

APPROVED

Minutes of the 422<sup>nd</sup>  
Meeting of the  
Illinois Community College Board  
Harry L. Crisp II Community College Center  
Second Floor Conference Room  
401 East Capitol Avenue  
Springfield, IL

January 20, 2017

**RECOMMENDED ACTION**

It is recommended that the following motion be adopted:

The Illinois Community College Board hereby approves the Board minutes of the January 20, 2017 meeting as recorded.

**Item #1 – Roll Call and Declaration of Quorum**

Chairman Lopez called the Board meeting to order at 9:06 a.m. and asked Ann Knoedler to call roll. The following Board members were present: Dustin Heurman, Suzanne Morris, Nick Kachiroubas, Ann Kalayil, Terry Bruce and Jake Rendleman and student Board member Ugne Narbutaite. Board members Cheryl Hyman, Teresa Garate, Guy Alongi were absent. A quorum was declared.

**Item #2 – Attendance by Means other than Physical Presence**

Chair Lopez stated that Board member **Doug Mraz** is unable to attend today's meeting due to a work conflict. According to Section 7 of the Open Meetings Act, **Doug Mraz** may participate in today's meeting via conference call and the Board needs a motion to allow his attendance.

Dustin Heurman made a motion, which was seconded by Nick Kachiroubas, to allow Board member Doug Mraz to participate in today's Board meeting via conference call.

The motion was approved via unanimous voice vote. Student Advisory vote: Yea.

**Doug Mraz** stated, for the record, he is located at his place of employment in Chicago and unable to the Board meeting due to a work conflict. Chair Lopez stated that all further matters that require a vote will be conducted via roll call in order to properly record **Doug Mraz's** participation in this meeting.

**Item #3 – Announcements and Remarks by Dr. Laz Lopez, Board Chair**

Chair Lopez thanked the community colleges for working hard to keep their doors open and operating.

Chair Lopez would like for the Board to supply any feedback on how the new committee structure is working out. Chair Lopez also would like to hear from the Board on if the Board retreat was effective and if conducting it in August worked well.

**Item #4 – Board Members Comments**

Doug Mraz stated that he believed the retreat worked very well in August, separate from the Board meeting dates. He believed it worked better to focus solely on the issues being discussed at the retreat and not having the Board meeting issues as a distraction. The rest of the Board members present were in agreement. Chair Lopez stated that the retreat will continue to be held in August and to be held in a central location so as to cut out over-night travel for the staff and Board.

Jake Rendleman stated he would like to note that even though the community colleges have managed well to keep their doors open and operating, the public should not assume that everything is completely fine.

**Item #5 – Executive Director Report**

Two days ago, ICCB hosted the IWIB (IL Workforce Innovation Board) apprenticeship committee in this very room, and the meeting was attended by Governor Rauner. We presented him with a 50th anniversary shirt and he recognized the role of community colleges in apprenticeship programs and in workforce training. The meeting included two presentations -- one that highlighted a youth apprenticeship program, Thyssenkrup Manufacturing, in partnership with Danville Area Community College and the Danville Area High Schools. The other was an adult apprenticeship model, Jane Addams Resource Corporation, which partners with Daley College and Chicago Businesses. This program highlights incumbent workers. As many of you are aware, the expansion and development of apprenticeship programs is one of the targeted goals for the Governor's Cabinet on Children and Youth.

Congratulations to Chairman Lopez for being nominated for the National ALAS (Association of Latino Administrators and Superintendents) Hispanic Serving School District Administrator of the Year Award.

We have added some new staff since our last meeting. I would like to introduce you to the following: Melissa Andrews - Associate Director for CTE as of Dec 1, 2016; Patrick Walwer - Associate Director for Finance and Operations as of January 16, 2017; Mackenzie Montgomery – promoted to Director of Student Services as of January 1, 2017.

