

Illinois Community College Board

405th Meeting Agenda and Materials

November 15, 2013

Harry L. Crisp II Community College Center
Second Floor Conference Room
401 East Capitol Avenue
Springfield, IL



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Agenda
405th Meeting of the
Illinois Community College Board

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Agenda Item #5.1
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CHANGES TO ADMINISTRATIVE RULES

Executive Director, Dr. Karen Hunter Anderson, will explain what changes will be made to the Administrative Rules. For more information, please refer to information item #12.3 on the agenda.

Agenda Item #7.1
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Illinois Community College Board

**ACADEMIC AFFAIRS AND INSTITUTIONAL SUPPORT
COMMITTEE**

An oral report will be given during the Board meeting on the discussions that took place at the committee meeting held on Thursday, November 14, 2013. The discussion items have been outlined below:

- Institutional Research and Policy Studies
 - Update on the ILDS Governance
 - Economic Impact Study

- Academic Affairs
 - Dual Credit

- Instructional Technology
 - Update on SARA – State Authorization Reciprocity Agreement

- Other Discussion and Recommendations

Agenda Item #7.2
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Illinois Community College Board

**ADULT EDUCATION AND WORKFORCE DEVELOPMENT
COMMITTEE**

An oral report will be given during the Board meeting on the discussions that took place at the committee meeting held on Thursday, November 14, 2013. The discussion items have been outlined below:

- GED Testing Updates

- Program for the International Assessment of Adult Competencies (PIAAC)

- Intergovernmental Agreement
 - Illinois Manufacturing Extension Center (IMEC)

- Other Discussion and Recommendations

Agenda Item #7.3
November 15, 2013

Illinois Community College Board

EXTERNAL AFFAIRS COMMITTEE

An oral report will be given during the Board meeting on the discussions that took place at the committee meeting held on Thursday, November 14, 2013. The discussion items have been outlined below:

➤ Upcoming legislative initiatives

- Statutory references to GED for new legislation
 - At least 47 statutory references to “GED”, “General Educational Development”, or both
- Fee change (105 ILCS 5/10-22.20e), **recommended to not pursue this 2014 Spring session**
- Change title in statute “President of the Illinois Community College Board” to “Executive Director of the Illinois Community College Board” (105 ILCS 5/3-15.12), (the ICCB title of President should also be changed to Executive Director in 20 ILCS 2325/15—the Comprehensive Healthcare Workforce Planning Act; and change two references to President/CEO to Executive Director in 110 ILCS 805/3-33.7)
- Veto session
- Other discussion

➤ Public Information

- Discussion of roll-out of next Economic Impact Study
 - Community college public relations/marketing directors serving on 2013 EIS Advisory Committee: Nancy Chamberlain (Rock Valley College), Mike Fleming (Southwestern Illinois College), Cheryl Fliege (Illinois Central College), Travis Henson (Kaskaskia College), Mark Horstmeyer (Moraine Valley Community College)
- Other Discussion

➤ Other Discussion and Recommendations

Illinois Community College Board

**FISCAL, PERSONNEL, ETHICS, AND
CONFLICT OF INTEREST COMMITTEE**

An oral report will be given during the Board meeting on the discussions that took place at the committee meeting held on the morning of Friday, November 15, 2013. The discussion items have been outlined below:

- Financial Statements: Fiscal Year 2014
 - State General Funds
 - Special State Funds
 - Federal Funds
 - Bond Financed Funds

- Timeliness of state payments to the colleges and adult education providers

- Fiscal Year 2015 Budget Submission to the Governor's Office of Management and Budget

- Other discussion and recommendations

Agenda Item #8
November 15, 2013

Illinois Community College Board

**THE COMMUNITY COLLEGE PENALTY AND BACHELOR'S DEGREE
COMPLETION: FACT OR FICTION? REPORT**

The presentation will highlight the results of a recent research report from the Illinois Education Research Council (IERC) titled, *The Community College Penalty and Bachelor's Degree Completion: Fact or fiction?* The research compares a group of students who transferred to four-year colleges after completing two full-time years at a community college to a group of rising juniors who enrolled in a four-year college directly after high school. The two groups were matched on observable pre-college demographic and environmental factors, as well as the institutional selectivity of their four-year colleges, to isolate the impact of taking the community college to a four-year transfer pathway. Differences in the rates of bachelor's degree completion between the two groups will be presented along with policy implications.

Illinois Community College Board

NEW UNITS OF INSTRUCTION

The Illinois Community College Board is requested to approve new units of instruction for the following community colleges:

RECOMMENDED ACTION:

It is recommended that the following motion be adopted:

The Illinois Community College Board hereby approves the following new units of instruction for the community colleges listed below:

PERMANENT PROGRAM APPROVAL

Highland Community College

- Hospitality Management Associate in Applied Science (A.A.S.) degree (64 credit hours)

Joliet Junior College

- Welding Technology A.A.S. degree (68 credit hours)

John Wood Community College

- Industrial Maintenance Technology A.A.S. degree (64 credit hours)
- Industrial Maintenance Technician Certificate (34 credit hours)
- Industrial Maintenance Mechanics Certificate (49 credit hours)

South Suburban College

- Community Health Worker A.A.S. degree (70 credit hours)
- Community Health Worker Certificate (39 credit hours)

BACKGROUND

Highland Community College is seeking approval to offer a 64 credit hour Associate in Applied Science (A.A.S.) degree in “Hospitality Management”. This program will prepare individuals for entry-level employment or for advancement opportunities within the hotel management and operations. The curriculum was developed in partnership with Swift Hospitality Group, a district business with 15 hotel properties across the region. The program will prepare individuals for three “Certified Hotel Administrator (CHA)” credentials, optional but renowned certifications of the American Hotel and Lodging Educational Institute. Those certifications include Supervision and Human Resources, Sales and Marketing, and Front Desk Management. The curriculum consists of 16 credit hours of required general education coursework, and 48 credit hours of required career and technical education coursework. The career and technical component of the curriculum includes instruction in introduction to hospitality, front desk management, service management techniques, food sanitation, alcohol service, food and beverage management, tourism management, housekeeping management/room division, supervision and human resources, law for hospitality, hospitality cost control, sales and marketing, professional meeting and event planning, and a required workplace learning experience in hotel/hospitality operations and management. The program will also prepare students for earning their Food Service Sanitation certification through the Illinois Department of Public Health (IDPH). Assessment of student learning objectives will be achieved through observation and evaluation of the student’s performance by program staff and the workplace supervisor during the work-based learning component of the curriculum.

