

Item #14.1  
March 20, 2020

APPROVED

Minutes of the 438<sup>th</sup>  
Meeting of the  
Illinois Community College Board

Harry L. Crisp II Community College Center  
Second Floor Conference Room  
401 East Capitol Avenue  
Springfield, IL

January 24, 2020

### **RECOMMENDED ACTION**

It is recommended that the following motion be adopted:

The Illinois Community College Board hereby approves the Board minutes of the January 24, 2020 meeting as recorded.

### **Item #1 – Roll Call and Declaration of Quorum**

Chair Lopez called the Board meeting to order at 9:04 a.m. and asked Ann Knoedler to call roll. The following Board members were present: Paige Ponder, Terry Bruce, Teresa Garate, Nick Kachiroubas and Isabella Hernandez, Student Board member. Board members Suzanne Morris and Doug Mraz were absent. A quorum was declared.

### **Item #2 – Announcements and Remarks by Dr. Laz Lopez, Board Chair**

Chair Lopez first began by thanking Governor Pritzker and Deputy Governor Ruiz for reappointing him to the ICCB as Chair and congratulated Board member Teresa Garate on her reappointment to the Board as well. He then congratulated the new Executive Director of the IL Board of Higher Education, Ms. Ginger Ostro, on her new role.

Chair Lopez stated he would like to review the two committee structure to see what is really important to the committee members. He would also like to have a committee formed for each of the three Board Goals. The ICCB staff will bring a new committee structure proposal to the Board at the March 20<sup>th</sup> meeting.

### **Item #3 - Board Member Comments**

There were no Board member comments.

#### **Item #3.1 - Illinois Board of Higher Education Report**

Teresa Garate reported that most of the IBHE meetings have been centered on hiring a new Executive Director, reviewing the 29 applications, interviews, and also establishing an updated Public Agenda – 2020 to 2025. Now that the new Executive Director has been hired, the Board will direct its focus on updating the Public Agenda for the next few months.

### **Item #4 - Executive Director Report**

Dr. Brian Durham congratulated Chair Lopez and Teresa Garate for their reappointments to the Board. He then introduced seven new ICCB staff that have recently filled the newly vacant positions of former ICCB employees. Ms. Katie Davis will now be updating the Board on the progress of the Illinois Green Economy Network (IGEN) which was a recent request by Board member Paige Ponder.

**Item #4.1 - Illinois Green Economy Network Update**

Ms. Katie Davis, Executive Director for IGEN, stated this is a consortium open to all 39 Illinois community college districts, formed in 2008 through an intergovernmental agreement. IGEN's mission is to provide a platform for collaboration among all Illinois community colleges and their partners to drive growth of the green economy. IGEN's vision is for the Illinois community college system to be a global leader in transforming the economy and education for a sustainable future. Since its inception, IGEN has successfully managed the implementation of numerous grant-funded sustainability-related initiatives and programs at Illinois community colleges statewide, totaling over \$30 million. IGEN is led by an administrative team that receives direction from a Presidents' Steering Committee. Heartland Community College serves as IGEN's administrative agent and Lewis and Clark Community College serves as IGEN's fiscal agent. A brief network update was provided and included the 2019 active memberships and highlights of projects, as well as 2020 benefits of membership and opportunities for funding and programing. There are 23 confirmed members for 2020 the colleges proposals received. There will be a range of \$5000 to \$200,000 awarded to colleges for their projects.

**Item #4.2 - Illinois Community College Board Goals Update**

Illinois Community College Board staff periodically update the Board on the agency's progress toward its three recently revised and adopted goals, Goal 1: Support a seamless transition for students into and through postsecondary education and the workforce by fostering system engagement and equitable outcomes. Goal 2: Contribute to economic development by supporting the Illinois community college system's effort to provide robust workforce training, to expand apprenticeships, to increase credential attainment, to build quality career pathways, and to address the future needs of the Illinois workforce, Goal 3: Increase access and completion for students through the alignment of policies and enhanced data transparency to improve system effectiveness.