On January 5th, the IBHE held a special board meeting to vote on the \$3M emergency funds designated for community colleges. They approved our recommendations. As you've all heard, Dr. Jim Applegate is resigning from IBHE, effective February 15<sup>th</sup>, to pursue other opportunities. Dr. Anderson wishes him luck and thanked him for being a good partner in the collaboration to improve higher education opportunities for Illinois

The agenda may look a little thin today, but there are some interesting updates and action items for the Board's consideration. Also, the January meeting typically falls before many of the advisory committee meetings, so those reports will be presented at the March Board meeting. Additionally, there are still no recognition reports to approve at this meeting.

As ICCB moves forward into 2017, the staff fully expects to make continued progress on the Board goals. The Governor's Office has engaged ICCB in numerous initiatives that will review the funding for higher education, which could ultimately provide support for the Board goals around transition, performance, and workforce. Since November, ICCB has worked to maintain alignment with other statewide and national initiatives, such as the Governor's Cabinet on Children and Youth, the focus on apprenticeships programs, and the Complete College America game changers. To conclude her report, Dr. Anderson stated last week, Senators Lindsey Graham and Dick Durbin introduced legislation to grant temporary relief for recipients of DACA (Deferred Action for Childhood Arrivals), as well as those who may be DACA-eligible. The Bar Removal of Individuals who Dream and Grow our Economy (Bridge) Act would extend the temporary status for thousands of colleges students and other young people.

**Item #5.1 – Revision to the 2017 Calendar of Meetings for the Illinois Community College Board**

Terry Bruce made a motion, which was seconded by Doug Mraz, to approve the following items:

The Illinois Community College Board hereby approves the below change to the Calendar Year 2017 Board Meeting Dates and Locations:

**Calendar Year 2017 Board Meeting Dates and Locations**

**January 20**

9:00 a.m. – Harry L. Crisp II Community College Center, Springfield

**March 17**

9:00 a.m. – Triton College, River Grove

**June 2\***

9:00 a.m. – TBA

**July**

Subject to Call

**September 15**

9:00 a.m. – Rock Valley College, Rockford

~~**November 17**~~                      **CANCEL**

~~9:00 a.m. – Harry L. Crisp II Community College Center, Springfield~~

**December 1**                      **ADD**

*9:00 a.m. – Harry L. Crisp II Community College Center, Springfield*

\*June Board meeting is held in conjunction with the ICCTA and Presidents' Council meetings.

A roll call vote was taken with the following results:

Terry Bruce	Yea	Doug Mraz	Yea
Dustin Heurman	Yea	Jake Rendleman	Yea
Nick Kachiroubas	Yea	Ugne Narbutaite	Yea
Ann Kalayil	Yea	Laz Lopez	Yea
Suzanne Morris	Yea		

The motion was approved. Student Advisory vote: Yea.

**Item #6 - Committee Reports**

**Item #6.1 - Academic, Workforce, and Student Support**

The committee met at 5:00 p.m. on Thursday, January 19<sup>th</sup> with Dr. Dustin Heurman, Jake Rendleman, Ugne Narbutaite, and Suzanne Morris present. Dr. Teresa Garate was absent.

Dr. Brian Durham provided a Bachelor of Nursing update. He stated that they have a meeting with Senator Manar next week to discuss further.

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Dr. Brian Durham also spoke about the Dual Credit Faculty Qualifications Survey.

- Approximately 500 responded to survey:
  - 14% qualified to teach based on current credentials
  - 50% have a master's degree but not necessarily qualified to teach dual credit
- Working with a couple of universities in Illinois to offer a program to get unqualified instructors the 18 credit hours they need.

Jennifer Foster reported that the Homeless Youth Fee Waiver has passed for the High School Equivalency (HSE).

- The legislation was passed without funding resources.
- ICCB is working to determine who will be effected:
  - Approximately 1200 students, most in the Chicago area
- Looking at about \$136 waived per student (highest scenario), with a total of about \$163,000, not including re-testing.
- It is up to ICCB to determine criteria, and they are looking at other states to see how they do it.
- Testing will likely be completed through the Regional Offices of Education and select sites in Cook County.

Dr. Brian Durham gave a brief synopsis of the new units of instruction coming to the full board for approval at the Board meeting.

