

Agenda Item #11.1
June 7, 2013

APPROVED

Minutes of the 402nd
Meeting of the
Illinois Community College Board
Oakton Community College
Board Room
1600 East Golf Road
Des Plaines, IL

March 22, 2013

RECOMMENDED ACTION

It is recommended that the following motion be adopted:

The Illinois Community College Board hereby approves the Board minutes of the March 22, 2013 meeting as recorded.

Item #1 – Roll Call and Declaration of Quorum

Chairman Giannoulis called the Board meeting to order at 9:15 a.m. and asked Ann Knoedler to call roll. The following Board members were present: Randy Barnette, Terry Bruce, Michael Dorf, Suzanne Morris, Thomas Pulver, Teresa Garate, Alexi Giannoulis, and Joshua Beneze, Student Board member. A quorum was declared. Board members Guy Alongi, Jake Rendleman, James Dumas, and Victor Henderson were absent.

Item #2 – Announcements and Remarks by Board Chair

Chairman Giannoulis thanked Dr. Peg Lee and Oakton Community College for hosting the Board meeting.

Item #3 – Board Member Comments

Thomas Pulver and Michael Dorf thanked Dr. Peg Lee and Oakton Community College for hosting the Board meeting.

Item #4 – Illinois Community College Students Externship Ceremony

The Illinois Community College Board (ICCB) Student Advisory Committee (SAC) Leadership Development Externship is a one academic year accelerated leadership development program. This program integrates community college student leaders' experiences, emerging opportunities in the local community, college, and state levels, and relevant academic theory to propel them toward a life of leadership and service whether it be on the local, state or national level(s).

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As part of the externship experience, program participants are expected to take on a leadership role within the 2012-2013 academic year. While this leadership role need not be formalized in an elected office, it is expected that each participant, during the course or academic year, select one area within the SAC where he or she can serve in a leadership capacity.

ICCB Chairman Alexi Giannoulis introduced Nick Kachiroubas, the ICCB Student Advisory Committee Advisor, to announce each course graduate. Chairman Giannoulis and President/Chief Executive Officer Geoffrey Obrzut issued each student with a certificate of course completion and course completion award.

The eight community college students completing the course are named below:

- Brenda Bedolla
 - Morton College
- Joshua Beneze
 - Kankakee Community College (Student Board Member)
- Michael Cirino
 - Kishwaukee College
- Nathan Kurz
 - John Wood Community College
- Shelby Mason
 - Richland Community College
- Paola Rueda
 - McHenry County College
- Gladys Sanchez
 - Kishwaukee College
- Kyle Vogt
 - Waubensee Community College (SAC Chair)

Item #5 – President/CEO Report

Geoffrey Obrzut thanked Dr. Peg Lee and Oakton for hosting the Board meeting.

Mr. Obrzut again congratulated the externship students for their hard work and accomplishments. He also congratulated Board members Teresa Garate, Terry Bruce, and Jake Rendleman for their confirmation by the Senate on March 1st.

Mr. Obrzut thanked Mike Monaghan and the Illinois Community College Trustees Association (ICCTA) for sponsoring the Education 101 seminar held for the newly elected legislators.

Dr. Harry Berman, Interim Executive Director of the Illinois Board of Higher Education, presented a one page fact sheet taken from the *Completing College: A State-Level View of Student Attainment Rates* report by the National Student Clearinghouse that highlighted Illinois community colleges at the President's Council and Illinois Community College Trustees Association meetings in March. This report focuses on six-year completion rates for students who started college in fall 2006.

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It states, "Illinois is 20 percent above the national average for full-time students who complete an associate's degree and then subsequently complete at a four-year institution. Only five other states are that far above the national average. Illinois is second to Florida on this measure." The report also states other positive facts about Illinois community colleges.

Mr. Obrzut, along with Ellen Andres, Chief Financial Officer, attended and testified during the Senate appropriation hearing. City Colleges of Chicago also testified during the hearing regarding the 5 million cut they received. More information will be discussed during the Fiscal, Personnel, Ethics and Conflict of Interest Committee report.

