois Council of Community College Administrators held Friday, February 17, 2012 at Richland Community College.

Minutes

I. CALL TO ORDER

The meeting was called to order at 10:04 a.m. by President Michael Diggs.

II. INTRODUCTIONS AND COMMISSION INFORMATION

In attendance at Richland Community College:

Michael Diggs (President), Career Services Professionals (IC3SP), Richland Community College

Victor Broderick (Past President), ASTADEA, Lincoln Land Community College

Jervaise McDaniel (President-Elect), Frontier Community College

Meghan Moore (Treasurer), Richland Community College

John Cordulack, Arts & Sciences Transfer Administrators & Developmental Education Administrators (ASTDEA)-Chair, Richland Community College

Sheryl Blahnik, Richland Community College

Greg Florian, Richland Community College

In attendance via conference call:

Marsha McCormick (Secretary, Campus Representative), Joliet Jr. College

Barry Hancock (Special Events Coordinator), John A. Logan College

Kristen Ball, Asst. Conference Coordinator

Dan Hagberg (Directory and Evaluation Coordinator), Heartland Community College

Sue Murray, Chair, Career Commission, Waubensee Community College

Greg Florian, Vice-President of Finance and Administration at Richland Community College welcomed everyone and thanked them for all ICCCA is doing, including the collaboration with Leadership and Core Values.

III. MINUTES

Minutes from the January 20 were approved. Motion made by John Cordulack, seconded by Jervaise McDaniel.

IV. TREASURER'S REPORT

None, but Michael will discuss profit and loss in his report.

V. ADDITIONS TO AGENDA

~ None

VI. 2011 Fall Conference Report

~ Evaluations (Dan Hagberg/Michael Diggs)

Michael is sending out evaluation results to the appropriate people today; Jervaise has been reviewing them as well. Michael thanked Dan Hagberg for his work. Dan said we need to work on getting more responses. Evaluations are typically completed and turned in on Friday at the conference. An additional 22 responses were received online after the conference. Kristin also was able to use the evaluations to obtain input about vendors. Some of the vendor suggestions mentioned by attendees included designers, architects, security systems, etc. for curriculum management. The evaluation reports are a cumulative, overall summary of responses. At this time we have 15 years' worth of data collected from evaluations in a table/spreadsheet format. Accommodations received low ratings but better than last year, room temperatures, noise from room next door to presentation was mentioned. Suggestions for themes for next year's conference were also mentioned in evaluations. Michael will be sending out electronically to board members evaluation copies. Dan is working on a one page report to go to individual presenters with feedback. He will also be working on the directory this spring, making updates, and will be uploading it to the website once the website is ready to go.

~ Revenue/Expenses (Profit/Loss) (Michael Diggs)

The expected total revenue from the 2011 conference is \$52,991 (approximate). Received to date is \$50,022. Expenses should be less than \$30,000.

VII. 2012 Conference Update

~Jervaise mentioned possible themes that were discussed at our last meeting. We are waiting on a response from Sheila Simon. Other possibilities: Hunter Boylan, guru in remediation and Mark Milliron. Remediation is going to be something that people are going to continue to want information on; other critical topics include components of completion, dual credit as a strand, assessment. We need to identify a theme early so that Kristin can get things out to vendors.

Possible themes identified: Connection, Communication, and Collaboration

Sub-themes: Remediation, assessment, engagement as components of completion

Kristin and Jervaise will work on these and send out for us to review. We should keep Sheila Simon in mind for speaking at the reception possibly-in case she's not available for the keynote. Barry suggested looking for motivational and/or humorous speakers also.

VIII. 2013 and 2014 Conference Location

The 2013 conference will be at the Abe Lincoln Hotel in Springfield; Barry has a hard copy of the contract and will fax to Jervaise and Kristin. There was some discussion about Leadership and Core Values and Kristin has talked to the Abe Lincoln Hotel about space. There would be room to combine with Presidents' or Trustees' meetings. Those meetings are Friday and Saturday. Could we combine things on Friday/piggyback? ICCCA would do Thursday; LCV Friday morning, Presidents and Trustees Friday and Saturday and maybe trustees would attend Friday sessions. We could extend contract with hotel beyond noon on Friday. This will be discussed at the next LCV meeting and with trustees also. We have formal approval from ICCCA, LCV and Presidents groups but need formal approval from Trustees before we can move forward. LCV is working on getting the trustees formal approval.

Should the 2014 conference be in the Chicago area? Naperville? Tinley Park? Oak Brook? Kristin will be sending links with more information. What about the 2015 conference? Bloomington or Peoria?

IX. Other/New Business

~New business: ICCCA website update, we are back online, live, still under construction but information is there. Let Victor know if you see problems on the website. This is the time to make suggestions as to what we would like for the site to look like. Right now Victor has access and access will be given to others who need to be able to access the website, including Dan for the directory, but we're not there yet. Before the end of the year anyone needing access will be able to do so directly.

