**Learning Renewal Plan Guidelines**

**Background**

In March of 2021, as the immediate effects of the pandemic waned, the P-20 Council, in partnership with the education state agencies and other stakeholders, adopted the [P-20 Council Learning Renewal Resource Guide](https://www2.illinois.gov/sites/P20/Documents/P-20-Learning-Renewal-Resource-Guide-March2021-v19.pdf). This guide is based upon three fundamental understandings:

* COVID-19 has significantly impacted the IL education system and has exacerbated racial and socioeconomic inequities.
* Students have had fewer opportunities to learn and have suffered through severe challenges to their well-being, while educators, personnel, administrators, and caregivers have faced exhaustion from heroic efforts to serve students.
* To address the pandemic's negative impacts, federal dollars have been allocated to education, the majority of which will flow directly to districts and higher ed institutions.

There are numerous opportunities to leverage examples, ideas, and practices in the community college system, that emerged from the Learning Renewal guide. To effectuate some of the work of the guide, the Illinois Community College Board (ICCB) has been provided with **$9,850,000 in federal Governor’s Emergency Education Relief Funds (GEERF) II funding to distribute to the community college system in order implement key aspects of the guide.**

This budget reflects the key areas of focus:

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| Community College Allocation |  |
| Academic Support | $5,300,000 |
| Social Emotional Support | $4,550,000 |
| TOTAL SYSTEM ALLOCATION | $9,850,000 |

**Scope of Work**

**Institutional Learning Renewal Plans must be developed to utilize the funding**. As a part of these plans, institutions are strongly encouraged to connect with their local K-12 districts to maximize resources. Upon receipt, the ICCB will review the proposed plans and make recommendations as appropriate. Once the agreement is approved by the ICCB, a funding agreement will be developed and colleges may begin work.

The Learning Renewal Plan will address two areas of funding: Academic Support and Social Emotional Support. **Funding distribution in the plans should represent 53.8% of funds designated for Academic Support activities and 46.2% designated for Social Emotional Support activities**. Institutional allocations are provided below.

Quarterly reports will be required by institutions on the status of their Learning Renewal Plan. In addition, colleges are required to engage with ICCB staff and consultants providing oversight for this project. Colleges will be required to participate in convenings to discuss project status, successes, lessons learned, and to share ideas.

**ACADEMIC SUPPORT**

With Academic Support, institutions should describe how they will utilize GEER II funding in the plan to do one or more of the following:

1. Support enrollment, retention, and re-engagement initiatives that ensure academic progression for students most disadvantaged by COVID-19 circumstances (e.g. Summer Bridge, transition programs, dual enrollment strategies, integrated education and training, etc.).
2. Enhance the accessibility of academic advising and counseling resources for students most disadvantaged by COVID-19 circumstances.
3. Evaluate and improve hybrid/remote learning models to develop long term digital strategic priorities for your institution.
4. Improve quality of learning through altered classroom structures, educator professional development, and digital tools.
5. Limited Direct Student Aid (Last Dollar Tuition and Fees, Books, Equipment, etc.) with NO MORE THAN 10% of Academic Support funds may be used for limited student support for students engaged in Learning Renewal GEERF II activities.
6. NO MORE THAN 20% of Academic Support can be used to implement the provisions of the Executive Order 2021-20 (Illinois COVID vaccine mandate).

**SOCIAL EMOTIONAL SUPPORT**

With Social Emotional Support, institutions should describe how they will utilize GEER II funding in the plan to do one or more of the following:

1. Develop and enhance partnerships with community organizations that connect students to comprehensive student support. Examples may include housing, transportation, childcare, mentoring, etc.
2. Enhance the accessibility of behavioral counseling resources for students most disadvantaged by COVID-19 circumstances.
3. Invest in infrastructure for mental health and wellness, including, but not limited to: addressing gaps in mental health services on your campus, develop a web resource that features information dedicated solely to the mental health resources available to students, and to distribute messages related to mental health resources through the colleges existing online learning platform, during high stress periods of the year. Colleges are encouraged to connect this work to the mental health work provided for in the [Mental Health Early Action on Campus Act](https://www.ilga.gov/legislation/ilcs/ilcs3.asp?ActID=4013&ChapterID=18). More information can be found in the [2019 COGFA Report](https://cgfa.ilga.gov/Upload/MentalHealthEarlyActiononCampusActReport.pdf).
4. Support students with structured engagement and enhanced communications to ensure students understand the supports that are available to them.
5. Limited Direct Student Aid (Debt Reconciliation, Emergency Grants). NO MORE THAN 10% of Social Emotional Support funds may be used for limited student support for students engaged in Learning Renewal GEERF II activities.
6. NO MORE THAN 20% of Social Emotional Support can be used to implement the provisions of the Executive Order 2021-20 (Illinois COVID vaccine mandate).

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| **LEARNING RENEWAL ALLOCATIONS** | |
| Southwestern Illinois | $489,788 |
| Black Hawk | 201,481 |
| Carl Sandburg | 166,010 |
| Kennedy-King | 260,883 |
| Malcolm X | 480,079 |
| Olive-Harvey | 192,657 |
| Harry S Truman | 197,763 |
| Richard J. Daley | 157,008 |
| Harold Washington | 498,136 |
| Wilbur Wright | 365,328 |
| Danville Area | 130,397 |
| College of DuPage | 494,977 |
| Elgin | 177,731 |
| Highland | 90,703 |
| Illinois Central | 236,697 |
| Olney Central | 91,762 |
| Illinois Valley | 65,790 |
| John A. Logan | 238,402 |
| John Wood | 108,686 |
| Joliet Junior | 207,355 |
| Kankakee | 162,897 |
| Kaskaskia | 182,905 |
| Kishwaukee | 135,313 |
| College of Lake County | 161,946 |
| Lake Land | 224,734 |
| Lewis and Clark | 156,342 |
| Lincoln Land | 217,278 |
| McHenry County | 65,531 |
| Moraine Valley | 538,054 |
| Morton | 317,989 |
| Oakton | 75,874 |
| Parkland | 202,580 |
| Prairie State | 257,284 |
| Rend Lake | 165,846 |
| Richland | 156,337 |
| Rock Valley | 192,672 |
| Sauk Valley | 88,215 |
| Shawnee | 139,951 |
| Southeastern Illinois | 107,378 |
| Spoon River | 106,258 |
| South Suburban | 283,953 |
| Triton | 312,901 |
| Waubonsee | 118,796 |
| Harper | 327,159 |
| Heartland | 177,070 |
| Frontier | 34,673 |
| Lincoln Trail | 46,362 |
| Wabash Valley | 42,069 |

**Plan Information**

Plans

Plans are due by 5:00 p.m. on Thursday, September 30, 2021. Plans will be reviewed by ICCB staff to ensure the guidelines and scope of work activities for the academic support and social-emotional support categories are met. ICCB staff will work with colleges on modifications for a revised plan as necessary. All plan documents should be signed and dated, where appropriate.

All questions, plans and required reports should be submitted electronically to Jeff Newell, Deputy Director for Strategic Initiatives, [jeff.newell@illinois.gov](mailto:jeff.newell@illinois.gov). Paper copies are not permitted. Applicants will receive confirmation of receipt.

By submitting an plan to receive GEERF II funding, community colleges agree to operate with principles of equal opportunity, affirmative action, and diversity. Community colleges will be committed to equal opportunity without regard to race, color, religion, gender, sexual orientation, national origin, ancestry, age, order of protection status, marital status, arrest record, military status, unfavorable discharge from military service, citizenship status, disability, pregnancy, or any other basis of discrimination prohibited by applicable local, state, or federal law.