Mr. Obrzut, along with Dr. Karen Anderson, attended the Harvard Graduate School of Education conference, *Creating Pathways to Prosperity*, on March 18th thru the 19th.

An invitation was extended to the Board members to attend the upcoming Phi Theta Kappa banquet being held in Springfield on Friday, April 17th.

Mr. Obrzut concluded by expressing his gratitude to Randy Barnette and the Board for the two resolutions Mr. Barnette presented to him on March 21st in honor of his retirement.

Item #6 – Advisory Organizations

Item #6.1 – Illinois Community College Trustees Association (ICCTA)

Mike Monaghan reported the ICCTA met in Lombard on March 8th. Contributing to the meeting were students representing the Student Advisory Committee. On behalf of the ICCTA, Mr. Monaghan expressed his appreciation to the students for their presentations on the Leadership Development Externship program.

Mr. Monaghan stated the ICCTA received an update on the Affordable Care Act and the impact it might have on the community college employees and the community colleges as employers. The association received information on the rules and guidelines of the Act and the fines and penalties associated with the Act if it is implemented incorrectly.

The ICCTA also received updates on changes to the Freedom of Information Act (FOIA) and the Open Meetings Act (OMA) during their March meeting.

Mr. Monaghan noted that April 9th marks Election Day for the ICCTA. There are 273 community college trustees seated throughout the state of Illinois and the 39 community college districts. Ninety one of these seats are up for the regular election, six-year seats, this April 9th. In addition, 27 of the two-year and four-year terms are up for re-election. In total, there are 118 seats up for election on April 9th. There will be a training session conducted for all of the newly elected community college trustees at the June ICCTA Convention being held at the Sofitel Hotel in downtown Chicago.

Mr. Monaghan announced that May 1st is Lobby Day in Springfield. All ICCB Board members are invited.

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Mr. Monaghan concluded his report by introducing Marcelino Garcia, Associate Director for the City Colleges of Chicago's Legislative Affairs office.

Item #6.2 – Student Advisory Council (SAC)

Student Board member Joshua Beneze reported the SAC meeting was last held in conjunction with the ICCTA meeting on March 8-9, which marked the last meeting of the year. There were 39 attendees from 30 colleges. Every meeting held this year recorded higher attendance and participation.

During the last SAC meeting, the new ICCB Student Board member was elected. Rachel Pitchford from Black Hawk College will be introduced to the Board at the June 7th Board meeting.

A letter of support was presented to the Board produced by the SAC Policy sub-committee for the Illinois Dream Fund.

Mr. Beneze announced he has applied, and received the SAC endorsement, for the ISAC Student Commissioner position, which is a two year term. He has yet to hear the decision from the Office of Executive Appointments.

Mr. Beneze's report concluded announcing the Phi Theta Kappa Banquet will be held on the evening of April 16th as well as the Student Advocacy Day will be on April 17th.

Item #6.3 – Illinois Community College Faculty Association (ICCFA)

David Seiler stated the ICCFA is currently in the planning stages for the annual fall conference. The conference will take place on October 10-11 at the Crowne Plaza in Springfield. A call for proposals has been announced. The ICCFA is also taking applications for the research grants and student scholarships. The academic vice presidents are being requested to send new faculty to the annual fall conference.

Mr. Seiler concluded by stating the ICCFA is continuing work on their website and possibly working on a putting together a facebook page.

Item #6.4 – Illinois Community College System Foundation (ICCSF)

Tom Pulver gave the report on behalf of Ray Hancock who was unable to attend the March Board meeting.

ICCSF has substantially completed the refinancing of the IFF loan of \$1M that helped with the construction of the two new floors to the System building. In addition, IFF is adding the cost of the build-out of the 4th floor to accommodate the two new renters. This will assist the Foundation with cash flow issues and provide a lower interest rate. The ICCSF Board of Directors approved the restructuring of the loan at its November 2012 meeting.

Materials have been submitted to Representative John Bradley's office to begin the process of creating an Illinois Community College vanity license plate.

