

Item #10.1
June 12, 2020

UNAPPROVED

Minutes of the 439th
Meeting of the
Illinois Community College Board

Per Executive Order 20-07
(COVID-19 EXECUTIVE ORDER NO.5)
Conference Call
Number: 888-494-4032
Passcode: 6284014087

April 10, 2020

RECOMMENDED ACTION

It is recommended that the following motion be adopted:

The Illinois Community College Board hereby approves the Board minutes of the April 10, 2020 meeting as recorded.

Item #1 – Roll Call and Declaration of Quorum

Per the Governor's Executive Order 20-07 (COVID-19 EXECUTIVE ORDER NO.5) the Board meeting will be conducted by a conference call only. Chair Lopez called the Board meeting to order at 12:02 p.m. and asked Ann Knoedler to call roll. The following Board members were present on the call: Paige Ponder, Terry Bruce, Teresa Garate, Nick Kachiroubas, Suzanne Morris, Doug Mraz and Isabella Hernandez, Student Board member. A quorum was declared.

Item #2 – Announcements and Remarks by Dr. Lazaro Lopez, Board Chair

Dr. Lopez thanked and extended his appreciation of the Governor's Office leadership team for their guidance and support of higher education during this difficult time. He then recognized all the ICCB staff for hard work in keeping the agency running as well as providing important system level guidance during the transition to work from home status. He expressed his appreciation for the staff's ability to issue important guidance to the field to help protect students during this difficult and confusing time.

- Board member comments: The Board members also all thanked the ICCB staff for their hard work and dedication to being very responsive and helpful to the field during this difficult time.

Item #3 – Executive Director Report

Dr. Brian Durham began by stating the ICCB transitioned all employees to a remote working environment, in the best interest of the health, safety, and well-being of the employees and their families, through the duration of the Gubernatorial Disaster proclamation. With that being said, Dr. Durham thanked all the staff for their hard work in making this a smooth transition and working diligently while in work from home status.

ICCB staff is in constant communication with the IL Board of Higher Education, IL Student Assistance Commission, the colleges, and the Governor's Office with constant updates and requests for more information. The agency has also worked with all 48 community colleges and grant programs to assist them as they moved to alternative, remote, or online instruction during the period of the Gubernatorial Disaster Proclamation (expires April 30, 2020).

A big concern with the community college presidents was continuing to pay their employees while the working from home order was enforced. Agency staff worked with the Governor's Office to ensure that all part-time and full-time personnel across community colleges and grant programs continue to be paid through the Spring semester.

Dr. Durham communicated directly with community college presidents, holding five calls per week with separate geographically positioned groups of presidents to troubleshoot any issues or concerns they might encounter. This provided the opportunity for the groups to discuss any developing issues or concerns as they moved to alternative, remote, or online instruction, and facilitated conversations between them about their current circumstances. This also gave agency staff the chance to issue system level guidance on the impact of Governor Pritzker's "Stay at Home" Order and previous developments related to the COVID-19 pandemic as they progressed.

One of the most important conversations was the guidance the ICCB provided to the community college system on the implementation of the federal Coronavirus Aid, Relief, and Economic Security Act (CARES Act).

The agency has also been involved in the following many efforts:

Surveys

- Created an ICCB online survey for submission of questions and concerns related to COVID-19, which are researched and answered then posted to a continuously updated Frequently Asked Questions section of the ICCB website.
- Collaborated with the COVID-19 Education Response Group to survey institutions to assist SEOC in discovering available resources to support first responders, healthcare services, or community emergency needs. Resources sought included spaces for temporary housing, food service, cleaning supplies and staffing, and lab technology.

Collaborated Efforts

- Communicated with legislators, alongside Illinois Board of Higher Education (IBHE) and Illinois Student Assistance Commission (ISAC), to answer questions and summarize higher education's response to the COVID-19 pandemic.
- Created an ICCB COVID-19 website to provide resources and guidance to the community colleges, adult education system, grantees, and other stakeholders. In addition to serving as a repository for guidance and recommendations issued by the ICCB, the website includes resources from state and federal agencies.
- Collaborated on the development of a map (in progress) of available drive-up WI-FI hotspots at schools, colleges, extension sites, and libraries across the state.
- Drafted, with IBHE, guidance about the implementation of dual credit for K-12 students in the higher education system, ensuring that a "do no harm" approach is adopted by colleges and that students are afforded every protection possible to protect their academic standing, consistent with the statutory authority afforded through the Dual Credit Quality Act.
- Drafted, with IBHE, and the Illinois Articulation Initiative (IAI) guidance on Pass – Fail grading and a companion legislative proposal, as well as Guidance on Advanced Placement and International Baccalaureate Scores for Spring 2020, to protect community college student transfer opportunities in the future.