**Item #6.2 - Finance, Operations, and External Affairs**

The Committee met on Friday, January 20<sup>th</sup> at 8:00 a.m. and discussed the following items:

- Financial Statements: Fiscal Year 2017 (*Agenda Item 11.1*)
  - State General Funds
  - Special State Funds
  - Federal Funds
  - Bond Financed Funds
- Timeliness of state payments to the colleges and adult education providers
- Fiscal Year 2017 budget and FY2018 budget recommendations
- College Operations (*Agenda Item 6.2b*)
- FY2018 Capital Budget Recommendations (*Agenda Item 10.1*)
- Spring 2017 Legislative Agenda (*Agenda Item 6.2a and Agenda Item 11.3*)
- Administrative Rules
- Proposed Amendments to the Administrative Rules (*Agenda Item 10.2*)
- Proposed Repeals to the Administrative Rules (*Agenda Item 11.2*)
- Trustee Training Provider Approval Process (*Agenda Item 10.5*)
- Resolution on Residency of Undocumented Students (*Agenda Item 7*)

**Item #6.2b – Budget Update**

Ellen Andres gave a brief budget update with the following information:

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- The community colleges who were awarded the \$3M of emergency funds, which averages out to be about \$450,000 per college, was sent to IBHE, who has requested the funds from the comptroller. The funds should be released to those colleges soon.
- The fiscal year 2016 budget is completed and over \$200M will never be paid back to the colleges. As for the budget for fiscal year 2017, the House and Senate have both introduced their own budget legislation. The House amended a “stopgap” budget on SB2051 and passed it. This bill was not debated in the Senate and did not have the Governor’s support. The Senate budget proposal was introduced as a package of 13 bills and must be passed as a package. It includes new revenues and reforms as well as spending.
- Public Act 96-1354 requires the Governor to annually submit an economic and fiscal policy report to the General Assembly for the current fiscal year and the next four fiscal years. This report filed by the Governor’s Office of Management and Budget shows an estimate of \$33.7B in revenues and \$39.0B in expenditures for FY17. This deficit added to the operational liabilities not paid and the FY16 deficit will amount to a \$13.5B estimated backlog of bills on June 30. Assuming no legislated changes, FY18 revenues are estimated to total \$33.5B and the expenditures will be \$40.6B. That will grow the backlog of bills to \$20.6B on June 30, 2018. On February 15, the Governor is scheduled to give his FY18 budget address.

Matt Berry outlined the 13 bills introduced within the “Senate” budget package proposal:

- SB 1 (President Cullerton) – Education Funding Reform  
This is a vehicle bill that will be used for education funding reform. The Governor has convened an Illinois School Funding Reform Commission that has been meeting since last fall to develop a new formula for funding K-12 schools. The Commission’s final recommendations are due February 1.
- SB 2 (Lightford) – Minimum Wage Increase  
The bill increases the minimum wage from \$8.25 an hour to \$9 on July 1, then by 50 cents each year until 2021, when it will be \$11.
- SB 3 (Thomas Cullerton) – Local Government Consolidation  
The bill provides a means for the consolidation or dissolution of local townships and township road districts, subject to voter approval. The bill also allows for the dissolution of drainage districts, subject to board resolution.  
The Local Government Reduction and Efficiency Division of the Counties Code is expanded to apply to all counties (currently, only applies to DuPage, Lake, and McHenry Counties).
- SB 4 (Trotter) - Borrowing to Pay Down Debt  
The legislation allows the state to borrow \$7 billion by selling bonds to pay off overdue bills. The loans would bring the state’s payment cycle to 30 days.
- SB 5 (President Cullerton) – Chicago Teachers Pension  
The bill requires the state to contribute \$215 million in fiscal year 2017 and \$221.3 million in fiscal year 2018 to the Chicago Teachers Pension System.

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In fiscal year 2019 and beyond, the state must pay the full cost of the employer's portion of teacher pensions. Currently, the employer's costs are paid by the city of Chicago.