Labor market information provided by the college supports the interest in and the need for a two-year degree program in this field of study. According to the Illinois Department of Employment Security (IDES), employment of “lodging managers” is expected to increase by 10.1% statewide through 2020. The college anticipates an enrollment of 10 full-time and five part-time students per year during the first three years. All facilities are in place to adequately support the program, while some new equipment and resource materials are expected to be purchased during the first three years. One new full-time and four existing part-time faculty will be necessary the first year to implement the program. Qualified faculty will hold a Bachelor’s degree in Hospitality or Hotel Management; have five years occupational experience and two years teaching experience. Costs to implement the program will be approximately \$73,700 the first year, \$75,800 the second year, and \$77,963 the third year. Program development is being partially supported by the college’s partnership with Swift Hospitality Group. Subsequent implementation and program maintenance will be supported through student tuition and fees.

Joliet Junior College is seeking approval to offer a 68 credit hour Associate in Applied Science (A.A.S.) degree in “Welding Technology”. The program will prepare individuals for entry-level employment as well as advancement opportunities within the field of industrial welding. The proposed degree will provide students and graduates of the college’s existing Welding and Metal Fabrication Certificate an educational ladder opportunity. The curriculum was designed according to standards of the American Welding Society (AWS) and will prepare individuals for a variety of certification credentials along their course of study. The curriculum includes 15 credit hours of required general education, 38 credit hours of required career and technical education coursework, and 15 credit hours of related technical electives. The career and technical component consists of coursework in welding processes, gas metal arc welding (GMAW), shielded metal arc welding (SMAW-flat and horizontal, vertical and overhead), gas tungsten arc welding (GTAW), flux-cored arc welding (FMAW) pipe welding, engineering graphics, precision machine tool technology, blue print reading, and physical metallurgy. The curriculum will prepare students for AWS certifications in GMAW, FMAW, GTAW, and SMAW positions. Assessment of student learning will be achieved through an evaluation of the student’s performance in AWS certification practice tests.

Labor market information provided by the college supports the interest in and the need for a two-year program in this field of study.

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According to the Illinois Department of Employment Security (IDES), employment of “welders” is expected to increase statewide by 6.1 percent through 2020. Locally, the college indicates a strong interest by district employers across manufacturing segments for skilled and educated welding technicians. The college anticipates 75 full- and part-time students during the first year, increasing to 80 full- and part-time students by the third year. Estimates were based on existing program and course enrollments. One existing full-time and six existing part-time faculty will be required during the first year. Qualified faculty hold a Master’s degree in Technology Education, an Associate’s degree in Welding, and AWS Certified Welding Inspector credentials, 15+ years of related occupational experience, and five years teaching experience. Facilities are in place to adequately support the program, however, there are expenses planned for becoming an AWS Accredited Testing Facility during the Fall of 2014. Supplies, new equipment, some equipment upgrades and hiring a program coordinator are budgeted to meet accreditation requirements as well. Costs to implement the program will be approximately \$112,260 the first year, \$112,816 the second year, and \$119,460 the third year. The program will be supported fiscally through student tuition and fees.

John Wood Community College is seeking approval to offer a 64 credit hour Associate in Applied Science (A.A.S.) degree and a related 34 credit hour Certificate program in “Industrial Maintenance Technology”. The degree program will prepare individuals for employment as installation, service and repair technicians of modern industrial electronics, equipment and systems. The degree will also prepare individuals for leadership roles and management positions within manufacturing organizations. The certificate program will prepare individuals for entry-level employment as support technicians for industrial facilities working alongside industrial maintenance mechanics and related workers. The curricula were developed according to Manufacturing Skill Standards Council guidelines for MSSC credentialing, and, will prepare graduates for earning the Certified Production Technician (MSSC-CPT) credential. The degree curriculum consists of 16 credit hours of required general education coursework and 48 credit hours of career and technical education coursework. The career and technical component includes instruction in introduction to manufacturing safety, manufacturing process and production, manufacturing maintenance, industrial maintenance fundamentals, quality/continuous improvement, industrial robots, industrial welding, electric motors and control, electrical applications, industrial electricity, National Electrical Code, programmable control, blueprint reading for electricians, and special topics in electrical technology/instrumentation. The Certificate curriculum includes four (4) credit hours of general education coursework and 30 credit hours of career and technical education coursework also included in the degree curriculum.

John Wood Community College is also seeking approval to offer a 49 credit Certificate program in “Industrial Maintenance Mechanics”. This program will prepare individuals for entry-level employment as “industrial maintenance mechanics” capable of service and repair of a variety of equipment and machinery used in manufacturing processes. The curriculum was also based on MSSC guidelines. This program includes seven (7) credit hours of general education coursework and 33 credit hours of career and technical education coursework also included in the degree curriculum, and nine (9) additional credit hours of coursework specifically related to mechanics technology. Assessment of student learning for all proposed programs will be achieved through evaluation of the student’s performance on a practice comprehensive MSSC credentialing assessment.

Labor market information provided by the college supports the interest in and the need for a two-year degree program and shorter certificate programs in this field of study. According to the Illinois Department of Employment Security (IDES), employment of “industrial machinery mechanics” is expected to increase by 15.5 percent statewide through 2020. JWCC is one of 21 Illinois Community Colleges that have come together to form the Illinois Network for Advanced Manufacturing (INAM), a consortium which has identified the need for more and better skilled workers in local manufacturing.

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The INAM consortium is a result of coordinated efforts among those colleges awarded a Department of Labor Trade Adjustment Assistance Community College and Career Training (TAACCCT) grant to support development of programs in this field. The college anticipates a combined enrollment of 20 full-time and nine (9) part-time students per year during the first three years of operation. The programs will require two existing full-time, one new part-time and two existing part-time faculty the first year. Qualified faculty hold a minimum of a Bachelor's degree in Industrial Technology or a related Manufacturing program, two years related occupational experience, and one year teaching experience. Facilities are in place to adequately support the program. Costs to implement the programs will be approximately \$19,625 year one, \$20,325 year two, and \$20,951 year three. The programs will be supported fiscally through student tuition and fees.