Funding Period

This funding is provided through the ICCB GEER II funds. The funding period is for FY2022, beginning July 1, 2021 and concluding June 30, 2022. Pre-award costs from July 1 to the approval of the plan are allowable but must be in line with the approved scope of activities. Subject to appropriation authority, the ICCB reserves the right to extend this funding through the end of FY2023, June 30, 2023.

Budget

Colleges must complete a GATA budget to submit with their plan. Please note that construction is not an allowable activity under these funds. In addition, indirect costs are allowable but cannot exceed 8%.

Allowable and Unallowable Expenditures

Recipients must adhere to the Education Department General Administrative Regulations (EDGAR) Part 2 C.F.R. 200, the Grant Accountability Transparency Act (GATA), and GEERF II expenditure guidelines. For additional guidance on allowable and unallowable expenditures, please contact Jeff Newell, Deputy Director for Strategic Initiatives, [jeff.newell@illinois.gov](mailto:jeff.newell@illinois.gov).

Reporting

Colleges are required to submit quarterly reports (narrative and financial) as specified in the chart below. A final summary brief and close out report is required at the end of the funding period.

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| **FY2022 Reporting Schedule** | | |
| **Quarter** | **Period** | **Date Due** |
| **1** | July1, 2021 – December 31, 2021 | January 31, 2022 |
| **2** | January 1, 2022- March 31, 2022 | April 30, 2022 |
| **3** | April 1, 2022- June 30, 2022 | July 31, 2022 |
|  | **Final Report/Summary Brief** | July 31, 2022 |

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| **Learning Renewal Plan** | | | | | | | | | | | | |
| **COLLEGE** | | | | |  | | | | | | | |
| Amount Requested | | | | |  | | | | MAXIMUM AMOUNT: (enter from Allocations) | | | |
|  |  |  |  | |  |  |  |  | |  |  |  |
| **Project Manager**  Name/Title | | | | |  | | | | | | | |
| Telephone/Email | | | | |  | | | |  | | | |
| **Fiscal Contact**  Name/Title | | | | |  | | | | | | | |
| Telephone/Email | | | | |  | | | |  | | | |
| **Narrative**  Submissions will be judged based on the following criteria. Each section should be concise and include sufficient detail. The narrative should describe the work associated with each of the two specific categories being funded: Academic Support and Social Emotional Support. The narrative is limited to no more than five pages. | | | | | | | | | | | | | |
| **Project Description**  Provide a **brief**, high-level summary of your plan (no more than 300 words). This summary **will** be used by the ICCB for public dissemination purposes. | | | |  | | | | | | | | | |
| **Scope of Work**  Detail the work of the plan as it relates to the allowable scope of work listed in the guidelines. Breakout the detail in both Academic and Social Emotional areas, and identify the specific objectives you will be developing and implementing. | | | |  | | | | | | | | | |
| **Activities and Timeline**  Describe your action plan broken out by the Academic Support or Social Emotional Support categories. The plan **must** include specific activities, tasks, timelines, and milestones. | | | |  | | | | | | | | | |
| **Partnerships**  Provide a list of the institutional, community, industry, and secondary partners you anticipate collaborating with on this plan including their **role in the plan.** Do these partners intend to monetarily supplement this plan? | | | |  | | | | | | | | | |
| **Expected Outcomes/Impact**  What are the expected outcomes and impact of this plan at your institution? These goals/outcomes should correspond to the goals iterated in the Activities portion of this Narrative. | | | |  | | | | | | | | | |
| **Sustainability**  How does the college plan to scale or sustain the outcomes of this plan following the end of the allocation period? | | | |  | | | | | | | | | |

By submitting this report, I certify to the best of my knowledge and belief that the report is true, complete, and accurate, and the expenditures and disbursements made with these funds are for the purposes and objectives set forth in the terms and conditions of the applicable Federal or State award or program participation agreement. I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil or administrative penalties for fraud, false statements, false claims or otherwise. (2 C.F.R. 200.41)

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Signature

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Date