- SB 6 (President Cullerton) – Fiscal Year 2017 Budget  
The fiscal year 2017 budget provides a total of \$694 million to cover expenses for the second half of the fiscal year. The budget includes \$213 million for community colleges, adult education, and career and technical education. The “stop-gap” budget approved over the summer expired on December 31, 2016.
- SB 7 (Link) – Gaming Expansion  
The legislation will generate additional state revenue through the expansion of gambling with a new land based casino in Chicago and riverboat casinos in Lake County, Rockford, south suburbs of Chicago, Danville, and Williamson County (southern Illinois).
- SB 8 (Harmon) – Procurement Reform  
The bill makes numerous changes to the state's procurement code to streamline overly burdensome regulations and make it easier to conduct business. Specifically related to higher education, the legislation retroactively reauthorizes the higher education Code exemptions in Section 1-13 that had expired. The bill also includes an exemption to the Code for procurement made under cooperative agreements or group purchasing consortiums including the Midwestern Higher Education Compact. The bill provides an exemption to ISAC for procurement made with private funds in the prepaid tuition program. Other changes in the bill include an increase in the limit of small purchases from \$10,000 to \$100,000, a provision to allow a chief procurement officer to provide a bidder 5 days to comply with certain provisions concerning certification and registration with the State Board of Elections, and a repeal of procurement communications reporting requirements. *The Illinois Procurement Code does not apply to local community college districts.*
- SB 9 (Hutchinson) – Income Tax Increase/Sugar Sweetened Beverage Tax  
The bill increases the personal income tax rate from 3.75 percent to 4.95 percent and the corporate income tax rate from 5.25 percent to 7.0 percent. The increase in the tax rates is estimated to generate \$4.1 billion per year in additional revenue. The bill also imposes a new tax on distributors of bottled sugar-sweetened beverages, syrups, or powders at the rate of \$.01 per ounce. Finally, the legislation makes changes to various tax credits including an increase in the Illinois earned income tax credit from 10% of the Federal EIC to 15%.
- SB 10 (President Cullerton) – Local Government Assignment of Receipts  
The bill allows home rule municipalities to enter into an agreement as part of a bond issuance between the municipality and a bank that would require the Illinois Department of Revenue to remit tax distributions to an escrow account instead of directly to the municipality.
- SB 11 (President Cullerton) – Pension Reform  
This bill essentially reflects President Cullerton's “consideration model” for pension reform. The bill requires active Tier 1 employees to choose to either eliminate cost-of-living adjustments in retirement or maintain the current benefit package without future pay raises included in retirement income.

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The legislation also requires an employer to make payment to the retirement system if an employee's salary in any academic year used to determine the final rate of earnings exceeds the salary for the previous academic year by more than the percentage increase in the CPI-U for that year. Current law limits salary increases in the final years to 6 percent. Finally, the bill includes a provision requiring an employer to pay the retirement system in certain circumstances where an employee's salary exceeds the salary set for the governor. The goal of pension reform is to save up to \$1 billion each year.

○ SB 12 (Connelly) – Workers' Compensation Reform

The bill seeks to create cost savings through the implementation of changes to the Workers' Compensation System. These changes include additional restrictions on accidental injuries considered to be "arising out of and in the course of the employment" if an employee is required to travel away from the employer's premises and limits on the number of chiropractic, occupational therapy, or physical therapy visits an injured worker may receive. Further, the bill sets maximum compensation rates for a period of temporary total incapacity and wage differential benefits to professional athletes. Among other things, the bill also sets a maximum allowable payment for certain service categories and the creation of an evidence based drug formulary.

○ SB 13 (Radogno) – Property Tax Freeze & Mandate Relief

The bill freezes property tax rates for levy year 2017 and 2018 at the 2016 level unless an increase is approved by voter referendum. The rate freeze applies to all units of local government (home rule and non-home rule), including community college districts. The bill also provides that local school districts need not comply with, and may discharge, any mandate or requirement placed on school districts by the School Code or by administrative rules adopted by the State Board of Education that is unfunded, with exceptions: If the school district provides notification and holds public hearings and submits the question for voter approval. The bill will allow a school district to offer a driver education course in a school by contracting with a commercial driver training school and reduces requirements for offering physical education classes.

