



Governing Board of the Illinois Council of Community College Administrators, Regular Meeting 10:00 a.m., Monday, April 21, 2008, Heartland Community College, Room CCB2012, 1500 W. Raab Rd. Normal, IL 61761

Minutes

I. CALL TO ORDER at 10:13 a.m

II. ROLL CALL

Michael Diggs (IC3SP), Richland Community College; Sheryl Blahnik (President-Elect), Richland Community College; Ann Tucker (ASTA), Kishwaukee College; Sandy Mol (Treasurer), Joliet Junior College; Philip Bierdz (President), Moraine Valley College; Bill Peacy (Secretary), College of DuPage; Matt Fowler, (Technology) Black Hawk College (Conference call); Tim Stratton, ICE Miller; Dan Hagberg (Conference Evaluation/Directory), Heartland Community College; Amy Diaz (ICCCSSO), Rock Valley College (Conference Call)

III. MINUTES

- 3.1 Minutes March 31, 2008. Ann Tucker made a motion to accept a motion to accept the minutes as corrected, Sandy Mol seconded the motion. The motion was passed by voice vote.

IV. BOARD REPORTS AND/OR REQUESTS

- 4.1 Tim Stratton of Ice Miller, reviewed the research findings on ICCCA. Articles of Incorporation filed on October 25, 1984 with the Illinois Secretary of State on September 27, 2007 as the latest annual report documents filed by Barry Hancock from Logan College. Barry is registered agent. The state tax exemption is maintained by Illinois

Department of Revenue and there is nothing on file.

4.2 NFP filing status discussion and decision on 501(c)(3) or 501(c)(6)

The main difference between the two types is the amount of political advocacy (lobbying) of the organization. Discussion on the differences of 501(c)(3) and 501(c)(6) types of organizations. Sheryl Blahnik made motion to file the form to make ICCCA a 501(c)(3) organization, seconded by Sandy Mol. The motion was passed by a voice vote.

4.3 Discussion on potential constitutional changes and/or drafting of by-laws

Phil stated that the main issues of the constitution are the defining of the ICCCA members and how ICCCA votes. Written by-laws are essentially non-existent. Federal approval is more concerned on by-laws than constitutions. Commissions will need to be involved in the next few meetings for alignment or defining the relationship of commissions with ICCCA. Ice Miller will have a draft of the Federal application completed and the by-laws draft will also be completed for review by the next board meeting. By-laws are typically 30 pages in length.

V. REPORTS OF ADMINISTRATION

5.1 President's Report

- Constitution, business meeting, and November 2007 meeting minutes update
All items are posted on the ICCCA website.
- Website downtime
There was a website configuration error by provider. Phil worked with the provider to fix it.

5.2 Commission Reports

ASTA– The ASTA Commission met on April 4 at Heartland Community College. The members attending discussed the status of IAI, the Ability to Benefit and the CurricuNet Initiative by ICCB. The other topics included adjunct faculty contracts, salaries, on-line classes, and office hours. The commission will meet again Thursday, July 17, 2008 from 11:00-2:30 at Richland Community College in Decatur.

Chief Student Service Officers – The summer meeting is at Eagle Creek on June 18th and 19th. They will be talking about recovery phase of

critical incidents. Amy said that she will be attending Presidents' Council as president of ICCSSO. The commission is looking to develop a professional mentoring program for new CSSOs.

IC3SP- The conference will be on May 1st and 2nd in Effingham.

5.3 Sheryl – Leadership and Core Values

Rushworth Kidder will be the only keynote speaker for the conference. The speaker's fee is \$10,000. LCV wants to know what ICCCA will contribute to the speaker's fee.

5.3 Sheryl, conference planning update

We discussed ICCCA conference registration rate possibilities. The conference center in Decatur will keep the rate from two years ago. Ann Tucker will be the exhibitor chair for the conference. Michael Diggs will work with onsite registration. Sheryl Blahnik will go to the conference center to look at exhibitor space. There has been one proposal for a presentation so far. Ice Miller will make a presentation. Dan Hagberg will continue to do conference and session evaluations. Michael Diggs made a motion for Sheryl to spend up to \$2500 for conference supplies, seconded by Ann Tucker. The motion was approved by voice vote.

We discussed possible keynote speakers for Thursday's event. The priority of speakers is; (1) Kling, (2) Strand, and (3) Baker. Phil will contact the speakers and discuss their possible topics. We do not want to conflict with the LCV keynote topic.

VI. COMMUNICATIONS

Kim Villanueva asked for an RSVP for Lobby Day lunch.

VII. FINANCIAL STATEMENT

7.1 Treasurer's Report

Sandy reported the current financial status to the group. She has not purchased the software. The money market has a monthly fee. There is a special CD at Chase for 6 months at 2.4%. Sheryl Blahnik made a motion for Sandy to open a 6 month CD at Chase for 2.4%. Michael Diggs seconded the motion. The motion was approved by voice vote.

VIII. UNFINISHED BUSINESS

none

IX. NEW BUSINESS

none

X. MISCELLANEOUS

10.1 Phil is beginning to draft the ICCCA Newsletter for summer 08.

10.2 Clarification of constitutional processes

We have always taken changes to the November conference that the constitution does not specifically state that process. Phil is looking for a better process to handle changes.

10.3 Extending invitation to college reps to attend meetings

There was discussion about inviting campus representatives to the next board meeting. Phil will send an invitation to campus representatives to attend the next board meeting.

XI. ADJOURNMENT

A motion to adjourn was made by Sheryl Blahnik and seconded by Ann Tucker at 1:02 p.m. The motion was approved by voice vote.