South Suburban College is seeking approval to offer a 70 credit hour Associate in Applied Science (A.A.S.) degree and a related 39 credit hour Certificate program entitled "Community Health Worker". These programs will prepare individuals for entry-level and advancement opportunities within the social services industry, more specifically dealing with community health services. The certificate will prepare graduates for entry-level employment in outreach, education, referral and advocacy for populations and clientele who are at highest risk for poor health outcomes. The degree builds upon this foundation to prepare graduates for not only providing liaison services between community health agencies and professional staff of hospitals and related health care services that serve these populations, but also for leadership and management positions in the field. The degree will also serve as an educational ladder towards earning a Bachelor's degree and beyond for those students interested in pursuing further education. The degree curriculum consists of 19 credit hours of required general education coursework and 51 credit hours of career and technical education coursework. The career and technical component includes instruction in fundamentals of medical terminology, introductory community health, accessing community resources, mental health and substance abuse, community health development, nutrition and disease, environmental and occupational diseases, community health research, community health worker leadership, case management fundamentals, Spanish for health care, a required field work experience in community health and related technical electives. The certificate includes a subset of the career and technical education courses that focus on preparation for outreach, education and referral. Assessment of student learning will take place through evaluation of the student's performance by program faculty during the cumulative field work experience, as well as through portfolio development. The curricula were developed according to the *Standards of Practice Manual for Community Health Workers and Community Health Occupations*, a publication of the Community Health Works project of San Francisco State University and City College of San Francisco.

Labor market information provided by the college supports the interest in and the need for formalized training programs in this field of study. According to the Illinois Department of Employment Security (IDES), employment of all "community and social services workers" will increase by 12.2 percent statewide through 2020. The college anticipates a combined enrollment of 30 full- and part-time students the first year, increasing to 40 full- and part-time students by the third year. The programs will require two existing part-time faculty the first year. Qualified faculty hold at least a Bachelor's degree in Public Health Sociology, one year related occupational experience, and one year teaching experience. All facilities and equipment are currently in place to adequately support the proposed programs. No new costs are anticipated for implementation and the programs will otherwise be supported fiscally through student tuition and fees.

INFORMATION ITEM – BASIC CERTIFICATE PROGRAM APPROVAL

Following is a list of Basic Certificates (30 credit hours or less) that have been approved on behalf of the Illinois Community College Board by the Executive Director since the last Board meeting:

Permanent Program Approval

Black Hawk College

- CNC Manufacturing Certificate 2 (29 credit hours)

Lewis & Clark Community College

- Certified Nurse Assistant II Certificate (16 credit hours)

Moraine Valley Community College

- Computer Graphics Designer Certificate (11 credit hours)
- Computer Graphics Professional Certificate (9 credit hours)
- Computer Graphics Associate Certificate (6 credit hours)
- GIS Professional Certificate (25 credit hours)
- GIS Specialist Certificate (12 credit hours)
- GIS Technician Certificate (10 credit hours)

Shawnee Community College

- Ag Mechanics Certificate (17 credit hours)

South Suburban College

- Green Entrepreneurship Business Certificate (18 credit hours)
- Green Building Construction Certificate (21.5 credit hours)
- Industrial/Brownfield Safety, Land Reuse Certificate (21 credit hours)
- Community Health Worker Certificate (20 credit hours)

Triton College

- Hospitality Industry Administration – Cake Decorating Certificate (9 credit hours)
- Hospitality Industry Administration – Bread Baking Certificate (8 credit hours)
- Engineering Technology – Fabrication Certificate (25 credit hours)

Temporary Program Approval

Lake Land College

- Manufacturing Skills I Certificate (16 credit hours)
- Manufacturing Maintenance I Certificate (16.5 credit hours)

Illinois Community College Board

**ILLINOIS COMMUNITY COLLEGE BOARD
RECOGNITION OF COMMUNITY COLLEGES**

The Illinois Community College Board has statutory authority to “recognize” community colleges for their compliance with state statutes and standards. Based on a five-year cycle, ICCB staff conducts recognition evaluations to assure that colleges are in compliance with the standards. Standards identified for focused review during Fiscal Years 2011 through 2015 include the following categories: Instruction, Student Services, Academic Support, Finance, Facilities, and Accountability. These same standards are used by each district in a self-evaluation that is submitted to ICCB prior to the staff evaluation.

During Fiscal Year 2013 Highland Community College, Joliet Junior College and Kankakee Community College underwent in-depth recognition evaluations. The colleges submitted thorough self-evaluations; ICCB staff conducted internal evaluations of all required college documents and college finance site visits were conducted. This agenda item not only presents the staff recommendations for the college that completed the evaluation, but gives background on the recognition evaluation and approval process for the Board’s information.

RECOMMENDED ACTION

It is recommended that the following motion be adopted:

The Illinois Community College Board hereby grants a status of “recognition continued” to the following districts:

Highland Community College
Joliet Junior College
Kankakee Community College

BACKGROUND

Recognition is a statutory term describing the status of a district which meets instructional, administrative, financial, facility and equipment standards as established by the Illinois Community College Board (110ILCS Section 805/2-12f and 805/2-15). Community colleges must be recognized to be eligible for state funding. Once a college district has been recognized by the ICCB, that recognition status is continued unless, action is taken by the Board to interrupt it. To determine a district's recognition status, the ICCB conducts periodic evaluations. The objectives of the recognition evaluation include 1) determination of a district's compliance with the *Public Community College Act* and *ICCB Administrative Rules*; 2) the provision of assistance to districts in achieving compliance with the Act and Rules; 3) the identification of issues which may be of concern to the community college system and the gathering of basic data about these issues; and 4) the identification of exemplary district practices/programs that can be shared with other districts. Based on a five-year cycle, ICCB staff conducts recognition evaluations to assure that districts are in compliance with selected standards. All districts are evaluated on a select number of standards during the same five-year cycle. ICCB staff makes an assessment on each individual standard and on a global basis considering all focused and nonfocused standards. On individual standards districts are identified as either in compliance or not in compliance. Recommendations are either mandatory, when a college is "out of compliance", or otherwise advisory. On an overall, global basis, there are three categories of recognition status:

Recognition Continued – The district generally meets ICCB standards. A district which has been granted a status of "recognition continued" is entitled to receive ICCB grants for which it is otherwise entitled and eligible.

Recognition Continued-with Conditions – The district generally does not meet ICCB standards. A district which has been assigned the status of "recognition continued-with conditions" is entitled to receive ICCB grants for which it is otherwise entitled and eligible, but it is given a specified time to resolve the conditions which led to the assignment of that status. A follow-up evaluation is scheduled no sooner than three nor longer than nine months after ICCB action on the assignment to determine the district's progress in resolving the conditions.

Recognition Interrupted – The district fails to take corrective action to resolve the conditions placed upon it under "recognition continued-with conditions" within a prescribed time period. A district which has been assigned a status of "recognition interrupted" may apply for recognition at such time as all requirements set forth by the ICCB have been satisfied. A district will have state funding suspended on a pro rata, per diem basis for the period of time for which such status is in effect.