**Item #6.2a – Spring 2017 Legislative Agenda**

Suzanne Morris made a motion, which was seconded by Terry Bruce, to approve the following motion:

The Illinois Community College Board hereby approves the following topics for the spring 2017 Legislative Agenda and authorizes board staff to actively pursue passage of legislation in support of the Agenda:

1. Credit for Prior Learning Act;
2. Data Match Cost Recovery Authority;
3. High School Equivalency Alternative Credentialing;
4. Vacancy on Community College Board of Trustees

**Item #7 – Resolution of Residency of Undocumented Students**

In 2003, Governor Blagojevich signed legislation (P.A. 93-007) that changed the charges that universities and community colleges could assess certain undocumented students.

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At the time the legislation was signed, ICCB issued a memorandum to the presidents of each community college stating that "it is our interpretation that in-district tuition should be paid by those meeting the residency rules for in-district tuition and other students identified by the new legislation who do not meet the requirements of the in-district rule should pay out-of-district tuition as set by the local community college polices." Recently, the ICCB has received a number of inquiries on the applicability of P.A. 93-007 and tuition rates for undocumented students. The resolution is intended to clarify tuition policy for undocumented students, particularly adult students not included in the provisions of P.A. 93-007.

Dustin Heurman made a motion, which was seconded by Suzanne Morris, to adopt the following resolution:

**WHEREAS**, Nearly three thousand undocumented students attend an Illinois community college each year; and

**WHEREAS**, Illinois needs the talents of all its students to meet its goal of 60 percent of its workforce with a valuable college credential; and

**WHEREAS**, Illinois community colleges are often cited as a positive example of higher education providing educational opportunities for undocumented students; and

**WHEREAS**, Public Act 93-0007 requires that universities and community colleges assess an individual that is not a citizen of the United States in-state tuition if the individual meets specified conditions; and

**WHEREAS**, Illinois community colleges have two in-state tuition rates: in-district and out-of-district; and

**WHEREAS**, The Illinois Community College Board Administrative Rules (23 Admin Code 1501.501) establishes residency rules for in-district tuition; therefore, be it

**RESOLVED by the ILLINOIS COMMUNITY COLLEGE BOARD ON THIS 20<sup>TH</sup> DAY OF JANUARY IN THE YEAR TWENTY –SEVENTEEN**, that in-district tuition should be paid by those community college students meeting the residency rules for in-district tuition regardless of citizenship status; and be it further

**RESOLVED** that a copy of this resolution shall be forwarded to the leadership of each community college district.

A roll call vote was taken with the following results:

Terry Bruce	Yea	Doug Mraz	Yea
Dustin Heurman	Yea	Jake Rendleman	Yea
Nick Kachiroubas	Yea	Ugne Narbutaite	Yea
Ann Kalayil	Yea	Laz Lopez	Yea
Suzanne Morris	Yea		

The motion was approved. Student Advisory vote: Yea.

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The Board took a break at 10:28 a.m. and returned at 10:42 a.m.

\* \* \* \* \*

**Item #8 – New Units**

**Item #8.1 - Permanent Program Approval: McHenry County College, Parkland College, Sauk Valley College**

Nick Kachiroubas made a motion, which was seconded by Terry Bruce, to approve the following items:

The Illinois Community College Board hereby approves the following new units of instruction for the community colleges listed below:

**PERMANENT PROGRAM APPROVAL**

McHenry County College

- Mobile Design and Development Associate of Applied Science (A.A.S.) degree (60 credit hours)

Parkland College

- Massage Therapy A.A.S. degree (60 credit hours)

Sauk Valley Community College

- Agriculture A.A.S. degree (60 credit hours)

A roll call vote was taken with the following results:

Terry Bruce	Yea	Doug Mraz	Yea
Dustin Heurman	Yea	Jake Rendleman	Yea
Nick Kachiroubas	Yea	Ugne Narbutaite	Yea
Ann Kalayil	Yea	Laz Lopez	Yea
Suzanne Morris	Yea		

The motion was approved. Student Advisory vote: Yea.