Adult Education

- Suspended all Adult Education and Literacy instruction through March 31st, with a transition to online instruction beginning on April 1 and continuing during the period of the Gubernatorial Disaster Proclamation.
- Suspended High School Equivalency Testing until the end of the Gubernatorial Disaster Proclamation.

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- Suspended 45% instructional generation requirements for Adult Education to provide maximum flexibility to programs in responding to the pandemic.
- Extended the timeline for an Adult Education competitive process (with permission from USDOE) for one year, to provide some certainty to programs as they respond to the currently fluid conditions all providers are facing.
- Allocated funds to make Federal Basic Adult Education funding available to support currently funded programs in their transition to alternative, remote or online learning during spring 2020. Applications are due no later than Monday, April 15, 2020.

Reporting

- Extended reporting of April / May reports for our over 200 grants for 30 days in an effort to accommodate disruptions in the working conditions of grantees during the pandemic.

Item #4 – Perkins V State Plan

The final plan was brought to the Board for review during the January 24, 2020 Board meeting. Prior to that, the Governor's Office also reviewed and approved the plan. The final plan will be presented to the Department of Education on April 15, 2020.

Suzanne Morris made a motion, which was seconded by Nick Kachiroubas, to approve the following item:

The Illinois Community College Board hereby approves the Illinois State Plan for Strengthening Career and Technical Education for the 21st Century Act (Perkins V) and authorizes staff, in collaboration with the Illinois State Board of Education, to submit the plan to Governor's Office for signature and submittal to the Department of Education by April 15, 2020.

A roll call vote was taken with the following results:

Terry Bruce	Yea	Suzanne Morris	Yea
Teresa Garate	Yea	Paige Ponder	Yea
Nick Kachiroubas	Yea	Isabella Hernandez	Yea
Doug Mraz	Yea	Lazaro Lopez	Yea

The motion was approved. Student advisory vote: Yes.

Item #5 – New Units of Instruction

Item #5.1 – Frontier Community College, Kennedy-King College, Lake Land College, McHenry County College, Morton College, Olive-Harvey College, Olney Central College, South Suburban College

There was a question on whether the certificates being approved aligned with the degree. The answer is yes and it is part of the program approval process to make sure the certificates do align with the degree.

Nick Kachiroubas made a motion, which was seconded by Doug Mraz, to approve the following items:

The Illinois Community College Board hereby approves the following permanent new units of instruction for the community colleges listed below:

PERMANENT PROGRAM APPROVAL

Frontier Community College

- Medical Laboratory Technician Associate in Applied Science (A.A.S.) degree (69 credit hours)

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Kennedy-King College

- Cybersecurity A.A.S. degree (60 credit hours)
- Cybersecurity Advanced Certificate (30 credit hours)

Lake Land College

- Automotive Mechanics A.A.S. degree (63.5 credit hours)
- Automotive Mechanics Certificate (47.5 credit hours)

McHenry County College

- Hospitality Marketing Specialist Certificate (36 credit hours)
- Assistant Restaurant Manager Certificate (30 credit hours)

Morton College

- Advanced Welding Certificate (37 credit hours)

Olive-Harvey College

- Cybersecurity A.A.S. degree (60 credit hours)
- Cybersecurity Advanced Certificate (30 credit hours)

Olney-Central College

- Unmanned Aerial Technology A.A.S. degree (60 credit hours)
- Welding and Fabrication A.A.S. degree (60 credit hours)

South Suburban College

- Barbering A.A.S. degree (65 credit hours)
- Barbering Technician Certificate (50 credit hours)

A roll call vote was taken with the following results:

Terry Bruce	Yea	Suzanne Morris	Yea
Teresa Garate	Yea	Paige Ponder	Yea
Nick Kachiroubas	Yea	Isabella Hernandez	Yea
Doug Mraz	Yea	Lazaro Lopez	Yea

The motion was approved. Student advisory vote: Yes.

