

APPROVED

Minutes of the 429th
Meeting of the
Illinois Community College Board
Joliet Junior College
Room A 3104
1215 Houbolt Road
Joliet, IL

March 16, 2018

RECOMMENDED ACTION

It is recommended that the following motion be adopted:

The Illinois Community College Board hereby approves the Board minutes of the March 16, 2018 meeting as recorded.

Item #1 – Roll Call and Declaration of Quorum

Chair Lopez called the Board meeting to order at 9:01 a.m. and asked Ann Knoedler to call roll. The following Board members were present at this time: Jim Ayers, Terry Bruce, Suzanne Morris, Nick Kachiroubas, Teresa Garate, Doug Mraz and student Board member Oscar Sanchez. A quorum was declared. Ann Kalayil was added to the roll call at 9:33 a.m. Board members Guy Alongi, John Bambanek, and Dustin Heuerman were absent.

Item #2 – Announcements and Remarks by Dr. Laz Lopez, Board Chair

Chair Lopez welcomed our newest member of the Board, student trustee Oscar Sanchez. Oscar attends Harold Washington College and is involved with student government and with OLAS (Organization of Latin American Students). Oscar will be a wonderful addition to the Board and look forward to his contributions.

Chair Lopez commented on the amount of interest currently being devoted to reforming Higher Education in Illinois. As the economy has improved and the job market tightened, enrollment declines at both 2-year and 4-year institutions are a concern, not to mention, a majority of graduating high school students are now choosing to cross the borders to attend higher education. To make matters worse, out of state institutions are recruiting Illinois students by partnering with in-state high schools to deliver dual-credit.

The solutions offered in the public domain to these long developing challenges vary. As these are considered, Chair Lopez suggested that Illinois must ultimately address not just what the challenges are today, but anticipate what they will be tomorrow.

Chair Lopez stated that he believes what is perceived education to look like, from K12 to higher education, will change exponentially in the course of the next 5-10 years, not only in Illinois but across the country. Chair Lopez outlined a few reasons:

- Proliferation of technology with access to some of our most elite educational institutions for free anywhere in the world

- The continual questioning and devaluing in the public sphere of the return of investment on a college education
- The challenge of sustainable funding with an ever increasing cost structure
- The over-dependence on property taxes and the pressures from a cap on federal deductions
- The necessity to increase tuition or fees at 2 and 4 year institutions while aid to offset costs has decreased.

Chair Lopez also shared a few approaches that institutions in other states have adopted that may contribute to the local dialogues:

Trident Technical College in Charleston, SC is home to close to 200 high school apprentices across a dozen or more fields. Students begin 2-year apprentices during their junior and senior year of high school. Upon completion, they graduate with a DOL Credential from the employer, 2 years of paid work experience, and early college credit on their campus all while earning a high school diploma. In one program, the college developed a one year ASE (automotive) credential program where students are on campus five days a week--all day, a model that can be replicated in HVAC, Health Care, and other technical areas for high school seniors across our state.

Columbus State Community College in Ohio and the Reynoldsburg Center, co-located with Reynoldsburg High School, includes classrooms, technical spaces and a Health Sciences lab. Students can complete their general education requirements, take health careers courses such as Nurse's Aide, and get advising help. The center is located within a wing of the high school. Both the community and the high school students would attend these classes together, removing barriers while easing the high school the college transition.

When discussions take place about enrollment, the impact of persistence and completion must be considered. There was a four-year institution Chair Lopez came across that had experienced significant improvement in this area:

Grand Canyon University in Arizona is a small private school that was in jeopardy of closing less than 10 years ago even though, in the area, they were highly regarded as a leading program in preparing professionals in health care and education. Since then, they have grown from 900 to 19,000 students on campus. During this time, they kept tuition flat and reduced time to graduation. About 70 percent of its 19,000 students graduate in 3.5 years or less. When asked what President Mueller attributed to that success, he stated that every staff member on campus owns the success of their students. Faculty have an early warning system that triggers an immediate cadre of individuals and systemically embedded interventions, 24 hour access to student support, not only on campus but in the dorms, and data that pinpoint in advance which courses students are most likely to struggle in and when, so they can intervene in advance and prevent it.