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Preliminary plans are to request a design that includes the ICCSF logo and the words, *Illinois Community Colleges*. The design will be finalized in cooperation with the Secretary of State's office. ICCSF is hoping all Illinois community college groups, especially the student organizations, will support this effort. If it is supported by the System and becomes prevalent on automobiles around the State, the benefits in terms of revenue and marketing value for the system will be significant.

The extension of the Capitol Street renovation project by the Springfield building will not continue west toward the State Capitol this year as initially hoped. Mr. Mark Mahoney of the Springfield Public Works office indicates that the City did not receive the grant they anticipated, and he hopes they will be able to continue the project next year.

When this project is continued, it will include removal of the busses from directly alongside the building. This project will enhance the building considerably, and ICCSF encourages ICCB to support the project any way possible. Mr. Mahoney also indicates that development of the large state-owned parking lot south of the building is being considered. However, he could not currently provide specific information.

Mr. Pulver concluded his report by stating that all other ICCSF functions are proceeding normally, including scholarships. The State of Illinois continues to be from two to four months late in payment of rent. ICCSF is able to make necessary payments to meet the required obligations, but these late and unpredictable payments make it virtually impossible to plan ahead and pursue new opportunities, including—most importantly—new fundraising initiatives.

Item #6.5 – Illinois Council of Community College Presidents (ICCCP)

Dr. Peg Lee, President of Oakton Community College, took a moment to mention construction of the Science and Health Careers Center, which is the newest addition to the Oakton Community College campus and will open in the summer of 2014.

During the ICCCP meeting held in Lombard on March 8th, Dr. Lee reported the council spent much of its time discussing the problems and challenges of implementing the Affordable Care Act. It is very important to implement the Act correctly due to the large penalties if done incorrectly, which will be a large fine handed down by the IRS. The colleges are to complete implementation by January 1; however, the IRS will not release their guidelines until mid-summer.

Dr. Lee thanked Dr. Karen Anderson for her work on the Strategic Plan for Workforce Education in Illinois for the community college system.

Among other discussions that took place during the March meeting where the issues of nursing in Illinois and the continued issues with pensions and MAP funding.

In conclusion, Dr. Lee thanked the Board and ICCB staff for their leadership and supportiveness of the community colleges.

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Item #6.6 – Adult Education and Family Literacy Council

Tawanna Nickens reported the council met on March 14th and discussed topics such as incorporating more technology into the classrooms, developing a statewide report card for adult education, and on professional development in training modules for all program staff on using data to inform decision making.

The next scheduled meeting will be on May 30th. During this meeting, the committee members will bring their recommendations on the above outlined areas.

Item #7 – Committee Reports

Item #7.1 – Fiscal, Personnel, Ethics and Conflict of Interest

Suzanne Morris reported the committee met before the Board meeting. During the recently held appropriation hearing, the ICCB staff was informed of the 4.6 percent cut the community college system will receive for Fiscal Year 2014. The City Colleges of Chicago will also receive a five million dollar cut.

Ms. Morris reported that 68 percent of this fiscal year's payments to the colleges are delayed.

Randy Barnette stated the original budget ICCB submits to the legislature did not include the cut to City Colleges of Chicago's budget. This cut did not come from the Board.

Item #7.1a – Illinois Community College Board Organization/Title Change

Suzanne Morris made a motion, which was seconded by Tom Pulver, to approve the following item:

The Illinois Community College Board hereby approves the change of title for the Illinois Community College Board's leader and chief administrator from President/Chief Executive Officer to Executive Director.

The motion was approved via unanimous voice vote. Student advisory vote: Yes. It was stated this will take effect beginning July 1, 2013.

Item #7.2 – Academic Affairs and Workforce Development

The Committee did not meet.

Item #7.3 – Adult Education and Workforce Development

Randy Barnette stated Jennifer Foster, Associate Vice President for Adult Education and Family Literacy and Workforce Development, will be making the report to the Board.

Ms. Foster reported the committee discussed the Illinois Adult Education State Plan that is submitted every year on April 1st to the federal government.

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The plan outlines the activities of adult education that the funding will be used for within the next fiscal year.