Item #6 – Recognition of Illinois Community Colleges

Item #6.1 – John A. Logan College, McHenry County College, Kishwaukee College, Illinois Central College

Sue Morris questioned if there was a requirement ICCB reviewed regarding general online / remote learning. Dr. Durham responded he would need to look into this and these questions would also need to be included in the program approval process.

Teresa Garate made a motion, which was seconded by Terry Bruce, to approve the following item:

The Illinois Community College Board hereby grants a status of “recognition continued” to the following districts:

John A. Logan College
McHenry County College
Kishwaukee College
Illinois Central College

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A roll call vote was taken with the following results:

Terry Bruce	Yea	Suzanne Morris	Yea
Teresa Garate	Yea	Paige Ponder	Yea
Nick Kachiroubas	Yea	Isabella Hernandez	Yea
Doug Mraz	Yea	Lazaro Lopez	Yea

The motion was approved. Student advisory vote: Yes.

Item #7 – Adoption of Minutes

Item #7.1 – Minutes of the January 24, 2020 Board Meeting

Doug Mraz made a motion, which was seconded by Paige Ponder, to approve the following item:

The Illinois Community College Board hereby approves the Board minutes of the January 24, 2020 meeting as recorded.

A roll call vote was taken with the following results:

Terry Bruce	Yea	Suzanne Morris	Abstain
Teresa Garate	Yea	Paige Ponder	Yea
Nick Kachiroubas	Yea	Isabella Hernandez	Yea
Doug Mraz	Yea	Lazaro Lopez	Yea

The motion was approved. Suzanne Morris abstained. Student advisory vote: Yes.

Item #8 – Approval of Confidentiality of Executive Session Minutes

Nick Kachiroubas made a motion, which was seconded by Suzanne Morris, to approve the following item:

The Illinois Community College Board hereby determines the Executive Session Minutes held on September 16, 2005; September 21, 2005; September 15, 2006; November 17, 2006; January 22, 2007; February 26, 2007; March 26, 2007; June 8, 2007; May 19, 2008; September 19, 2008; March 26, 2010; June 4, 2010; January 28, 2011; March 18, 2011; June 3, 2011; September 16, 2011; January 27, 2012; November 16, 2012; January 25, 2013; February 6, 2013; March 22, 2013; September 20, 2013; June 6, 2014; September 18, 2015; November 20, 2015; January 22, 2016; June 3, 2016; March 17, 2017; June 2, 2017; June 1, 2018; August 28, 2018; October 2, 2018; November 30, 2018; March 15, 2019; June 7, 2019 are to remain confidential. All other Executive Session Minutes are available for public inspection.

A roll call vote was taken with the following results:

Terry Bruce	Yea	Suzanne Morris	Yea
Teresa Garate	Yea	Paige Ponder	Yea
Nick Kachiroubas	Yea	Isabella Hernandez	Yea
Doug Mraz	Yea	Lazaro Lopez	Yea

The motion was approved. Student advisory vote: Yes.

Item #9 – Information Items

There was no discussion.

Item #9.1 - Fiscal Year 2020 Financial Statements

Item #9.2 - Adult Education and Literacy Report to the Governor and General Assembly

Item #9.3 - Workforce Innovation and Opportunities Act Illinois State Unified Plan

Item #9.4 - Basic Certificate Program Approval Approved on Behalf of the Board by the Executive Director

Item #9.5 - 2019 ICCB Annual Enrollment and Completions Report

Item #9.6 - Proposed Amendments to the Illinois Community College Board Administrative Rules

Item #9.6a - Capitol Projects

Item #10 - Other Business

There was no other business.

Item #11 - Public Comment

There was no public comment.

Item #12 - Executive Session

The Board did not go in to Executive Session.

Item #12.1 - Employment/Appointments Matters

Item #12.2 - Review of Executive Session Minutes

Item #13 - Executive Session Recommendations

There were no recommendations.

Item #13.1 - Employment/Appointments Matters

Item #13.2 - Review of Executive Session Minutes

Item #14 - Adjournment

Paige Ponder made a motion, which was seconded by Teresa Garate, to adjourn the Board meeting at 1:02 p.m.

A roll call vote was taken with the following results:

Terry Bruce	Yea	Suzanne Morris	Yea
Teresa Garate	Yea	Paige Ponder	Yea
Nick Kachiroubas	Yea	Isabella Hernandez	Yea
Doug Mraz	Yea	Lazaro Lopez	Yea

The motion was approved. Student advisory vote: Yes.