It's also been noticed in states across the country that some students are just ready for a more rigorous course experience sooner than others. Chair Lopez spoke with the coordinator of Florida Atlantic University High School, a public dual enrollment high school on the campus of Florida Atlantic University. The coordinator shared that close to 500 high school students attend annually on the campus beginning in 10th grade. A typical graduate earns three years of college credit along with a high school diploma and many even earn a bachelor's degree. While there are many efforts in Illinois to deliver a middle college experience to a small cohort of students, the scale in this program seemed unique.

Chair Lopez stated he wanted to share these programs because it is clear that the landscape of education from cradle to career is in a state of focused change throughout the country. Many states are attempting to redefine traditional boundaries between middle school, high school, and college.

Teresa Garate thanked chair Lopez for this very important work and information he compiled.

Item #2.1a - Attendance by Means Other Than Physical Presence

Board member John Bambenek did not call in to the Board meeting.

Item #3 - Welcoming Remarks from Dr. Judy Mitchell, President of Joliet Junior College (JJC)

Dr. Judy Mitchell thanked the Board for conducting their meeting at the college. Dr. Mitchell stated JJC covers seven counties with the main campus in Joliet and four additional campus centers. Over the past eight to ten years, the college has opened a few new buildings, which include, the campus center which was opened six years ago, the recreational center was recently opened, the event center just opened in the fall, which houses all the athletic programs and hosts events for the community, the Romeoville campus has doubled in size with the groundbreaking being held in the fall, and the city center campus has just opened. Dr. Mitchell also briefly mentioned a few highlights of the college, which include, the JJC Strategic Plan, meetings set up with mayors in surrounding counties to discuss the expansion of the college's different programs, and plans to open an adult re-entry center.

Dr. Mitchell then introduced Dr. Yolanda Farmer who will be giving a presentation on the Highlights of Joliet Junior College's Strategic Enrollment Management.

Item #3.1 - Highlights of Joliet Junior College's Strategic Enrollment Management

Dr. Yolanda Farmer, Vice President for Student Development at Joliet Junior College, presented on Strategic Enrollment Management Planning, speaking in length about the following topics: Strategic Enrollment Management (SEM) planning process, institutional successes and opportunities, best practices, and SEM planning lessons learned.

Item #4 - Board Member Comments

The Board thanked Joliet Junior College for hosting and welcomed new student Board member Oscar Sanchez.

Item #4.1 – Illinois Board of Higher Education

John Bambenek was not present to give a report.

Item #4.2 – Public Agenda Report

Teresa Garate suggested the ICCB vote on endorsing the Public Agenda report at the next Board meeting in order for the staff and Board members to have plenty of time to review it.

Item #5 - Executive Director Report

Dr. Karen Anderson began by welcoming new student Board member, Oscar Sanchez. Dr. Anderson also thanked Joliet Junior College for hosting the meeting. The ICCB has already had both appropriation hearings. It was interesting that the Senate appropriation hearing, which was relatively brief, focused mostly on fiscal issues. Ellen Andres explained credit hour grants and how the category amounts did not reflect the amount received. It seemed the Senate members were quite stunned at the information. During the House appropriation, however, the majority of the questions were programmatic, about dual credit, remediation, and partnerships with high school districts.

Last week, the ICCB submitted a project proposal for consideration at the Governor's Cabinet on Children and Youth, "College & Career Readiness through Transitional Math and Alternative High School Equivalency Credentials." The proposal was accepted. This cross-agency project builds upon a lot of the great work that the Board Chair has done with ISBE around college readiness and will help with the ICCB's efforts to reduce remediation, award more HSE credentials, and achieve the state's 60x25 goal.

Lastly, Dr. Anderson stated the Senate adopted a resolution making March 18-24 Dual Credit Week in Illinois to raise awareness of the importance of these programs.

Item #6 - Committee Reports

Item #6.1 - Academic, Workforce, and Student Support

Suzanne Morris stated the committee met on Friday, March 15th at 8:00 a.m. The following items were discussed:

➤ CAREER Agreement

- The ICCB took over the administration of the CAREER agreement in late 2016.
- This agreement maximizes CTE options for students by allowing them to attend programs in neighboring districts if the home district does not have the program desired by the student.
- By the end of the spring semester of 2017, all 39 community college districts had signed on to the agreement.
- Four Major components of the agreement include:
 - Students are able to apply/participate in a **program** that is **not available** in their home district.
 - Students will pay in-district tuition regardless of what institution they enroll.
 - Marketing of programs into another college district requires the permission of that district.
 - Chargebacks are not valid under the terms of this Agreement
- Two issues remain points of discussion within the agreement.
 - Marketing & Recruitment
 - Consistent Implementation.
- At this point, the ICCB staff is working to examine these two outstanding issues and is drafting some additional language related to these that then could be inserted into the agreement.
- More information will be brought forward to the next committee meeting.