Evaluation for the districts included in this item has been completed through receipt of responses to the districts' draft reports. The responses include the districts' planned action for the compliance recommendations as well as reactions to advisory (quality) recommendations when the districts chose to provide them. The districts were judged by staff to be in general compliance with ICCB recognition standards and, therefore, are recommended for "*Recognition Continued*" status. The final reports, including direct responses, are externally attached for Board members only.

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UNAPPROVED

Minutes of the 404th
Meeting of the
Illinois Community College Board

Black Hawk College
6600 34th Avenue
Moline, IL

September 20, 2013

RECOMMENDED ACTION

It is recommended that the following motion be adopted:

The Illinois Community College Board hereby approves the Board minutes of the September 20, 2013 meeting as recorded.

Item #1 – Roll Call and Declaration of Quorum

Chairman Giannoulis called the Board meeting to order at 9:30 a.m. and asked Ann Knoedler to call roll. The following Board members were present: Guy Alongi, Randy Barnette, Terry Bruce, Michael Dorf, Teresa Garate, Suzanne Morris, Thomas Pulver, Jake Rendleman, Alexi Giannoulis, and Rachel Pitchford, Student Board member. Board member Victor Henderson was absent. A quorum was declared.

* * * * *

Prior to the official start of the Board meeting, the following presentations were given:

Item #2 – Welcoming Remarks from President Thomas Baynum, Black Hawk College

President of Black Hawk College, Thomas Baynum, took the opportunity to welcome the Board and thank them for conducting their 2013 September Board meeting at Black Hawk College.

During this time, Mr. Baynum highlighted the many strengths of Black Hawk College, which included a growth in enrollment and credit hours, the Associate Degree in Nursing program which holds their largest enrollment and largest waiting list, the future new building and improving projects being prepared and completed on campus, the two National Junior College Athletic Association (NJCAA) recognized teams, and the 120 bed student housing unit their foundation has helped fund on the Quad Cities campus.

Mr. Baynum concluded his remarks by introducing the Chair of Black Hawk College's Board of Trustees, David Emerick.

Item #2.1 – Highlight's of Black Hawk College's Success in Partnerships

Dr. Bettie Truitt, Vice President for Instruction, gave a very informative slide show presentation on the strong partnership between Black Hawk College and John Deere.

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John Deere approached Black Hawk College 35 years ago with a concept to develop and train top grade experimental test technicians. Individuals for training came directly from the John Deere production lines. Black Hawk College was asked to train six to ten of these individuals annually, with the program length being 45 credit hours.

Currently, 72 John Deere employees are enrolled in fall courses with 30 to 45 individuals anticipated for spring courses.

* * * * *

Item #3 – Announcements and Remarks by Alexi Giannoulis, Board Chairman

Chairman Giannoulis thanked Black Hawk College for hosting the ICCB September Board meeting and welcomed new Student Board member Rachel Pitchford.

Item #4 – Board Member Comments

Randy Barnette offered his congratulations to the Chairman on his engagement, Board member Guy Alongi on celebrating his anniversary, and the new Executive Director, Dr. Karen Hunter Anderson.

Michael Dorf welcomed new student Board member Rachel Pitchford.

Tom Pulver thanked Black Hawk College for hosting the ICCB September Board meeting.

Guy Alongi and Jake Rendleman requested that the Executive Session be moved to an earlier time in the Board agenda due to a scheduling conflict that requires them to leave the Board meeting early. The Chairman agreed.

Item #5 – Executive Director Report

Dr. Karen Hunter Anderson publically thanked the Board for allowing her the opportunity to lead the Illinois community college system. Dr. Anderson stated she is looking forward to addressing the challenges ahead and especially appreciates the guidance and assistance received from an engaged Board and a highly-qualified staff.

August proved to be a very busy, exciting, and productive month. Dr. Anderson reported on her two international trips to Cuba and Kenya.

Dr. Anderson traveled with the Illinois consortium for international studies and programs group. They visited potential education sites, met with university faculty and government officials, and participated in some of the opportunities that the students will hopefully have with the educational exchange. Carl Sandburg College will be offering this opportunity to students who are at consortium member colleges during the summer of 2014.

The Kenya trip originally began as a vacation for Dr. Anderson. However, the health officials and university researchers at the Kenya Medical Research Institute Symposium on Vector-Bourne diseases, which her husband was attending, requested that Dr. Anderson do a presentation on community colleges as partners in customized training. The presentation went very well. Later this year, the same group will meet again with Dr. Anderson in Champaign to continue a discussion on a partnership between Parkland College and the University of Illinois on providing training to their front-line health care workers who are working with the population to reduce malaria, hemorrhagic fevers, and dengue virus.

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Dr. Anderson went on to report that she met with the Council of Community College Presidents (ICCCP), the Illinois Community College Trustees Association (ICCTA), and the Student Advisory Committee (SAC) in early September. The meetings overall seemed to be a collaboration of the same list of priorities, which included:

1. The completion agenda – Complete College America
2. The Conceal & Carry Legislation
3. MAP Funding
4. Veterans Grants
5. College Readiness
6. The new GED test
7. Developmental Education
8. The Workforce Education Strategic Plan
9. Adult Education fees – ICCB will be submitting legislation to allow programs to collect fees beyond the \$3.00 fee currently allowed in statute.

Dr. Anderson went on to say that there seems to be an interest in asking the General Assembly to fully fund the Veterans Grants during the spring legislative session. ICCB staff would like to pull together a package of information of all the veteran-related initiatives and present to the Board at the January Board meeting. She believes if the ICCB demonstrates to the General Assembly how community colleges are an essential piece of the benefits and services offered to the veterans, it could be an effective way to receive full funding for Veteran Grants. It will also illustrate how the colleges are working with other educational partners, support organizations, and veteran organizations to provide support for the veterans who are reintegrating and transitioning from service back into education and employment.

Dr. Anderson went on to report that nationally, there are a number of issues and initiatives the ICCB is watching for the system:

1. Obama's higher education affordability plan which includes a college rating system to be in place by 2015, and a legislative proposal to tie ratings to student aid by 2018.
2. The Affordable Care Act: Dr. Anderson spoke with David Baime, Senior Vice President for Government Relations & Policy Analysis for the American Association of Community Colleges, yesterday, and he has concluded that the IRS will not be issuing any detailed guidelines this year. A notice was sent out this morning on a webinar.
3. Gainful Employment has resurfaced.
4. Financial Aid: Pell Grant bonuses
5. HEA reauthorization

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6. Cleary Act: Streamlining
7. Senator Durbin's Community College to Career Fund Act would create a competitive grant program to fund partnerships that focus on valuable job training-related efforts, such as registered apprenticeships, on-the-job training and paid internships for low-income students that allow them simultaneously to earn credit for work-based learning in a high-skill field.