**Item #9 – Adoption of Minutes**

Jake Rendleman made a motion, which was seconded by Ann Kalayil, to approve the following items:

**Item #9.1 - Minutes of the November 18, 2016 Board Meeting**

With the correction of the spelling of Dustin Heurman's last name on page 18, the Illinois Community College Board hereby approves the Board minutes of the November 18, 2016 meeting as recorded.

**Item #9.2 - Minutes of the December 7, 2016 Board Meeting**

The Illinois Community College Board hereby approves the Board minutes of the December 7, 2016 meeting as recorded.

A roll call vote was taken with the following results:

Terry Bruce	Yea	Doug Mraz	Yea
Dustin Heurman	Yea	Jake Rendleman	Yea
Nick Kachiroubas	Yea	Ugne Narbutaite	Yea
Ann Kalayil	Yea	Laz Lopez	Yea
Suzanne Morris	Abstain		

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The motion was approved. Because she was not present at either of the Board meetings, Suzanne Morris abstained. Student Advisory vote: Yea.

**Item #10 – Consent Agenda**

Terry Bruce requested Item #10.1 - Fiscal Year 2018 Capital Budget Request be removed and voted on separately. Nick Kachiroubas made a motion, which was seconded by Doug Mraz, to approve the remaining consent agenda's following items:

**Item #10.2 – Proposed Amendments to the Illinois Community College Board Administrative Rules**

The Illinois Community College Board hereby approves the following amendment to the *Administrative Rules of the Illinois Community College Board* and authorizes its Executive Director to process the amendment in accordance with the Illinois Administrative Procedures Act.

**Section 1050.10 Purpose**

- a) This Americans With Disabilities Act Grievance Procedure (Procedure) is established pursuant to the Americans With Disabilities Act of 1990 (42 U.S.C. 12101 et seq.) (ADA), and specifically Section 35.107 of the Title II regulations (28 CFR 35), requiring that a grievance procedure be established to resolve grievances asserted by qualified individuals with disabilities. Should any individual desire to review the ADA or its regulations to understand the rights, privileges, and remedies afforded by it, please contact the ADA Coordinator.
- b) In general, the ADA requires that each program, service, and activity offered by the Board, when viewed in its entirety, be readily accessible to and usable by a qualified individual with disabilities.
- c) It is the intention of the Board to foster open communications with all individuals requesting readily accessible programs, services, and activities. The Board encourages supervisors of programs, services, and activities to respond to requests for modifications before they become grievances.

**Section 1050.20 Definitions**

"Board" is the Illinois Community College Board.

"Complainant" is an individual with a disability who files a Grievance Form provided by the Board under this procedure.

"ADA Coordinator" is the chief human resource officer of the Board who is responsible for the coordination of efforts of the Board to comply with and carry out its responsibilities under Title II of the ADA, including investigation of grievances filed by complainants. The ADA Coordinator for the Board may be contacted at 401 E. Capitol Ave., Springfield IL 62701. (See 28 CFR 35.107) "Disabilities" shall have the same meaning as set forth in the Americans With Disabilities Act.

"Grievance" is any complaint under the ADA by an individual with a disability who meets the essential eligibility requirements for participation in or receipt of the benefits of a program, activity, or service offered by the Board, and believes he or she has been excluded from participation in, or denied the benefits of, any program, service, or activity

of the Board or has been subject to discrimination by the Board "Grievance Form" is the form prescribed for use in filing a grievance pursuant to this Part. It includes information such as the complainant's name, address, and telephone number; the nature of the grievance, including the date, time, and place of the incident; and any witnesses.

### **Section 1050.30 Procedure**

- a) Grievances must be submitted in accordance with procedures established in 1050.40 and 1050.50 of this Part defined below in the form and manner as described and within the specified time limits. It is mutually desirable and beneficial that grievances be satisfactorily resolved in a prompt manner. Time limits established in this procedure are in calendar days, unless otherwise stated, and may be extended by mutual agreement in writing by the complainant and the reviewer at the ADA Coordinator and Final Levels.
- b) A complainant's failure to submit a grievance, or to submit or appeal it to the next level of procedure within the specified time limits, shall mean that the complainant has withdrawn the grievance or has accepted the Board's last response as given in the grievance procedure.
- c) The Board shall, upon being informed of the individual's desire to make a formal grievance, instruct the individual on the process to file the grievance.