~ICCCA Scholarship Program: Karen Hunter Anderson joined the conference call and along with Barry discussed the scholarship program. Karen shared her thoughts about upcoming anticipated administrative vacancies in higher education and the challenge to fill them. ICCB has called on colleges to try to grow their own leaders. Would an ICCCA Leadership Scholarship encourage our administrators to enroll in doctoral programs and advance to higher positions? Any dollar increment could be used and could be joined with funding from the Presidents, Trustees groups and the Community College Foundation. Eligibility criteria might include administrators

who have employment experience (3-5 years) and who are enrolled in an accredited, advanced degree program in higher education and specific degree programs. Look at people who have shown evidence of leadership, for example state-wide leadership roles, etc. The scholarship could be renewable or a one-time opportunity. It could be a simple application process, basic information, number of years of service, demonstrated leadership, goals, need to present research at end...at ICCCA conference. Karen thinks the timing is good. We could do fundraisers, seeking donations from other organizations such as the Presidents, Trustees and the Community College Foundation...for example, \$500 from each group. Who will select the recipient? The CC Foundation could review applications. We could recognize scholarship contributions at the ICCCA conferences.

Victor made a motion to pursue developing an ICCCA scholarship in conjunction with other organizations. Barry made an amendment to commit at least \$500 to the proposal. John Cordulack seconded the motion. Motion carried! Information will be put on the website. Barry will be taking the lead on this, when presidents and trustees meet again maybe we can get on the agenda. Barry will work with Karen Hunter Anderson. Kristin indicated that March 9 is the next meeting for Trustees. Karen said we should start by talking to Mike Monyhan (Trustees) and Gail Saunders (Presidents).

~ICCCA Intern: Natalie Richardson is an ISU student. Kim Villaneuva has been in discussion with her. Barry said that we need one person for three semesters. Should we be looking at credit hours or a stipend? This person needs to attend Presidents Council meetings, ICCCA meetings, and the conference. We would pay for the intern's expenses.

~Tax Exemption for ICCCA: Michael has contact information for legal assistance/tax exempt status pursuit and will be working on this.

X. COMMISSION REPORTS

- ~ John Cordulack reported that planning continues for the ASTDEA April conference and they will be sending out a save the date.
- ~ Sue Murray, Career Commission said that she and Derek Shouba have met and talked with Rob Kerr at ICCB. Rob has been trying to create a state-wide advisory committee for CTE with about 30 people or so. Sue and Derek have drafted a letter under Rob's signature to CAOs asking for one or two people from their college to be able to attend two or more meetings per year. Hopefully something may begin in late March.

XI. PRESIDENT'S COUNCIL REPORT AND CORRESPONDENCE

AA vs. AS degree—now there will be a difference in the general education requirements. The AS will have three less credit hours of humanities, social sciences, three more credit hours in math and science. Four year schools will be happy. All this is now in place. There is a grass roots movement for a general education certificate of completion. The presidents and trustees support this. And it would be tied to the emphasis on Performance Based Funding. Students can then show up as completers, when they come to community college they often are looking for just general education courses to transfer, not seeing the advantage of getting an AS or AA degree. Regarding PBF, Senate Bill 59 looks like it will happen. MAP funding promised to be level, to be cut off end of March or when money runs out. We can see our statistics related to PBF in the group of shared databases.

XII. DIRECTORY

Given earlier with Evaluations report.

XIII. LEGISLATIVE REPORT

No report.

XIV. LOBBY DAY REPORT

Kim emailed two possible dates, April 18 which is Student Advocacy Day and May 2, Presidents Council Lobby Day. Historically we have gone with Presidents Council Day...should we try for May 2 or should we go separately? Tentatively book May 2. Barry said let's see what Kim suggests.

XV. STATE UNIVERSITY RETIREMENT SYSTEM (SURS) REPORT

Barry and Sheryl attended the December meeting. There was discussion on proposed legislation last fall. Some of the same legislation could come up again at any time—three tiers in one scenario with a proposed increase from 8 to 15.1% in employee contribution from paychecks to keep benefits the same. Any of this would need to be approved by the legislature and probably nothing will happen until after the election. Other two alternatives: employee contribution would be the same with less benefits. This is a Lobby Day discussion point. SURS will meet again in April and Barry will attend.

XVI. FUTURE MEETING DATES AND LOCATIONS –Phone conferencing? Skype/Video?

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March 30, Olney Central College

May 2, Lobby Day?

June 15, Diversity Conference, Richland Community College?

July 20, Rockford? To tour conference site.

XVII. ADJOURN

At 11:55 p.m. a motion to adjourn was made by Jervaise, seconded by Victor.