Dr. Anderson will be meeting with the Illinois Council of Community College Presidents at their October retreat. They have asked her to discuss how collaboration can be developed within the system to be more proactive on many of these issues.

Dr. Anderson concluded her report with a few announcements:

1. Congratulations to Chief Executive Officer of Illinois Eastern Community Colleges, Terry Bruce on the 50th anniversary of Olney Central College!
2. Harper College is also planning for an upcoming 50th anniversary.
3. The planning of the Illinois Community College System's 50th anniversary in 2015 will need to be included on the agenda for the beginning of 2014.
4. Congratulations to the colleges and universities throughout Illinois that received an award totaling \$8,460,255 from the Department of Labor to fund the Trade Adjustment Assistance Community College and Career Training Program. The funding is intended to help create and expand innovative partnerships between community colleges and businesses to educate and train workers with the skills employers need.

The following programs will receive funding:

- a. Lewis and Clark Community College will receive nearly \$5 million as the lead grantee in a nine-college, multi-state grant for the Mississippi River Transportation, Distribution, and Logistics Consortium. The consortium was developed at the requisition of the U.S. Army Corps of Engineers to better organize and coordinate resources to address workforce needs along the Mississippi River. The program will connect nine participating community colleges to each other and to Mississippi River-dependent employers to forge a strategic network that matches highly skilled jobs and in-demand employers with local workers.
 - b. John Wood Community College will receive over \$2 million as a partner in the Mississippi River Transportation, Distribution, and Logistics Consortium.
 - c. Harper College will receive \$1,151,774 in funding as part of a twelve-college multistate grant led by Broward College, in Fort Lauderdale, Florida.
5. In July, U.S. Senators Durbin and Franken introduced a bill that will provide funding through a competitive grant program to train two million Americans for jobs in high-demand industries, such as health care, advanced manufacturing, clean energy, and information technology by promoting partnerships between two-year colleges and businesses. The bill provides incentives to programs with high job placement rates. It also makes grants available to states, so that they may work with businesses having trouble filling vacant positions, and to business entrepreneurs.

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Dr. Anderson stated the Board meeting today will be productive and informative. The Board has had the opportunity to hear about the great work that Black Hawk College is doing, and later on, ICCB staff will present on some comprehensive information about the agency's grant-related efforts. Dr. Anderson explained that she plans on presenting an agency and system issue or program at each Board meeting.

* * * * *

Chairman Giannoulis stated the Executive Session would be moved to after item #8, Agency Grant Review.

* * * * *

Item #6 – Advisory Organizations

Item #6.1 – Illinois Community College Faculty Association (ICCFA)

Amy Rutledge, Adjunct Faculty member at Carl Sandburg and Spoon River colleges, presented the ICCFA report for the current President, David Seiler who was unable to attend the meeting.

A new initiative of the ICCFA is to encourage more active involvement of adjunct faculty members. In addition, the Association's current focus is the upcoming Teaching and Learning Conference being held in Springfield in October.

Ms. Rutledge stated the Association is working to create a marketing campaign that will raise awareness of the ICCFA.

Ms. Rutledge concluded by thanking the ICCB for their support.

Item 6.2 – Illinois Council of Community College Presidents (ICCCP)

Due to illness, current President Dr. Christine Sobek was unable to attend the meeting. Board member and Chief Executive Officer of Illinois Eastern Community Colleges, Terry Bruce gave the ICCCP report.

Mr. Bruce stated pension reform, Return-to-Work Legislation, Veterans' benefits, the distribution of Monetary Award Program funds, Affordable Care Act are all issues that the ICCCP is very concerned about and are monitoring closely.

The IRS is fining colleges nationwide who have neglected to include social security numbers on the 1098T forms. Each college could face a \$100 fine per form if it lacks the social security number. The ICCCP has retained two former IRS agents to prepare a response letter which is due by the end of the month.

Mr. Bruce concluded by stating the ICCCP was very happy with the hiring of the new Executive Director, Dr. Karen Hunter Anderson.

Item #6.3 – Student Advisory Council (SAC)

Student Board member Rachel Pitchford reported the SAC meeting held in Springfield this month was a success. There were 62 students from 31 colleges, and all of the City Colleges of Chicago were represented.

The members of SAC ranked the top five areas of concern:

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1. Articulation and transfer ability of credits
2. College completion
3. College readiness
4. Conceal and Carry Law
5. Preservation of MAP grant funding

Ms. Pitchford concluded her report by stating that the Council also elected leadership during their meeting.

Item #6.4 – Illinois Community College Trustees Association (ICCTA)

Bob Johnson, Trustee from Kishwaukee College and current President of the ICCTA, reported on behalf of Mike Monaghan who was not able to attend the meeting.

All of the issues of interest and concern stated by the ICCCP and Dr. Anderson are also areas of concern for the ICCTA. In addition, the increasing GED testing fee is an issue. He also said they are having serious discussions about colleges facing federal funding issues because of increasing student default rates specifically in situations when the students do not complete or drop out. In these cases, the colleges must become the collection agencies. The ICCTA plans on bringing this issue to the national meeting being held in two weeks.

Mr. Johnson concluded by welcoming the Board to Kishwaukee College in September of 2014.

Item #7 – Committee Reports

Item #7.1 – Fiscal, Personnel, Ethics and Conflict of Interest

Suzanne Morris reported the committee met the morning of September 20th.

Board members Terry Bruce, Randy Barnette, Michael Dorf, Teresa Garate, and Suzanne Morris were in attendance. ICCB staff member Ellen Andres, Chief Financial Officer, was also in attendance.

The committee reviewed Fiscal Years 2013 and 2014 financial statements. The colleges have been paid by the State for every month in Fiscal Year 2013. There have not been any Fiscal Year 2014 funds released.

Ms. Morris concluded her report by informing the Board of two items in the consent agenda that will be voted on later in the meeting. Both items were reviewed and approved by the Committee. Agenda Item #12.4 is an annual certification the Board must give to colleges that qualify for an additional tax levy up to the statewide average. Agenda Item #12.6 gives the Executive Director authority to enter into grant agreements for legislative allocations that were identified in writing by the General Assembly.

Item #7.2 – Academic Affairs and Institutional Support

Tom Pulver reported the Academic Affairs and Workforce Development Committee met on Monday, September 9th at 4:00 pm.

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Jake Rendleman, along with guests Deb Payne and Tim Daughtery, attended at John A. Logan College. Michael Dorf and Mr. Pulver attended at the JRTC Building. Rachel Pitchford and ICCB staff members, Karen Anderson, Brian Durham, Jennifer Timmons, Nathan Wilson, Ann Knoedler, and Jeff Newell attended by phone.