Among other things discussed was the Strategic Plan for Workforce Education which will be discussed later in the meeting as an action item.

The Workforce Development Grant Report – Business and Industry Services Fiscal Year 2012, which is an informational item, was also discussed during the committee meeting. The report outlined activities for the 3.3 million dollars received as part of the Workforce Development Grant.

Item #7.3a – Workforce Strategic Plan for the Illinois Community College System

Ms. Foster briefly explained that ICCB has been in partnership with the Illinois Council of Community College Presidents in an effort to submit a proposal to the Board on developing a five year strategic plan for workforce education. This will be a system-wide plan designed to lay the foundation for future workforce initiatives around the state. The nine-month Workforce Education Strategic Plan process will focus on strengthening system-wide visibility and impact by aligning workforce education and training. The Illinois Community College System Strategic Plan for Workforce Education will build upon current successful efforts and will design creative solutions to address the challenges of a new economy, high unemployment rate, and the demand for more highly skilled workers.

Tom Pulver made a motion, which was seconded by Randy Barnette, to approve the following item:

The Illinois Community College Board hereby grants approval for the staff to move forward in the development of the five-year Strategic Plan for Workforce Education.

The motion was approved via unanimous voice vote. Student advisory vote: Yes.

Item #7.4 — External Affairs

Michael Dorf stated the committee met on Thursday, March 21st with Ms. Morris, Mr. Barnette, Mr. Terry Bruce, and Steve Morse, Associate Vice President for External Affairs, in attendance.

Mr. Dorf reported that the ICCB bill to strike the square footage component from the funding formula is on the third reading within the Senate. There are a number of bills that are pending within the House and Senate that involve MAP grants. The committee requested Mr. Morse keep an eye on these and report back to the committee.

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The ICCB testified at the Senate appropriation yesterday and the House hearing is scheduled for April 11th.

Mr. Dorf concluded by announcing the spring edition of the ICCB Magazine is in final review and will be available next week.

Item #8 – Illinois Community College Board Intergovernmental Agreements

Item #8.1 – Bridging the GAP Intergovernmental Agreement

Dr. Karen Anderson presented a negotiation between the Illinois Community College Board (ICCB) and the Illinois State Board of Education (ISBE) for the implementation of the \$250,000 *Bridging the Gap* project over the course of March 25 – September 30, 2013. The project builds upon important curriculum alignment work that was initially started through Public Act 095-06494—the Illinois College and Career Readiness Pilot Project Act, the eight (8) Educational Policy Improvement Center Workshops that were hosted by the ICCB in the previous two fiscal years, and the *Bridging the Gap: An Illinois Toolkit for Using the Common Core for Secondary and Postsecondary Alignment*. The funds will be used to support curriculum alignment meetings, hosted by community colleges, that will focus on English Language Arts and Math and involve the development and/or enhancement of partnerships with high schools and Regional Offices of Education. Funds may be used to 1) kickoff an initial CCSS alignment meeting in a college's district, 2) to continue current alignment conversations focused around implementing the common core standards, or 3) to expand ongoing Common Core implementation conversations that are already taking place.

Before the motion was approved, Mr. Pulver stated the Academic Affairs and Institutional Support Committee expressed concern and would like Dr. Anderson to closely monitor the \$6,000 cost in general administration, which appears to be possibly too small of an amount in general administration. Dr. Anderson replied there are minimal costs to ICCB in terms of implementing and monitoring the grant due to the combination of the amount of work already completed and the very short time frame.

Tom Pulver made a motion, which was seconded by Michael Dorf, to approve the following items:

The Illinois Community College Board hereby authorizes the President/CEO to sign the Intergovernmental Agreement by and between the Illinois Community College Board and the Illinois State Board of Education on behalf of the Board.

The motion was approved via unanimous voice vote. Student advisory vote: Yes.

