



Governing Board of the Illinois Council of Community College Administrators, Regular Meeting 10:00 a.m., Monday, July 21, 2008

Minutes

I. **CALL TO ORDER** at 10:06 am (Meeting via conference call)

II. **ROLL CALL**

Philip Bierdz (President), Moraine Valley College; Ann Tucker (ASTA), Kishwaukee College; Sheryl Blahnik (President-Elect), Richland Community College; Bill Peacy (Secretary), College of DuPage; Terri Winfree (Past President), Prairie State College; Sandy Mol (Treasurer), Joliet Junior College, Amy Diaz (ICCCSSO), Rock Valley College; Scott Smigel (ICEEDA), Heartland Community College; Barry Hancock (Historian), John A. Logan College; Jesse Martin (ICCCA Intern); Preston Morgan, ICCB; Kim Villanueva, ICCCTA

III. **MINUTES**

- 3.1 Minutes June 30, 2008. Ann Tucker made a motion to accept the minutes as presented. Sandy Mol seconded the motion. The motion was passed by voice vote.

IV. **BOARD REPORTS AND/OR REQUESTS**

Terri Winfree - The documentation of the process for negotiating the future conference site procedure has been completed.

V. **REPORTS OF ADMINISTRATION**

- 5.1 Conference planning update- Sheryl Blahnik, Conference Chair reported that the full slate of sessions is completed and letters are being sent out for acceptance. The Presidents Panel is being removed and replaced with the

Moral Leadership presentation by Dr. Novak. There will be an August 27th meeting at the conference site at 11:30 a.m. to go through a walk-through of the conference. Preston will attend to help with LCV planning. Dr. Saunders communicated with Sheryl that the fee for the LCV may need to be increased. Preston will talk to Dr. Saunders about the details. There is still no information on the Innovation Awards. Five vendors have responded and paid the fees.

5.2 Commission Reports

ASTA – The commission met on July 17th.

Developmental Education – Dr. Peggy Bradford has left Rock Valley College for a position in Ohio. The commission is in need of a chair. Bill will attempt to contact Peggy to get the contact information of the chair-elect.

ICCCSSO – The listserv is used for the business of the group and to poll the group. It has been difficult to manage. ICCCSSO will develop another listserv to separate business from group discussions.

ICEEDA – ICEEDA will have their fall conference in Springfield on September 10 - 12, 2008.

ICCET – There is the ICCET Leadership Institute at ICCB on July 23rd and 24th.

VI. COMMUNICATIONS

6.1 Draft of ICCCA Newsletter for summer 2008 – Phil added the President's message. The message will have a deadline of comments on the bylaws or constitution changes to be submitted by October 13th. The next newsletter will be dedicated to the conference.

VII. FINANCIAL STATEMENT

7.1 Treasurer's Report – Sandy gave the report for June and July. Terri Winfree made a motion to accept the report as presented. Amy Diaz seconded the motion. The motion was passed by voice vote.

VIII. UNFINISHED BUSINESS

8.1 Draft of ICCCA Constitution and By-Laws, Round III – The group continued to discuss Article III. There was discussion of the immediate past-President and voting rights. The president will be ex-officio and would vote in a tie. Section 3.4 was changed to reflect “with cause.” In

section 3.5, “No notice shall be necessary for the holding of an annual meeting” was deleted. Jesse and Phil will look over the documents. Jesse, Phil, Terri, and Barry will go over the documents with Tim to match the needs of ICCCA. In section 1.1(b), affiliate membership will be deleted. A definition on limitations of “for-profit” organizations will be included. A section for membership will be included for the staff of ICCB, ICCTA, IBHE, and ISBE as ex-officio members. In section 2.10, quorum was changed to two-thirds. The update will be sent out for review.

IX. NEW BUSINESS

- 9.1 ICCCA website update and refresh – The website will be updated and Phil will meet with Tracie Macejak this week.

X. MISCELLANEOUS

- 10.2 Meeting with Executive Council of the Council of Presidents – Phil will meet with Executive Council in September. Phil will update the Presidents’ Council on the changes being made and ask for input on what the Council would like from ICCCA. Phil would like to ask for ICCCA to be a standing committee on the Presidents’ Council.

XI. ADJOURNMENT

A motion to adjourn was made by Ann Tucker and seconded by Sheryl Blahnik at 12:45 a.m. The motion was approved by voice vote.