The January Board meeting provides an opportunity to share a midyear update on the progress of the goals and the various initiatives and agency efforts to achieve the goals. This presentation includes a status update based upon the reported status in the memorandum submitted to the Board at the June 7, 2019 Board meeting in Itasca, IL. Additionally, the presentation will highlight important connections to the Governor's Office goals and progress on how ICCB staff are tracking these goals within the agency. A revised memorandum was distributed to the Board members highlighting the status of the activities related to each goal more in depth.

**Item #5 - Committee Reports**

**Item #5.1 - Academic, Workforce, and Student**

Paige Ponder reported the committee met this morning at 8:00 a.m. and discussed the following items:

**FY2019 Federal Adult Education Narrative and Performance Report:** The report was submitted to the Department of Education in December 2019 to fulfill the requirements of the Workforce Innovation and Opportunity Act (WIOA ), Title II: Adult Education and Literacy Act. A copy of the report is in the information items.

**ICCB 2019 Fall Enrollment Report:** Illinois community colleges enrolled 271,426 students in coursework in Fall 2019 which is 11,989 fewer than in Fall 2018. Overall, Fall 2019 enrollments show a decrease in headcount and a decrease in the number of Full-time Equivalent enrollments compared to last year. However, overall graduates remain at a high level and 3-year IPEDS graduate rates for incoming freshman are the highest level ever recorded.

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**State Authorization Rule Update:** New U.S. Department of Education State Authorization rules were released on November 1, 2019 and go into effect July 1, 2020.

**Senate Joint Resolution (SJR) 41:** Is an advisory committee to examine developmental education models and their effectiveness. A final report from the joint advisory council with recommendations on effective and evidence-based developmental education models with disaggregation by institution and demographic and socioeconomic subgroups is due on January 1, 2021.

Staff will also be giving oral presentations on the Perkins V State Plan, WIOA Unified Plan, and an update on State and federal grants.

**Item #5.1a - Perkins V State Plan**

Ms. Jennifer Foster and other ICCB staff have been actively engaged in the development of the Illinois' State Plan for the administration of the Strengthening Career and Technical Education for the 21st Century Act (Perkins V) for State Fiscal Years (SFY) 2021-24.

The State Plan will guide the strategic partnership and alignment between the Illinois State Board of Education (ISBE) and the ICCB and describes the processes and policies that will be carried out by the state agencies, the Local Education Agencies (LEAs), community colleges, and other state and local partners responsible for local administration of Perkins funds. The plan is due to the Department of Education in April 2020.

To complement the stakeholder engagement that has occurred since July 2018, ISBE and ICCB have hosted student and employer focus groups, briefings, webinars, as well as public hearings via the regional Roadshow events throughout the fall of 2019.

Some of the plan highlights include:

- Creation of Statewide Program of Study Models
- Utilization of leadership and reserve funds (up to 15% of local funds) for alternative distribution to support expansion, innovation, and address equity gaps in the following areas:
  - Dual credit
  - Integrated education and training
  - Work-based learning (specifically apprenticeships)
- Levers for data-driven decision making:
  - Comprehensive Local Needs Assessment (equity-driven)
  - Public-facing data that are disaggregated by student subgroups
- Maximum investment in CTE programs at correctional facilities (2%)
- Broader flexibility to support academic and career advisors as well as faculty

The first round of public comment was held in October 2019. The current draft of the State Plan reflects feedback from the first round of public comment. The vision, goals, and essential activities of the State Plan was presented to the Board members.

The plan has been introduced to the Board at many Board and committee meetings as an information item. The following is a timeline of the next steps:

- January-February 2020: 2nd Public Comment Period, Submit to Governor's Office
- March 2020: Submit to Boards for Approval
- April 2020: Submit to U.S. Department of Education

**Item #5.1b - WIOA- Illinois Unified State Plan Presentation**

The Workforce Innovation and Opportunities Act (WIOA) was signed into law on July 22, 2014 and includes the WIOA Title II: Adult Education and Literacy Act. On March 3, 2016, Illinois submitted its first unified plan under the new law. This plan extended from FY2017 through FY2020.