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Item #8.2 – Illinois Tollway Driving the Future Intergovernmental Agreement

Dr. Anderson stated the Illinois Tollway Authority has begun its \$12 billion *MOVE ILLINOIS: The Illinois Tollway Driving the Future* program which will continue for the next 15 years. As a part of the initiative, the Tollway identified a need to have more small, minority and women owned businesses bid on their upcoming projects. However, there is a shortage of those construction businesses prepared to take advantage of the coming opportunities. As a result of this need, the Illinois Tollway Authority approached ICCB to work together with community colleges to develop a technical assistance program for small, minority and women owned construction businesses.

The four community college Business and Industry Centers selected to participate in the project by the Tollway include: Prairie State College (lead), South Suburban College, Moraine Valley Community College, and Waubensee Community College. The college centers are selected in regions where tollway work has begun or will begin in the near future. These colleges will create a “Construction Business Development Center” (CBDC). Funding for this project is \$578,000 for the first year with opportunities for expansions and continuation in subsequent years.

Dr. Anderson stated the Illinois Tollway Authority initiated an Intergovernmental Agreement and their Finance sub-committee recommended approval of the initiative. The full board approved the Intergovernmental Agreement with ICCB at their meeting on February 28, 2013.

Item #8.2a – Approval of Amendment Made to the Illinois Tollway Driving the Future Intergovernmental Agreement

The Board requested to remove Section VI. INDEMNIFICATION from the Illinois Tollway Driving the Future Intergovernmental Agreement:

- A. Unless prohibited by State law, the ICCB agrees to hold harmless and indemnify the TOLLWAY, and its officials, employees, and agents, from any and all losses, expenses, damages (including loss of use), suits, demands, and claims and shall defend any suit or action, whether at law or in equity, based on any alleged injury or damage of any type arising from the actions or inactions of the ICCB and/or the ICCB’s employees, officials, agents, contractors and subcontractors, and shall pay all damages, judgments, costs, expenses, and fees, including attorney fees, incurred by the TOLLWAY and its officials, employees and agents in connection with this AGREEMENT.

Michael Dorf made a motion, which was seconded by Terry Bruce, to approve the following item:

The Illinois Community College Board hereby approves the removal of Section VI. INDEMNIFICATION from the Illinois Tollway Driving the Future Intergovernmental Agreement.

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The motion was approved via unanimous voice vote. Student advisory vote: Yes.

Item #8.2b – Approval of Amended Illinois Tollway Driving the Future Intergovernmental Agreement

Tom Pulver made a motion, which was seconded by Michael Dorf, to approve the following item:

The Illinois Community College Board hereby authorizes the President/CEO to sign the AMENDED Intergovernmental Agreement by and between the Illinois Community College Board and the Illinois Tollway Authority on behalf of the Board.

A roll call vote was taken with the following results:

Randy Barnette	Yea	Suzanne Morris	Yea
Terry Bruce	Yea	Thomas Pulver	Yea
Michael Dorf	Yea	Joshua Beneze	Yea
Teresa Garate	Yea	Alexi Giannoulis	Yea

The motion was approved.

Item #9 – New Units of Instruction

Tom Pulver made a motion, which was seconded by Randy Barnette, to approve the following items:

The Illinois Community College Board hereby approves the following new units of instruction for the community colleges listed below:

PERMANENT PROGRAM APPROVAL

Richard J. Daley College

- CNC Machining Advanced Certificate (37 credit hours)
- Factory Automation Advanced Certificate (35 credit hours)

John A. Logan College

- HVAC Performance Systems Certificate (44 credit hours)

Moraine Valley Community College

- Sign Language Interpretation Certificate (54 credit hours)

Olney Central College

- Information Systems Technology A.A.S. degree (66 credit hours)

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Carl Sandburg College

- Biofuels Manufacturing Technology A.A.S. degree (61 credit hours)

South Suburban College

- Speech Language Pathology Assistant A.A.S. degree (68 credit hours)

TEMPORARY PROGRAM APPROVAL

Lake Land College

- Welding A.A.S. degree (65.5 credit hours)

The motion was approved via unanimous voice vote. Student advisory vote: Yes.

Terry Bruce abstained from the Illinois Eastern Community College Program Approval ONLY.