Mr. Pulver reported that Brian Durham, Senior Director for Academic Affairs and Career and Technical Education, began the meeting by highlighting some important information for the committee:

1. The National Alliance of Concurrent Enrollment Partnerships (NACEP) and Dual Credit Trainings

- ICCB is moving forward with the planning of the NACEP's conference to be held in Chicago in 2014.
- ICCB will be hosting two dual credit training sessions that will focus on the institutions and highlight local practices. The sessions will be held on November 6 at Truman College and November 7 at Moraine Valley Community College.

2. NACEP Memorandum of Understanding (MOU)

- ICCB is entering into an (MOU) associated with the participation and planning of the NACEP conference.
- The MOU states that the ICCB will help plan and facilitate the logo, sessions, and all the IL specific information for the conference and NACEP will manage the National perspective/point of view. ICCB is acting as the host committee. No funds are being exchanged as a part of the MOU.
- Details regarding this MOU are also included in the Information Items, Agenda #14.4.

3. Illinois Articulation Initiative (IAI)

- ICCB is working on an articulation agreement that will allow students to choose to transfer to over 100 institutions in the state. It will guarantee transfer of their courses.
- This spring, there were 597 courses submitted thru the IAI faculty panels to be examined.
 - OF the courses submitted by the colleges for panel review, 220 were new and 377 were existing courses.

4. Upcoming events:

- September 12: College and Career Readiness, Bloomington
- September 13: Partnership for Assessment of Readiness for College and Careers (PARCC) Higher Education Forum, Bloomington

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- September 26-27: Forum for Excellence, East Peoria
- October 11: IL Community College Faculty Association Conference, Springfield
- October 30-31: Lt. Governor's Scaling Up Conference

Mr. Pulver went on to state that Dr. Anderson updated the committee on a separate MOU in conjunction with the IL State Board of Education (ISBE):

- A little over 10 years ago, the ICCB took over the administration of the Perkins Post-Secondary program and became a sub-recipient of a federal grant through the ISBE. Together an MOU was developed at that time. Recently, the ISBE proposed that this MOU be updated for the first time.
- There were no substantive changes. The MOU maintained the 60/40 percent split in funding, which was approved by the U.S. Department of Education Office of Vocational and Adult Education.
- Details about this MOU can be found in the Information Items, Agenda Item #14.4.

Nathan Wilson, Senior Director for Research and Policy Studies, updated the committee on the status of the Economic Impact Study. At the last committee meeting, he reported there were two major road blocks in completing the study. First, the Illinois Department of Employment Security (IDES) did not renew their contract with Northern Illinois University (NIU) to house their wage record data. ICCB successfully negotiated access for NIU to wage data through September 30, 2013. The second issue was finding funding for the study. The State was successful in extending the Illinois Longitudinal Data System funding for another year. The ICCB will have enough in grant funds to pay for the study without having to ask the colleges for funding.

Mr. Pulver concluded his report with the student development issues that were reported to the committee by Jennifer Timmons, Senior Director for Student Development. She explained that the Illinois Department of Veterans Affairs (IDVA), the Board of Nursing and the Illinois Department of Professional Regulations would like to create a bridge program between training for a Military Medic and the LPN programs. ICCB is meeting with the colleges to discuss the bridge program and see if they would be interested in offering the bridge program to allow the Military Medics to receive their LPN degree and take the nursing (NCLEX) exam. Like the Military Medic bridge program, the ICCB, the Illinois Board of Higher Education, IDVA, and u.Select are creating a pilot program, Military Training Counts, to articulate military training into CTE programs and ultimately degrees and certificates. Phase I is just beginning. College of DuPage, College of Lake County, Moraine Valley Community College, and Southwestern Illinois College are all participating. The goal is to create a model for articulating military credit that can be put onto the u.Select system for other colleges to adapt.

Mr. Pulver went on to report the Concealed Carry Law takes effect in the spring of 2014. Applications to carry will be available in January, 2014. The Illinois State Police will have 90 days to process applications before it will be legal to carry certain firearms. There have been two additions to the original legislation. HB 183 requires campuses to notify law enforcement of threats or perceived potential threats, and HB 3669 makes it a felony for anyone to knowingly carry a firearm on campus.

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The colleges are preparing local policies for implementation of the law. The Illinois State Police will be offering some clarification through the Administrative Rule Process.

The Medical Marijuana Law was enacted on August 1, 2013 and will be in effect beginning January 1, 2014. The law places restrictions on locations allowing marijuana, including schools and daycares. The colleges are making local policy decisions on this now:

Item #7.3 - Adult Education and Workforce Development AND Item #7.4 - External Affairs

Jake Rendleman reported the Adult Education and Workforce Development and External Affairs committees met on Thursday, September 19th.

In attendance were Board members Randy Barnette, Guy Alongi, Teresa Garate, Michael Dorf, Terry Bruce, Suzanne Morris, Tom Pulver, and Jake Rendleman. ICCB staff members, Jennifer Foster, Associate Vice President for Adult Education and Workforce Development, and Steve Morse, Associate Vice President for External Affairs, also were in attendance.

Mr. Rendleman stated that Ms. Foster explained to the committee the need for legislation to change current language in the statute which refers to the GED[®] test. Other high school equivalency tests are being developed and in the future. Illinois may choose to replace or complement the GED[®] test. In order to make a change in the test given by Illinois, all references in the statutes must be changed from “GED[®]” to “High School Equivalency Test.” There is also a national fee increase by the owners of the GED[®] test to \$120. The test will be given only as a computer-based test beginning January 2, 2014.

Mr. Rendleman stated both committees felt that informing the legislature during the upcoming veto session about these upcoming changes will be necessary to keep them fully informed so legislators will have the ability to be responsive to their constituents on this subject. The adult education community is investigating the possibility of amending current legislation that allows a fee of up to \$3.00 be charged to students. They would like the ability to charge a higher fee.

Mr. Rendleman stated that all the references in the statute to the “President” of the ICCB will need to be changed to reflect the title of “Executive Director”.

The committees were alerted to be aware of any legislation that may be introduced concerning articulation. However, none has been filed at this time.

In the area of public information, the ICCB Magazine is on hold for the time being.

Mr. Rendleman concluded his report by announcing an advisory group for the Economic Impact Study is being formed and includes five members from the public relations/marketing departments from five different community colleges.

Item #8 – Agency Grant Review

A slide show presentation was given by ICCB staff member Jeff Newell, Senior Director for Special Projects. The ICCB is involved in soliciting grants from federal, other state, and private sources to fund new initiatives and programs in the system. The types of funding correlates to the types of work focused on in the agency.