Currently a second plan is being developed and will extend from July 1, 2020 through June 30, 2024. As part of WIOA, it is required that the State of Illinois submit a Unified Plan by March 1, 2020 and must include program specific elements for the four core partners: Title I – Adult, Youth and Dislocated Worker Programs -Department of Commerce (Commerce); Title II: Adult Education- Illinois Community College Board (ICCB); Title III: Wagner Peyser – Illinois Department of Employment and Security (IDES); and Title IV: Vocational Rehabilitation – Illinois Department of Human Services (IDHS). The plan will also address the new vision, strategies and activities as well as the inclusion of all WIOA required partners, including postsecondary Perkins.

A brief oral presentation was provided by ICCB staff member Ms. Jennifer Foster highlighting the Illinois State Unified Plan requirements and timelines; the planned activities, specifically for Title II: Adult Education; and the connection of WIOA with the Adult Education Strategic Plan, Perkins V State Plan and the Workforce Education Strategic Plan. The presentation also discussed the public comment period which extends through February 9, 2020. The plan document can be found at:

<https://www.illinoisworknet.com/DownloadPrint/Unified%20State%20Plan%20-%20Final%20Public%20Comment.pdf>.

**Item #5.1c - State and Federal Grant Update**

The Illinois Community College Board (ICCB) has received both state and federal resources to support institutions in providing instructional and supportive services as well as to create transitional and career pathway opportunities for individuals. Staff gave a brief oral presentation of each grant and included information on the grant purpose, goals, funding, and anticipated performance outcomes. Grants that were discussed include:

- Innovative Bridge, and Transition (IBT) - Funding was appropriated from the General Revenue Fund to the ICCB, Competitive Notice of Funding Opportunity, Major themes: Innovation and Transition. Grant Purpose: to create, support, or expand innovative bridge programs and services; to support or create transition programs which improve student transitions to and through postsecondary education and into employment; and to create programs and services that support individuals with disabilities.
- Workforce Equity Initiative (WEI) - Public Act 1010 0007 provided for \$18.7 million dollars to respond to the increasing need to ensure workforce equity for African Americans in Illinois. The Illinois Community College Board (ICCB) provided grant funding opportunities to 15 colleges in fiscal year 2020 ( beginning September 18, 2019 September 17, 2020). Grant purpose: Employment after completion of the credential aligned with regional workforce gaps that provide a full time job paying at least 30% above the regional living wage; accelerated time for the targeted population to enter and succeed in postsecondary education/training programs that lead to employment in high skilled, high wage, and in demand occupations.
- Transitional Math and English - •\$1m was appropriated for Transitional Instruction for Math and English. Grant purpose: Transitional Math - To implement Transitional Math pathways with high school partners and submit a minimum of one course pathway by fall 2020. Transitional English - To develop pilot projects and/or frameworks for Transitional English.

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- Department of Labor Apprenticeship Grant – Comprehensive Apprenticeship Programming – Information Technology (CAP-IT) - DOL awarded nearly \$184 million in grant funds to support the Scaling Apprenticeships through Sector Based Strategies Grant, awards to 23 public and private partnerships, projects provide services initially in 18 states, 85,000 apprentices will be served. Grant purpose: Establishing new apprenticeships, Expanding existing apprenticeship programs, create an environment for apprenticeship expansion and training opportunities.

**Item #5.2 - Finance, Operations, and External**

Matt Berry reported the committee met on Friday, January 24th at 8:00 am with the following in attendance: Terry Bruce, Matt Berry and Jennifer Franklin. The committee discussed: Timeliness of State Payments, Fiscal Year 2019 Financial Statements: State General Funds, Special State Funds, Federal Funds, Fiscal Year 2020 Financial Statements: State General Funds, Special State Funds, Federal Funds, Fiscal Year 2020 Community College Capital Budget, Spring 2020 Legislative Agenda, Trustee Training Providers, Administrative Rules: Dual Credit, and the Spring 2020 Legislative Update included in the information items.

**Item #5.2a - Approval of the Spring 2020 Legislative Agenda**

Nick Kachiroubas made a motion, which was seconded by Paige Ponder, to approve the following motion:

The Illinois Community College Board hereby approves the following Spring 2020 Legislative Agenda: Apprenticeships Grant Program.