➤ Proposed Placement Policies

- At the January Joint Meeting of the College Presidents, the CAOs and the CSSSOs, the Presidents were presented with a placement framework that relied on a multiple measures approach to college placement.
- This framework was put together by a group of CAOs, at the request of the ICCB staff.

- This framework was developed in response to and anticipation of other conversations going on around the state that are focused on college and career readiness, including through the ESSA (K-12) law, the WIOA law, and through the P-20 Council.
- This framework was voted on and adopted by the CAOs and the CSSSOs, but since then some dissention has surfaced and staff are working through those issues with the two groups now.
- The goal is to have this set of recommendations voted on at the April meeting of the Community College Presidents.
- The framework is initially only a recommendation. Implementation of the framework is likely to be a long process that should culminate in system-wide changes to placement practices.

➤ **State Authorization for Distance Learning**

- **State Authorization Changes**
 - Rule changes for state authorization through the U.S. Department of Education go into effect July 1, 2018. The rules clarify the expectations of institutions. Institutions have the responsibility to provide appropriate consumer information to distance education students from other states. The rules require institutions to make specific public and individual disclosures regarding:
 - States they are authorized in determine
 - The process for submitting consumer complaints in those states
 - Any adverse actions against the college by regulatory bodies
 - Whether programs leading to professional licensure meet requirements in the distance education students' state of residence.

➤ **Update on Strategic Plan- Action Subcommittee**

- The Adult Education Strategic Plan, developed by a task force of stakeholders, was submitted to the Governor and General Assembly on January 31, 2018. The final plan is included in the board packet as Information Item 12.3 - Final Adult Education Strategic Plan Report.
- Next Steps in the development process includes the convening of a Strategic Action Subcommittee to develop action steps under each goal and objective. The first meeting of the 50 member subcommittee was held on March 1, 2018 in Bloomington, Illinois. The subcommittee will continue to meet as goal teams with the last convening of the entire group on April 3, 2018. The final action steps will be brought to the board in June 2018.

➤ **WIOA plan submission**

- On March 15, 2018, the Illinois Workforce Innovation Board approved the modifications for submission of the Unified State Plan to the federal Departments of Education and Labor. The modification included updates to core and required partner activities (which includes both Adult Education and Career & Technical Education), performance targets, combined initiatives, as well as the incorporation of the IWIB strategic planning goals and objectives.

- The Unified State Plan also includes modifications to the core partner requirements. Adult Education, which is a core partner under the Workforce Innovation and Opportunity Act, updated the common elements as well as the specific elements within the plan. The updates included the inclusion of the Adult Education Strategic Plan goals and objectives, new requirement statements to ensure equity in accessing services and updates to the application process from local providers. The Unified Plan was due March 15, 2018 but was extended to April 2, 2018 by the Departments of Education and Labor.

➤ **New Units of Instruction**

Item #6.1a – Annual Transfer Report Presentation

Dr. Brian Durham reported that the Illinois Articulation Initiative (IAI), which was formalized by the passage of Public Act 099-0636 in January 2017, continues to be an important statewide system for encouraging transferability among postsecondary institutions in the State of Illinois. This statewide transfer system includes 113 institutions, both public and private across Illinois. Through the IAI, Illinois has developed one of the most comprehensive course approval and quality assurance processes in the nation, assuring that all approved courses are comparable and meet the high standards established by faculty panels. Another statewide transfer and articulation project known as MyCreditsTransfer. The IAI and MyCreditsTransfer are complementary, both enhancing the availability and accuracy of transfer information, which fosters more effective and efficient degree completion. Providing both of these successful transfer tools likely contributes to Illinois ranking third in the nation for full-time community college students completing bachelor's degrees at four-year universities, as reported by the National Student Clearinghouse Research Center.