### **Section 1050.40 ADA Coordinator Level**

- a) If an individual desires to file a formal written grievance, the individual shall promptly, but no later than 180 days after the alleged discrimination, submit the grievance to the ADA Coordinator in writing on the Grievance Form prescribed for that purpose. The Grievance Form must be completed in full to receive proper consideration by the ADA Coordinator.
- b) Upon request, assistance shall be provided by the Board to complete the Grievance Form.
- c) The ADA Coordinator, or his or her representative, shall investigate the grievance and, if the grievance is found to be valid, shall make reasonable efforts to resolve it. The ADA Coordinator shall provide a written response to the complainant and the Executive Director within 15 business days after receipt of the Grievance Form.

### **Section 1050.50 Final Level**

- a) If the grievance has not been resolved at the ADA Coordinator Level to the satisfaction of the complainant, the complainant may submit a copy of the Grievance Form and Designated Coordinator's response to the Executive Director of the Board for final review. The complainant shall submit these documents to the Executive Director, together with a short written statement explaining the reasons for dissatisfaction with the Designated Coordinator's written response, within five business days after receipt by the complainant of the Designated Coordinator's response.
- b) Within 15 business days, the Executive Director shall appoint a three-member panel to review the grievance at the Final Level. One member so appointed shall be the designated chairperson. The panel shall schedule a review of the grievance, which shall commence no later than 15 business days after the last member of the panel is appointed.

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- c) The complainant shall be afforded an opportunity to appear before the panel and shall have a right to appoint a representative to appear on his or her behalf. The panel shall review the ADA Coordinator's written response and may conduct interviews and seek advice as it considers appropriate.
- d) Upon agreement of at least two of the panel members, but not later than 15 business days after the review described in subsection (b), the panel shall make a recommendation in writing to the Executive Director as to the proper resolution of the grievance. All such recommendations shall include reasons for the recommendations and shall bear the signatures of the concurring panel members. A dissenting member of the panel may make a signed recommendation to the Executive Director.
- e) Within 15 business days after receipt of recommendations from the panel, the Executive Director shall approve, disapprove, or modify the panel recommendations; shall render a decision thereon in writing; shall state the basis therefor; and shall cause a copy of the decision to be served on the parties. The Executive Director's decision shall be final. If the Executive Director disapproves or modifies the panel recommendations, written reasons for such disapproval or modification shall be included in the written decision.
- f) The Grievance Form, the ADA Coordinator's response, the statement of the reasons for dissatisfaction, the recommendation of the panel, and the decision of the Executive Director shall be maintained in accordance with the State Records Act [5 ILCS 160] or as otherwise required by law.

**Section 1050.70 Case-By-Case Resolution**

Each grievance involves a unique set of factors that includes but is not limited to: the specific nature of the disability; the essential eligibility requirements, the benefits to be derived, and the nature of the service, program or activity at issue; the health and safety of others; and whether an accommodation would constitute a fundamental alteration to the program, service or activity, or cause undue hardship for the Board. Accordingly, termination of a grievance at any level, whether through the granting of relief or otherwise, shall not constitute a precedent on which any other complainants should rely.

**Item #10.3 – High School Equivalency (HSE) Alternative Credentialing Methods**

The Illinois Community College Board hereby approves the following recommendations from the Alternative Credentialing Methods Taskforce:

1. To create an alternative HSE credential based on a candidate's high school transcript/HSE credit.
2. To create an alternative HSE credential based on a candidate's post-secondary credit.
3. To create an alternative HSE credential based on a candidate's foreign diploma.
4. To create a competency based education alternative HSE credential but use a working group to further investigate the criteria and requirements.

**Item #10.4 – Illinois Community College Board Statewide Community College System Agreement on the Implementation of Apprenticeship Programs**

The Illinois Community College Board hereby approves the implementation of the Statewide Community College System Agreement on the Implementation of Apprenticeship Programs, effective immediately.