Olney Central College

- Information Systems Technology A.A.S. degree (66 credit hours)

Item #10 – Illinois Community College Board Recognition of Community Colleges

Item #10.1 – South Suburban College

Suzanne Morris made a motion, which was seconded by Randy Barnette, to approve the following items:

The Illinois Community College Board hereby grants a status of “recognition continued” to the following districts:

South Suburban College

The motion was approved via unanimous voice vote. Student advisory vote: Yes.

Item #10.2 – Illinois Eastern Community College

Randy Barnette made a motion, which was seconded by Tom Pulver, to approve the following items:

The Illinois Community College Board hereby grants a status of “recognition continued” to the following districts:

Illinois Eastern Community Colleges

The motion was approved via unanimous voice vote. Student advisory vote: Yes. Terry Bruce abstained.

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Item #11 – Consent Agenda

Randy Barnette made a motion, which was seconded by Tom Pulver, to approve the following items:

Item #11.1 – Minutes of the January 25, 2013 Board Meeting

The Illinois Community College Board hereby approves the Board Meeting minutes of the January 25, 2013, meeting as recorded.

Item #11.2 – Minutes of the January 25, 2013 Executive Session

The Illinois Community College Board hereby approves the Executive Session minutes of the January 25, 2013, meeting as recorded

Item #11.3 – Minutes of the February 6, 2013 Board Presidential Search Committee Meeting

The Illinois Community College Board hereby approves the Committee Meeting minutes of the February 6, 2013, meeting as recorded

Item #11.4 – Minutes of the February 6, 2013 Board Presidential Search Committee Meeting Executive Session

The Illinois Community College Board hereby approves the Executive Session minutes of the February 6, 2013, meeting as recorded

Item #11.5 – Approval of Confidentiality of Executive Session

The Illinois Community College Board hereby determines the Executive Session Minutes held on March 25, 2005; April 22, 2005; June 17, 2005; September 16, 2005; September 21, 2005; September 15, 2006; November 17, 2006; January 22, 2007; February 26, 2007; March 26, 2007; June 8, 2007; May 19, 2008; September 19, 2008; July 17, 2009; September 18, 2009; November 20, 2009; January 27, 2010; March 26, 2010; June 4, 2010; January 28, 2011; March 18, 2011; June 3, 2011; September 16, 2011; November 4, 2011; January 27, 2012; November 16, 2012; January 25, 2013; and February 6, 2013 are to remain confidential. All other Executive Session Minutes have been made available for public inspection.

The motion was approved via unanimous voice vote. Student advisory vote: Yes.

Item #12 – Public Comment

Mr. Barnette requested the Board take this time to hear from the adjunct faculty who has recently joined the meeting. Terry Bruce stated the Board should take time out of the ordinary course of business to hear the public comment. At this time, three adjunct faculty members spoke out regarding issues surrounding the Affordable Care Act (ACA). Part-time Adjunct faculty members are concerned that community colleges will be forced to cut their hours if they are eligible for healthcare coverage under the eligibility requirements of the ACA.

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BREAK

Item #13 – Information Items

Item #13.1 – Fiscal Year 2013 Financial Statements

**Item #13.2 – Summary of Capital Projects Approved by the President/ CEO
During Calendar Year 2012**

Item #13.3 – Recognition Status/Update

**Item #13.4 – Workforce Development Grant Report – Business and Industry
Services Fiscal Year 2012**

**Item #13.5 – Illinois Community College System Program Approval Statewide
Summary**

Item #14 – Monetary Award Program White Paper Update

There is no new information at this time.

Item #15 – Executive Session

The Board did not go into Executive Session.

Item #15.1 – Employment/Appointment Matters

Item #15.2 – Review of Executive Session Minutes

Item #16 – Other Business

There was no other business at this time.

Item #17 – Adjournment

Terry Bruce made a motion, which was seconded by Randy Barnette, to adjourn the Board meeting at 11:09a.m.

The motion was approved via voice vote. None opposed. Student member vote: Yea.

Alexi Giannoulis
Board Chairman

Geoffrey Obrzut
President and Chief Executive Officer