Item #6.2 - Finance, Operations, and External Affairs

The Committee met on Friday, March 16 at 8:00 a.m. and discussed the following items:

- Timeliness of State payments for colleges and adult education grantees:
 - Still waiting on the rest of the Fiscal Year 2017 final payments.
 - The Fiscal Year 2018 payments are moving along consistently at this time.
- Financial Statements: Fiscal Year 2018
 - State General Funds
 - Special State Fund
 - Federal Funds
 - Bond Financed Funds
- Fiscal Year 2019 Budget Update – even though this budget is being labeled as a level budget to the 2018 budget, it is still going to be a loss for the community college system. The balanced budget relies on the “Pension Cost Shift” legislation, which 66 legislators are against.
- Spring 2018 Legislative Update:
 - BSN proposal – no new legislation introduced, continue working with sponsor on language
 - SB2597 – IBHE, ICCB and ISAC Consolidation – legislation introduced in order to have the opportunity to discuss potential consolidation of the state education agencies. The intent of this bill is to get the issues out in the open and to try to find solutions. Many legislators are not even aware of this bill.
 - A handout was also distributed listing all the bills the ICCB is monitoring.

- Included in the consent agenda - Administrative Rules:
 - Public Information, Rulemaking and Organization (2 Ill. Adm. Code 5175)
- Included in the information items - Administrative Rules:
 - Implement Public Act 1000-0514, Alternate route to high school diploma for adult learners (23 Ill Adm. Code 1506)
 - Exemption to Administrative Rules for program with an intensified or accelerated schedule (23 Ill Adm. Code 1501)

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The Board took a break at 10:40 a.m.

The Board returned from break at 10:49 a.m.

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Item #7 - Advisory Organizations

Item #7.1 - Adult Education and Family Literacy Council

Elizabeth Hobson reported the purpose of the council is to identify, deliberate, and make recommendations to the Board on adult education policies. The second meeting was held on March 15 in Springfield. The council continues its work thru the two subcommittees: the Comprehensive Student Support Services Subcommittee and the Curriculum and Instruction Subcommittee.

The Comprehensive Student Support Services Subcommittee looks at current barriers or gaps in services that prevent students from accessing postsecondary education training as well as determining how other community resources can provide a system of comprehensive support services for the students.

The Curriculum and Instruction Subcommittee explores needed resources and best classroom practices to ensure that students are ready for employment, post-secondary education, and training.

The next meeting will be held in Springfield.

Item #7.2 - Illinois Community College Faculty Association (ICCFA)

Mr. Allan Levandowski reported that the ICCFA and the ICCCA will conduct a joint retreat to plan for the 2018 conference, which will be held on the same dates as 2017. He also thanked Board member Dustin Heuerman for his letter speaking about the Association's annual dues.

Item #7.3 - Illinois Community College Trustees Association (ICCTA)

Mike Monaghan stated the ICCTA met last week and discussed insurance for the community college retirees and government relations, and reviewed a financial investment proposal to produce more revenue. Their next meeting will be held on April 18 for Advocacy Day in Springfield.

Item #7.4 - Illinois Council of Community College Presidents (ICCCP)

Dr. John Avendano discussed the Baccalaureate legislation, consolidation legislation, and the legislation prohibiting out of state institutional to provide dual credit unless they are located on a community college campus. The next ICCCP officers will be Southeastern Illinois College President, Dr. Jonah Rice, as President, Spoon River College President, Mr. Curt Oldfield, as Vice President, and Moraine Valley Community College President, Dr. Sylvia Jenkins, as Secretary/Treasurer. The next meeting will be held in Springfield in April for Advocacy Day.

Item #7.5 - Student Advisory Council (SAC)

New Student Board member, Oscar Sanchez, reported the Council last met on March 9 in Lisle. The members discussed the Student Advocacy Day issues, which are MAP funding and BSN. The 2018 Phi Theta Kappa Awards Banquet will be held on April 11 and Student Advocacy Day will be held on April 12, both in Springfield.

Item #8 – Focus on Board Goals

Item #8.1 - Annual Enrollment and Completions Report

Assistant Deputy Director for Research and Policy Studies, Nathan Wilson, gave a presentation on ICCB's 2017 Annual Enrollment and Completions Report, sharing select data to understand community college enrollment trends in Illinois and nationally. Illinois community college enrollment data was analyzed at the program and demographic level and compared to Illinois postsecondary education sectors and peer states. Trends within completion and student success data was also highlighted for Illinois community colleges.

