



Minutes of the Governing Board of the Illinois Council of Community College Administrators, Regular Meeting 10:00 a.m., Monday, January 28, 2008, Heartland Community College, Room CCB2012, 1500 W. Raab Rd. Normal, IL 61761

Minutes

I. CALL TO ORDER

Meeting called to order at 10:16 a.m.

II. ROLL CALL

Mark Mrozonski (ICCET), Harper College; Michael Diggs (IC3SP), Richland Community College; Sheryl Blahnik (President Elect), Richland Community College; Peggy Bradford (Developmental), Rock Valley College; Matt Fowler (ICCCA-TC), Black Hawk College; John Kidwell (ICCFOA), Black Hawk College; Ann Tucker (ASTA), Kishwaukee College; Scot Smigel, Heartland Community College; Amy Diaz (ICCCSSO), Rock Valley College; Jerry Anderson (NILRC), Joliet Junior College, Dan Hagberg, Heartland Community College, Terri Winfree (Past President), Prairie State College; Barry Hancock (Historian), John A. Logan College; Philip Bierdz (President), Moraine Valley College; Cathy Robinson (Counseling), Kankakee Community College; Kim Villanueva, ICCCTA; Sandy Mol (Treasurer), Joliet Junior College; Marietta Turner (Admission/Records), Prairie State College; Bill Peacy (Secretary), College of DuPage

III. MINUTES

Motion to accept minutes by Ann Tucker and seconded Sandy Mol. Motion passed by voice vote.

IV. BOARD REPORTS AND/OR REQUESTS

- 4.1 Dan Hagberg presented the summary of the overall evaluations for the fall 2007 conference. Presenter evaluations have not yet been sent to the presenters. According to the evaluations, the 2007 conference was the best since 2001.

Speakers that received favorable rankings will be asked to present again at the 2008 conference.

Speaker evaluations to be sent out the presenters on an individual basis.

V. REPORTS OF ADMINISTRATION

- 5.1 President's Report

Presidents' Council report on 1/11/08 - Capital Development Board made a presentation and materials from that presentation given to John Kidwell. The President's Council's foundation has 7 scholarships that have been under utilized. There was discussion of the P-20 initiative to help prepare students. Upward Bound to get more funding, Perkins and Tech Prep will get less funding. The next Presidents Council meeting will be in March in Oak Brook.

Website update – Looked at the changes and navigated the current website. The location of next conference and Innovation Awards are now on the website.

VI. COMMUNICATIONS

- 6.1 Letter to Leadership and Core Values group on conference finances was drafted, Mike Sloan took care of paying the bills and the letter was not needed.

VII. FINANCIAL STATEMENT

- 7.1 Treasurer's Report – none submitted
7.2 2007 Conference finance report– none submitted

VIII. UNFINISHED BUSINESS

- 8.1 Legal liability for officers – An attorney is willing to speak to ICCCA Board at no cost.
- 8.2 Conference location for 2008 and contract – Will be at Decatur Hotel and Conference Center on November 19 through 21, 2008 at the 2006 conference prices due to the Bloomington DoubleTree losing our contract.
- 8.3 Conference contract for 2009, Hilton Springfield on November 18 through 20, 2008.

Terri will write a procedure for preparing a conference contract.

IX. NEW BUSINESS

- 9.1 Organizational goals for 2008

What can ICCCA do to help the commissions? Common issues from the discussion was communication of issues namely Listserves, news letter, ways to to grow membership within each commission, and defined expectations of the role of commission chair.

Phil will contact Jeff Newell (ICCB) to see if they are willing to host commission websites or the entire ICCCA website.

Counseling Commission would like to have support with Listserve, financial management, conference management, member recognition (awards). The Counseling Commission is made up of faculty and administrators. ICCET and NILRC also have faculty.

Barry suggested Commissions should have pre-conference workshop/conference or meeting in the fall that has a speaker.

The commission chairs need to email, preferably in an Excel file, their email addresses and the names and email addresses of commission members to Phil.

- 9.2 Part-time presidential assistant
Only mentioned at this time, no action will be taken at this time due to lack of current financial statement. Phil will bring it back at the next meeting

X. MISCELLANEOUS

- 10.1 Future meeting dates -
February 25, March 31, April 30 (Lobby Day), May 19, June 30, July 28,
August 25, September 29, October 27, November conference
- 10.2 Lobby Day – April 30, 2008
- 10.3 2008 Conference - Sheryl asked that people bring theme ideas for the fall conference at the next Board meeting. Phil asked to bring keynote ideas and partnership ideas for the conference.

XI. ADJOURNMENT

Terri moved Mark seconded. At 1:04 p.m.