



FY 2023

**ADULT EDUCATION
AND LITERACY**

**RENEWAL GRANT NARRATIVE
INSTRUCTIONS**

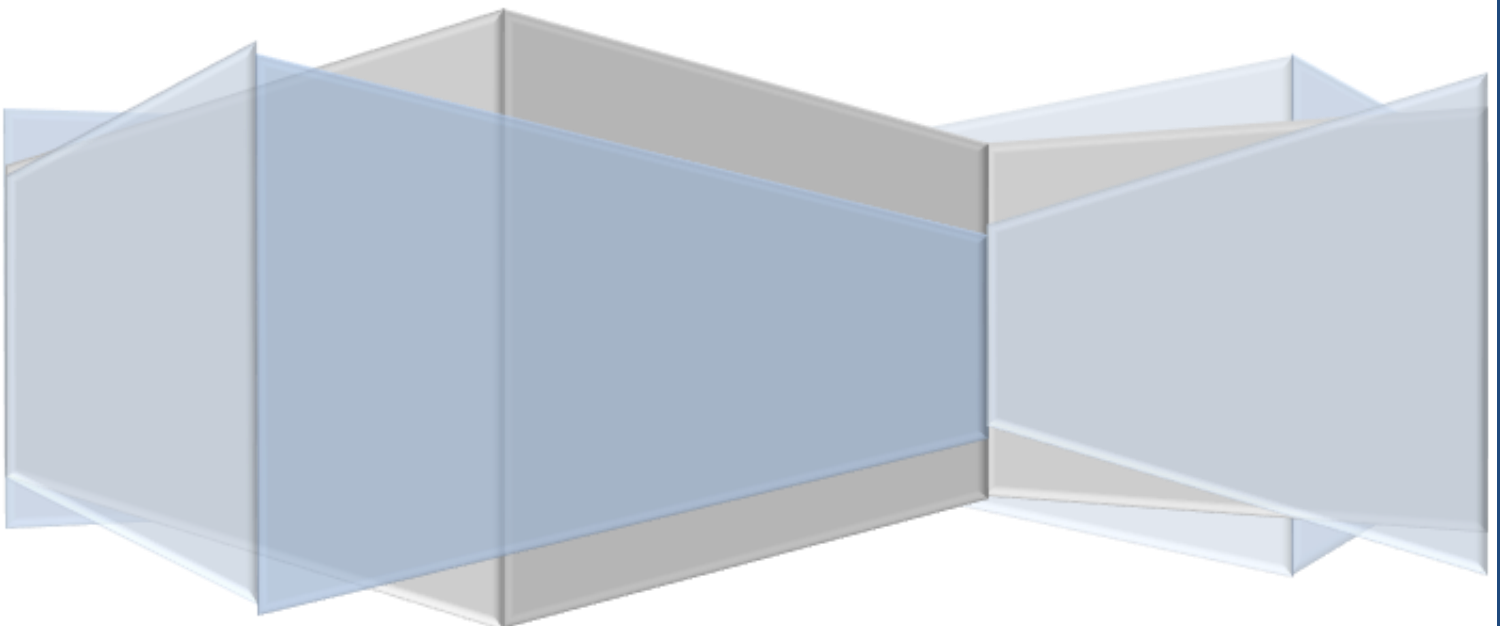


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Directions:

Revise each section of the original FY22 Grant Narrative as appropriate. IELCE Renewals will be submitted separately. You are not held to the 25-page limit on the original narrative, but please remember you are only revising appropriate sections to address changes in your proposal.

- You **MUST** use either **RED FONT** or **Track Changes** in the original narrative to address any changes or revisions to your proposal.
- If you do not use the appropriate font color or track changes, the document will be returned to you for corrections.
- ***IELCE Renewal will be completed in a separate document.***

The following outlines the key priorities for each section in the original narrative.

General Education Provisions Act (GEPA) and Diversity, Equity, and Inclusion

Provide a statement that your agency will address equity issues identified under the General Education Provisions Act (GEPA) section 427. Discuss how Diversity, Equity, and Inclusion (DEI) will be integrated into the program design to serve the priority populations.

Section 2: Partnerships and WIOA Alignment

Describe how your proposed programming and goals align with your local workforce innovation board(s) plan(s). Specifically, identify how your proposed activities will meet the goals and priorities of the local plan and meet the education and employment needs of the area.

- Summarize any relevant partnerships, including plans to subgrant the award and any applicable cooperative agreements to carry out activities.

Section 4: Program Design

Describe how your FY22 activities created and delivered a clear system of career pathways that is designed to enhance basic literacy skills and transition students to postsecondary education and employment. Discuss continuous improvement strategies that will be implemented in FY23.

Section 5: Recruitment and Retention

Describe a clear student recruitment and retention strategy with timelines, objectives, and evaluation methods.

Section 6: Instruction and Assessment

Describe the instructional services offered and identify how these services will be of sufficient intensity and duration to achieve improved education functioning levels for learners. Include plans for instructional staff to complete the Standards Proficient, Specialist, and Master Pathways.

- Discuss strategies for continuous improvement in achieving Measurable Skill Gains and credential attainment.

Section 7: Contextualized Bridge, and IET Programs

Discuss how the contextualized instruction, Bridge and IET programs will lead to measurable skill gains, credential attainment, and success of other performance measures.

Section 8: Data and Monitoring

Discuss how quality data will be used to guide continuous improvement.

Section 9: Support and Service Integration

Student support services are a crucial component in ensuring students are successful in meeting their individual goals such as improving literacy levels and transitioning to postsecondary education and employment. Programs should provide comprehensive student support to reduce personal barriers to retention and accelerate smooth transitions within and between educational/training providers and into the workforce.

Section 10: Professional Development

Outline your institution's Professional Development Plan and discuss how your plan will ensure the professional development is connected to the ICCB priorities

Corrections (Section 225) (If applicable)

Describe the AEL and career pathways services delivered in a correctional institution such as prisons, jails, reformatories, work farm detention centers, halfway houses, community-based rehabilitation centers, or any other similar institutions designed for confinement or rehabilitation of offenders. Indicate any past successes and what the plans are for the upcoming fiscal year.