The motion was approved via unanimous voice vote. Student advisory vote: Yes.

**Item #6 - Advisory Organizations**

**Item #6.1 - Illinois Council of Community College Presidents**

Dr. Curt Oldfield reported that during their November meeting, a big topic of conversation was the baccalaureate degree in early childhood education. The Council also discussed the Legislative Agenda which includes items such as, MAP, local control instead of State control, Dual Credit endorsements, SURS Law, and increase in base operating funding. The Council agreed to a community college system marketing consortium which will include a statewide marketing plan that will convey one message for the entire system.

**Item #6.2 - Illinois Community College Faculty Association**

Mr. Jacob Winters started by thanking the ICCB staff for attending the annual conference. It was the most successful with around 200 attendees. This year, the conference will be held on November 12-13, 2020 at the I-Hotel in Champaign. The faculty who have been selected for grants will give their reports during the conference. Student scholarships will be announced at the end of January.

**Item #6.3 - Student Advisory Council**

Ms. Isabella Hernandez stated she is missioned the Council meeting that is being held today. Ms. Hernandez will give a more in depth report at the March Board meeting.

**Item #6.4 - Illinois Community College Trustees Association**

Mr. Jim Reed reported the Association met at the beginning of November in Lisle. Among the topics discussed were: trustee training – better more progressive way of conducting the training, the budget, Baccalaureate degrees, funding for Capitol projects, pensions, and how the legalization of cannabis affects Illinois Community Colleges. The next meeting will be held on March 13-14 at Heartland Community College with a focus on student's needs such as diversity and mental health, discussing the legislative agenda, the higher education coalition, and celebrating their 50th anniversary at the June 2020 convention in Chicago.

**Item #7 - New Units**

**Item #7.1 - Permanent Approval: Carl Sandburg College, City Colleges of Chicago: Richard J. Daley College, Wilbur Wright College, Illinois Central College, Kankakee Community College, Kishwaukee College, Lake Land College, Lincoln Land Community College, Moraine Valley Community College**

Nick Kachiroubas made a motion, which was seconded by Terry Bruce, to approve the following items:

The Illinois Community College Board hereby approves the following permanent new units of instruction for the community colleges listed below:

**PERMANENT PROGRAM APPROVAL**

Carl Sandburg College

- CNC Programmer Certificate (32 credit hours)

City Colleges of Chicago: Richard J. Daley College

- Sustainable Urban Horticulture Certificate (31 credit hours)
- Cybersecurity Associate in Applied Science (A.A.S.) degree (60 credit hours)
- Cybersecurity Certificate (30 credit hours)

City Colleges of Chicago: Wilbur Wright College

- Cybersecurity Associate in Applied Science (A.A.S.) degree (60 credit hours)
- Cybersecurity Certificate (30 credit hours)

Illinois Central College

- Health Information Technology A.A.S. degree (61 credit hours)

Kankakee Community College

- Manufacturing Technology A.A.S. degree (63 credit hours)
- Manufacturing Welding II Certificate (45 credit hours)
- Intermediate Manufacturing Welding Certificate (31 credit hours)
- Manufacturing Machine Tool II Certificate (45 credit hours)
- Intermediate Manufacturing Machine Tool Certificate (31 credit hours)
- Manufacturing Industrial Maintenance II Certificate (45 credit hours)
- Intermediate Manufacturing Industrial Maintenance Certificate (31 credit hours)
- Intermediate Manufacturing TWDL Certificate (31 credit hours)
- Manufacturing TWDL II Certificate (45 credit hours)
- Intermediate Manufacturing TWDL Certificate (31 credit hours)

Kishwaukee College

- Associate in General Studies (A.G.S.) degree (60 credit hours)

Lake Land College

- Court Reporting Technology A.A.S. degree (60 credit hours)

Lincoln Land Community College

- Diagnostic Medical Sonography Certificate (47 credit hours)

Moraine Valley Community College

- ESL/Bilingual Educator Certificate (30 credit hours)
- Paralegal Studies A.A.S. degree (60 credit hours)
- Paralegal Studies Certificate (42 credit hours)

The motion was approved via unanimous voice vote. Student advisory vote: Yes.