Item #8.2 - Enrollment Strategies

Illinois community colleges are examining methods for improving enrollment. Colleges are implementing Strategic Enrollment Management processes as a strategic planning model for making broad scale improvements within the institution. They are also refining institutional processes to ensure students have a streamlined enrollment experience and are receiving timely and effective communications to guide them through admissions, enrollment, and registration. Jeff Newell, Deputy Director for Student Services and Technology, provided an overview of effective strategies and discussed efforts made by the colleges.

Item #9 – New Units of Instruction

Item #9.1 – Kishwaukee College, Moraine Valley Community College, Oakton Community College, Richland Community College, and Triton College

Jim Ayers made a motion, which was seconded by Nick Kachiroubas, to approve the following items:

The Illinois Community College Board hereby approves the following new units of instruction for the community colleges listed below:

PERMANENT PROGRAM APPROVAL

Kishwaukee College

- Agribusiness Associate in Applied Science (A.A.S.) degree (61 credit hours)

Moraine Valley Community College

- Automation and Engineering Technology A.A.S. degree (60 credit hours)

Oakton Community College

- Associate in General Studies (A.G.S.) degree (60 credit hours)

Richland Community College

- Medical Assisting Certificate (34 credit hours)

Triton College

- CPA Pathway Advanced Certificate (32 credit hours)

The motion was approved by a unanimous vote voice.

Item #10 - Adoption of Minutes

Item #10.1 - Minutes of the January 19, 2018 Board Meeting

Terry Bruce made a motion, which was seconded by Teresa Garate, to approve the following motion:

The Illinois Community College Board hereby approves the Board minutes of the January 19, 2018 meeting as recorded.

The motion was approved by a unanimous vote voice. Sue Morris and Doug Mraz abstained.

Item #11 – Consent Agenda

Item #11.1 - Proposed Amendments to the Illinois Community College Board Administrative Rules

Item #11.1a - Public Information, Rulemaking and Organization (2 Ill. Adm. Code 5175)

Jim Ayers made a motion, which was seconded by Ann Kalayil, to approve the following motion:

The Illinois Community College Board hereby approves the following amendments to the *Administrative Rules of the Illinois Community College Board* and authorizes its Executive Director to process the amendment in accordance with the Illinois Administrative Procedures Act

The motion was approved via unanimous voice vote.

Item #12 - Information Items

There was no discussion.

Item #12.1 - Fiscal Year 2018 Financial Statements

Item #12.2 - Spring 2018 Legislative Report

Item #12.3 - Final Adult Education Strategic Plan Report

Item #12.4 - Kishwaukee College Proclamation

Item #12.5 - Proposed Amendments to the Illinois Community College Board Administrative Rules

Item #12.5a - Exemption to Administrative Rules for program with an intensified or accelerated schedule (23 Ill Adm. Code 1501)

Item #12.5b - Implement Public Act 1000-0514, Alternate route to high school diploma for adult learners (23 Ill Adm. Code 1506)

Item #13 - Other Business

There was no other business.

Item #14 - Public Comment

There was no public comment

Item #15 – Executive Session

The Board did not enter into Executive Session.

Item #16 - Approval of Confidentiality of Executive Session Minutes

Doug Mraz made a motion, which was seconded by Suzanne Morris, to approve the following motion:

The Illinois Community College Board hereby determines the Executive Session Minutes held on September 16, 2005; September 21, 2005; September 15, 2006; November 17, 2006; January 22, 2007; February 26, 2007; March 26, 2007; June 8, 2007; May 19, 2008; September 19, 2008; March 26, 2010; June 4, 2010; January 28, 2011; March 18, 2011; June 3, 2011; September 16, 2011; January 27, 2012; November 16, 2012; January 25, 2013; February 6, 2013; March 22, 2013; September 20, 2013; June 6, 2014; September 18, 2015; November 20, 2015; January 22, 2016; June 3, 2016; March 17, 2017; and June 2, 2017 are to remain confidential. All other Executive Session Minutes are available for public inspection.

The motion was approved via unanimous voice vote.

Item #17 - Executive Session Recommendations

There were no recommendations made.

Item #17.1 - Employment/Appointment Matters

Item #17.2 - Review of Executive Session Minutes

Item #18 - Adjournment

Teresa Garate made a motion, which was seconded by Nick Kachiroubas, to adjourn the Board meeting at 12:04 p.m.

The motion was approved via unanimous voice vote.