The presentation that was given reviewed the current and historical trends in grant funding, the types of grants received, and its impact on agency direction. The slide show will be posted on the ICCB website.

Item #9 – Executive Session

Item #9.1 – Employment Matters

Item #9.2 – Review of Minutes of Closed Sessions

Item #9.3 – Executive Director Contract

Suzanne Morris made a motion, which was seconded by Terry Bruce, to approve the following motion:

To enter Executive Session for the purpose of discussing Employment/Appointment Matters, Review of Minutes of Closed Sessions, and the Executive Director Contract which qualify as acceptable exceptions under Section 2(c) of the Open Meetings Act to hold a closed session.

A roll call vote was taken with the following results:

Guy Alongi	Yea	Rachel Pitchford	Yea
Randy Barnette	Yea	Thomas Pulver	Yea
Terry Bruce	Yea	Jake Rendleman	Yea
Michael Dorf	Yea	Alexi Giannoulis	Yea
Teresa Garate	Yea		
Suzanne Morris	Yea		

The Board entered Executive Session at 10:32 a.m.

* * * * *

Terry Bruce made a motion, which was seconded by Randy Barnette, to reconvene Public Session at 11:10 a.m.

A roll call vote was taken with the following results:

Guy Alongi	Yea	Rachel Pitchford	Yea
Randy Barnette	Yea	Thomas Pulver	Yea
Terry Bruce	Yea	Jake Rendleman	Yea
Michael Dorf	Yea	Alexi Giannoulis	Yea
Teresa Garate	Yea		
Suzanne Morris	Yea		

The motion was approved.

Item #9.1 – Executive Director Contract

Terry Bruce made a motion, which was seconded by Suzanne Morris, to approve the following motion:

The Board hereby approves Dr. Karen Hunter Anderson’s contract as the new Executive Director of the Illinois Community College Board.

The motion was approved via unanimous voice vote. Student advisory vote: Yes.

Item #9.3 – Employment Matters

Tom Pulver made a motion, which was seconded by Teresa Garate, to approve the following motion:

The Board approves the use of existing funds available within the Illinois Community College Board budget to grant a three (3) percent salary increase for all employees of the ICCB, excluding the Executive Director whose compensation is covered by the approved contractual agreement, effective July 1, 2013.

The motion was approved via unanimous voice vote. Student advisory vote: Yes.

Item #10 – Illinois Community College Board Recognition of Illinois Community Colleges

Tom Pulver made a motion, which was seconded by Jake Rendleman, to approve the following items:

The Illinois Community College Board hereby grants a status of “recognition continued” to the following districts:

Carl Sandburg College
Elgin Community College

The motion was approved via unanimous voice vote. Student advisory vote: Yes.

Item #11 – New Units of Instruction – Permanent Program Approval

Item #11.1 – John A. Logan College

Tom Pulver made a motion, which was seconded by Randy Barnette, to approve the following items:

The Illinois Community College Board hereby approves the following new units of instruction for the community colleges listed below:

PERMANENT PROGRAM APPROVAL

John A. Logan College

- Sustainable Energy A.A.S. degree (62 credit hours)

The motion was approved via unanimous voice vote. Jake Rendleman abstained. Student advisory vote: Yes.

Item #11.2 – Danville Area Community College, College of DuPage, Harper College, Heartland Community College, Kaskaskia College, Kishwaukee College, Lewis & Clark Community College, Lincoln Land Community College, Malcolm X College, McHenry County College, Moraine Valley Community College, Carl Sandburg College, Southeastern Illinois College, Olive-Harvey College, Triton College, John Wood Community College

Jake Rendleman made a motion, which was seconded by Tom Pulver, to approve the following items:

The Illinois Community College Board hereby approves the following new units of instruction for the community colleges listed below:

PERMANENT PROGRAM APPROVAL

Danville Area Community College

- Certified Medical Assistant Certificate (39 credit hours)
- Culinary Arts Certificate (30 credit hours)

College of DuPage

- Culinology & Food Science A.A.S. degree (65 credit hours)
- Radio Frequency Technician Certificate (34 credit hours)

Harper College

- Advanced Manufacturing Technology A.A.S. degree (60 credit hours)
- Welding Technology A.A.S. degree (60 credit hours)
- Advanced Welding Certificate (33 credit hours)
- Welding Fabrication Certificate (32 credit hours)

Heartland Community College

- Sustainable Energy Systems A.A.S. degree (64 credit hours)
- Sustainable Energy Systems IGEN Certificate (35 credit hours)

Kaskaskia College

- Cosmetology A.A.S. degree (71 credit hours)

Kishwaukee College

- Esthetics Certificate (33 credit hours)

Lewis & Clark Community College

- Medical Assisting A.A.S. degree (63 credit hours)
- Medical Assisting Certificate (39 credit hours)
- Network Hardware Technician Certificate (32 credit hours)

Lincoln Land Community College

- Culinary Arts A.A.S. degree (60 credit hours)
- Respiratory Care A.A.S. degree (65 credit hours)

Malcolm X College

- Dental Assisting Certificate (31 credit hours)
- Health Information Management A.A.S. degree (61 credit hours)
- Medical Coding Certificate (38 credit hours)

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- Massage Therapy Certificate (46 credit hours)

McHenry County College

- Engineering Technology A.A.S. degree (63 credit hours)
- Web Design & Development A.A.S. degree (69 credit hours)
- Web Marketing Certificate (30 credit hours)

Moraine Valley Community College

- Emergency Medical Services A.A.S. degree (62 credit hours)
- Fire Science Operations A.A.S. degree (61 credit hours)
- Sleep Technology A.A.S. degree (62 credit hours)

Carl Sandburg College

- Cosmetology A.A.S. degree (69 credit hours)
- Emergency Medical Services-Paramedic A.A.S. degree (69 credit hours)
- Health Information Management A.A.S. degree (69 credit hours)

Southeastern Illinois College

- Biofuels Production & Sustainability A.A.S. degree (62 credit hours)

Olive-Harvey College

- Transportation, Distribution & Logistics A.A.S. degree (61 credit hours)
- Transportation, Distribution & Logistics Certificate (31 credit hours)

Triton College

- Sustainable Ag Technology A.A.S. degree (64 credit hours)
- Sustainable Landscape Practices A.A.S. degree (71 credit hours)

John Wood Community College

- Fruit & Vegetable Production Certificate (31 credit hours)
- Niche Livestock Production Certificate (31 credit hours)
- Precision Machining Machinist Certificate (30 credit hours)

The motion was approved via unanimous voice vote. Student advisory vote: Yes. Randy Barnette abstained from the Triton College New Units.