**Item #7.2 - Temporary Approval: Waubonsee Community College**

Terry Bruce made a motion, which was seconded by Nick Kachiroubas, to approve the following items:

The Illinois Community College Board hereby approves the following new units of instruction for the community colleges listed below:

**TEMPORARY PROGRAM APPROVAL**

**Waubonsee Community College**

- Cybersecurity Associate in Applied Science (A.A.S.) degree (60 credit hours)

The motion was approved via unanimous voice vote. Student advisory vote: Yes.

**Item #8 - Adoption of Minutes**

**Item #8.1 - Minutes of the September 20, 2019 Board Meeting**

Paige Ponder made a motion, which was seconded by Nick Kachiroubas, to approve the following item:

The Illinois Community College Board hereby approves the Board minutes of the September 20, 2019 meeting as recorded.

The motion was approved via unanimous voice vote. Student advisory vote: Yes.

**Item #9 - Consent Agenda**

Nick Kachiroubas made a motion, which was seconded by Teresa Garate, to approve the following items:

**Item #9.1 - Fiscal Year 2020 Community College Capital Budget**

1. Approves the fiscal year 2021 capital budget request as presented in the attached Table 1 and Table 2;
2. Authorizes the submission of the request to the Governor's Office of Management and Budget, the Illinois Board of Higher Education, and the Illinois General Assembly; and
3. Authorizes its Executive Director, with the concurrence of the Chair, to make technical adjustments to the projects if necessary to facilitate the release of funds from the Capital Development Board.

**Item #9.2 - Approval of Trustee Training Program**

The Illinois Community College Board hereby approves the following trustee training provider:

Akerman LLP

**Item #9.3 - Revisions to the Comprehensive Agreement Regarding Expansion of Educational Resources (CAREER) Agreement**

The Illinois Community College Board hereby approves the revisions to the Comprehensive Agreement Regarding the Expansion of Educational Resources (CAREER) agreement.

**Item #9.4 - Illinois Community College Board Cooperative Agreements**

**Item #9.4a - South Suburban College and Ingalls Memorial Hospital**

The Illinois Community College Board hereby approves the Cooperative Education Agreement between South Suburban College and Ingalls Memorial Hospital, which thereby allows the Paramedic Training Program to be taught at South Suburban College.

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**Item #9.4b - Triton College and the Illinois Brotherhood of Electrical Workers Renewable Energy Fund, Inc.**

The Illinois Community College Board hereby approves the MOU between Triton College and The Illinois Brotherhood of Electrical Workers (IBEW) Renewable Energy Fund, Inc., which thereby allows the Renewable Energy Program to be taught at Triton College.

The motion was approved via unanimous voice vote. Student advisory vote: Yes.

**Item #10 - Information Items**

There was no discussion.

**Item #10.1 - Fiscal Year 2019 and 2020 Financial Statements**

**Item #10.2 - 2019 Fall Enrollment Report**

**Item #10.3 - FY2018 Federal Adult Education and Literacy Narrative and Performance Report**

**Item #10.4 - Basic Certificate Program Approval approved on behalf of the Board by the Executive Director**

**Item #10.5 - IBHE/ICCB - Report to Legislature on SJR 22 (Transfer) and the STAR Act**

**Item #10.6 - Proposed Amendments to the Illinois Community College Board Administrative Rules:**

**Item #10.6a - Dual Credit**

**Item #11 - Other Business**

There was no other business.

**Item #12 - Public Comment**

There was no public comment.

**Item #13 - Executive Session**

**Item #13.1 - Employment/Appointments Matters**

The Board did not go in to Executive Session.

**Item #14 - Executive Session Recommendations**

**Item #14.1 - Employment/Appointment Matters**

There were no recommendations.

**Item #15 - Adjournment**

Nick Kachiroubas made a motion, which was seconded by Paige Ponder, to adjourn the Board meeting at 12:26 p.m. The motion was approved via unanimous voice vote. Student advisory vote: Yes.