**Item #10.5 – Guidelines and processes for Approval of Providers of Trustee Training**

The Illinois Community College Board hereby approves the following guidelines for approval of entities seeking to be an approved provider of trustee leadership training:

- 1) Submit the ICCB Trustee Training Provider Application or Pre-Approved Provider Application.
- 2) Identify training topic(s) provider seeks approval to offer.
- 3) Provide a copy of a sample program including course schedule or syllabi and a list of instructors and their qualifications.
- 4) Provide a copy of fee schedule.

And;

Applicants will be approved for two years beginning at the date of the Board approval.

And;

The Illinois Community College Board hereby approves providers that submit a Pre-Approved Provider Training Request Form to offer training in the subjects for which accreditation has already been received from the following entities:

- 1) Illinois Minimum Continuing Legal Education (MCLE) Board accredited course or provider.
- 2) Illinois Department of Financial and Professional Regulation registered public accountant continuing professional education (CPE) sponsor.

And;

The Illinois Community College Board hereby approves all public community colleges authorized by the Illinois Public Community College Act to provide training in any of the mandated subject areas provided that such instruction is conducted by qualified faculty or staff.

A roll call vote was taken with the following results:

Terry Bruce	Yea	Doug Mraz	Yea
Dustin Heurman	Yea	Jake Rendleman	Yea
Nick Kachiroubas	Yea	Ugne Narbutaite	Yea
Ann Kalayil	Yea	Laz Lopez	Yea
Suzanne Morris	Yea		

The motion was approved. Because she was not present at either of the Board meetings, Suzanne Morris abstained. Student Advisory vote: Yea.

**Item #10 – Consent Agenda**

Nick Kachiroubas made a motion, which was seconded by Suzanne Morris, to approve the consent agenda's following item:

**Item #10.1 – Fiscal Year 2018 Capital Budget Request**

It is recommended that the following motion be adopted:

1. Approves the fiscal year 2018 Capital Budget Request for the Illinois Community College System as presented in the attached Table 1 and Table 2;
2. Authorizes the submission of the request to the Governor's Office of Management and Budget, the Illinois Board of Higher Education, and the Illinois General Assembly; and

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3. Authorizes its Executive Director, with the concurrence of the Chair, to make technical adjustments to the request if more refined data become available.

A roll call vote was taken with the following results:

Terry Bruce	Abstain	Doug Mraz	Yea
Dustin Heurman	Abstain	Jake Rendleman	Abstain
Nick Kachiroubas	Yea	Ugne Narbutaite	Yea
Ann Kalayil	Yea	Laz Lopez	Yea
Suzanne Morris	Yea		

The motion was approved. Because Lake Land College, John A. Logan College and Illinois Eastern Community Colleges were listed, Dustin Heurman, Jake Rendleman, and Terry Bruce abstained. Student Advisory vote: Yea.

**Item #11 - Information Items**

There was no discussion.

**Item #11.1 - Fiscal Year 2017 Financial Statements**

**Item #11.2 – Proposed Repeal to the Illinois Community College Board Administrative Rules**

These rules will be included on the March 17, 2017 ICCB Board meeting consent agenda.

**Item #11.3 – Spring 2017 Legislative Update**

**Item #12 – Other Business**

There was no other business.

**Item #13 – Public Comment**

There was no public comment.

**Item #14 – Executive Session**

The Board did not enter into Executive Session.

**Item #15 – Executive Session Recommendations**

There were no recommendations made.

**Item #16 – Adjournment**

Jake Rendleman made a motion, which was seconded by Nick Kachiroubas, to adjourn the Board meeting at 11:01 a.m.

A roll call vote was taken with the following results:

Terry Bruce	Yea	Doug Mraz	Yea
Dustin Heurman	Yea	Jake Rendleman	Yea

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Nick Kachiroubas	Yea	Ugne Narbutaite	Yea
Ann Kalayil	Yea	Laz Lopez	Yea
Suzanne Morris	Yea		

The motion was approved. Student Advisory vote: Yea.