



Governing Board of the Illinois Council of Community College Administrators, Regular Meeting 10:00 a.m., Monday, October 20, 2008, Heartland Community College, Room CCB2012, 1500 W. Raab Rd. Normal, IL 61761

Minutes

I. **CALL TO ORDER** at 10:18 a.m.

II. **ROLL CALL**

Michael Diggs (IC3SP), Richland Community College; Sheryl Blahnik (President-Elect), Richland Community College; Bill Peacy (Secretary), College of DuPage; Philip Bierdz (President), Moraine Valley College; Sandy Mol (Treasurer), Joliet Junior College; Dan Hagberg (Directory/Conference Evaluation), Heartland Community College; Timothy Stratton, ICEMiller; Kim Villanueva, ICCCTA

III. **MINUTES**

- 3.1 Minutes of September 22, 2008. Sheryl Blahnik made a motion to accept, Michael Diggs seconded the motion. The motion was passed by voice vote.

IV. **BOARD REPORTS AND/OR REQUESTS**

None

V. **REPORTS OF ADMINISTRATION**

- 5.1 Conference planning update, Sheryl Blahnik, Conference Chair - Sheryl is waiting for the current version of ICCCA PDF conference schedule. Sheryl is working on the LCV agenda with Gail and Preston. Rush's normal keynote fee is \$25,000 and the Leadership and Core Values

Conference (LCV) fee is \$10,000. Sheryl met with Shannon at conference center to layout the rooms. There are about 150 registrations so far. Sheryl met with Richland's marketing person to have information to go to the trustees, presidents, and students. The information will also be sent to ICCB. Gail recommended that the students have a registration fee of \$50 for LCV. The students will register through the mail. Sheryl has not been able to contact Jesse via email through her personal email account. Sheryl now has Jesse's school email address. Jesse will spend most of her internship hours at the conference. Barry has sent out the call for moderators. The Innovation awards have been chosen. There was discussion on how the sessions are to be evaluated. There was a discussion on a giveaway for turning in session evaluation forms. Since ICCCA will not be using session rooms on Friday, there might be a possibility of releasing the rooms and not paying for the rooms not used.

5.2 Commission Reports

None

VI. COMMUNICATIONS

- 6.1 Letter from Michele Morey, request for member email addresses – She is working on her doctoral thesis and would like to use the email addresses from the Excel file that contains the email addresses. There is consensus that the information can be used for educational research.

VII. FINANCIAL STATEMENT

- 7.1 Treasurer's Report - Sandy gave the current financial report and previous month's amended report. Sheryl Blahnik made a motion to accept the report as presented. Bill Peacy seconded the motion. The motion was passed by voice vote.

VIII. UNFINISHED BUSINESS

- 8.1 Constitutional update – Phil stated that there are three core areas of operation need to be clarified to make 501c(3) application. Verbiage in the Constitution needs to be cleaned up. There would not be any changes to the members' rights. There would language added to the Constitution stating the aforementioned. ICEMiller has asked ICCCA to define our organization. There will be clarification without changing any members' rights. The document should be ready for presentation at the November meeting. Tim Stratton will make the necessary changes and Phil will send the changes to the ICCCA Board Members prior to the fall conference, as

required by the current Constitution. Tim suggested that Sheryl get a letter from Richland Community College stating that ICCCA is permitted to use their tax exempt status.

- 8.2 ICCCA website update and refresh – Phil gave a demonstration on the updated ICCCA website.

IX. NEW BUSINESS

It was suggested that we survey the membership to see what the membership would like to see from ICCCA as an organization. Sheryl has access to SurveyMonkey and volunteered to do a web survey.

X. MISCELLANEOUS

10. ICCCA Newsletter for fall – Phil said that there was nothing new on the fall newsletter. Phil has not heard from Jesse.

XI. ADJOURNMENT

A motion to adjourn was made by Sheryl Blahnik and seconded by Bill Peacy at 11:50 a.m. The motion was approved by voice vote.