Item #12 – New Units of Instruction – Temporary Program Approval

Item #12.1 – Carl Sandburg College and Kankakee Community College

Suzanne Morris made a motion, which was seconded by Randy Barnette, to approve the following items:

The Illinois Community College Board hereby approves the following new units of instruction for the community colleges listed below:

TEMPORARY PROGRAM APPROVAL

Carl Sandburg College

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- Rail Off/Highway Motive Power Electrical Technician A.A.S. degree (62 credit hours)

Kankakee Community College

- Manufacturing Technology A.A.S. degree (63 credit hours)
- Manufacturing Industrial Maintenance II Certificate (45 credit hours)
- Intermediate Manufacturing Industrial Maintenance Certificate (31 credit hours)
- Manufacturing Machine Tool II Certificate (45 credit hours)
- Intermediate Manufacturing Machine Tool Certificate (31 credit hours)
- Manufacturing TWDL II Certificate (45 credit hours)
- Intermediate Manufacturing TWDL Certificate (31 credit hours)
- Manufacturing Welding II Certificate (45 credit hours)
- Intermediate Manufacturing Welding Certificate (31 credit hours)

Item #13 – Consent Agenda

Randy Barnette made a motion, which was seconded by Teresa Garate, to approve the following items:

Item #13.1 – Minutes of the June 7, 2013 Board Meeting

The Illinois Community College Board hereby approves the Board Meeting minutes of the June 7, 2013 meeting as recorded.

Item #13.2 – Minutes of the June 7, 2013 Executive Session Meeting

The Illinois Community College Board hereby approves the Board Executive Session minutes of the June 7, 2013 meeting as recorded.

Item #13.3 – Approval of Confidentiality of Executive Session Minutes

The Illinois Community College Board hereby determines the Executive Session Minutes held on March 25, 2005; April 22, 2005; June 17, 2005; September 16, 2005; September 21, 2005; September 15, 2006; November 17, 2006; January 22, 2007; February 26, 2007; March 26, 2007; June 8, 2007; May 19, 2008; September 19, 2008; July 17, 2009; September 18, 2009; November 20, 2009; January 27, 2010; March 26, 2010; June 4, 2010; January 28, 2011; March 18, 2011; June 3, 2011; September 16, 2011; November 4, 2011; January 27, 2012; November 16, 2012; January 25, 2013; February 6, 2013; March 22, 2013; and June 7, 2013 are to remain confidential. All other Executive Session Minutes have been made available for public inspection.

Item #13.4 – Certification on Eligibility for Special Tax Levy

The Illinois Community College Board hereby certifies that the following community college districts were (1) eligible to receive equalization grants either in fiscal year 2013 or fiscal year 2014 and (2) had combined educational and operations and maintenance purposes tax rates less than 26.43 cents per \$100 of equalized assessed valuation and are, therefore, eligible to levy at a combined educational and operations and maintenance purposes rate up to and including 26.43 cents per \$100 of equalization assessed valuation in accordance with 110 ILCS 805/3-14.3:

Black Hawk College
Heartland Community College

Lewis & Clark Community College
Moraine Valley Community College

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Illinois Central College
IL Eastern Community Colleges
IL Valley Community College
Kankakee Community College
Kaskaskia College
Lake Land College

Rend Lake College
Carl Sandburg College
Southwestern Illinois College
Spoon River College
John Wood Community College

Item #13.5 – Approval to Enter into an Agreement for Workforce Education Strategic Plan

The Illinois Community College Board hereby authorizes the Executive Director to enter into an agreement with Harper College to facilitate and manage the Workforce Education strategic planning process.

Item #13.6 – Approval to Enter into Grant Agreements – Legislative Add-ons

The Illinois Community College Board hereby authorizes the Executive Director to enter into grant agreements with the following vendors for the amounts shown as intended by the Illinois General Assembly in Article 5, Section 10, of Public Act 98-0033:

Black Hawk College	\$285,000
City Colleges of Chicago	\$525,000
Illinois Central College	\$550,000
Illinois Valley Community College.....	\$200,000
Moraine Valley Community College...	\$ 50,000
South Suburban College	\$225,000
Triton College	\$100,000
ACT-SO (NAACP program)	\$300,000
Introspect	\$350,000
One Millions Degrees	\$250,000
State of Illinois P-20 Council.....	\$200,000
Urban Prep Academy..	\$200,000

The motion was approved via unanimous voice vote. Student advisory vote: Yes.

Item #14 – Information Items

Item #14.1 – Fiscal Year 2013 Financial Statements

Item #14.2 – Fiscal Year 2014 Financial Statements

Item #14.3 – Recognition Status/Update

Item #14.4 – Memoranda of Understanding

Item #15 – Other Business

Chairman Giannoulis took this opportunity to state his appreciation of the ICCB staff and their dedication.

Item #16 – Public Comment

There was no public comment at this time.

Item #18 – Adjournment

Terry Bruce made a motion, which was seconded by Randy Barnette, to adjourn the Board meeting at 11:17 a.m.

The motion was approved via voice vote. Student member vote: Yes.

Alexi Giannoulis
Board Chairman

Karen Hunter Anderson, Ph.D.
Executive Director

Illinois Community College Board

**ILLINOIS COMMUNITY COLLEGE BOARD
ADVISORY COMMITTEE MEMBER APPOINTMENTS**

Each year, the Executive Director, as authorized by the Illinois Community College Board (ICCB), appoints representatives to the ICCB advisory committees. Memberships are either at-large appointments selected by the Illinois Community College Board staff, appointments recommended by various community college organizations, or ex officio members who represent committees of various relevant organizations. The latter appointments change as the groups' committee leadership positions change. All other new appointments are for three-year terms except for those vacancies created by resignations during the year.

RECOMMENDED ACTION

It is recommended that the following motion be adopted:

The Illinois Community College Board hereby authorizes the Executive Director to make appointments to the Finance Advisory Committee, the MIS/Research Advisory Committee, and the Program Advisory Committee.

BACKGROUND

The advisory committees perform a critical service to the Illinois Community College Board. They provide input from a local perspective on issues that affect the entire system. Currently, the Board has four advisory committees. The Finance Advisory Committee, under the leadership of Ellen Andres, Chief Financial Officer, gives input on system budget development and policy issues dealing with system finance. The MIS/Research Advisory Committee, working with Nathan Wilson, Senior Director for Research and Policy Studies, reviews all issues pertaining to research and data collection activities of the Board. The Program Advisory Committee, staffed by Brian Durham, Senior Director for Academic Affairs, assists with developing policy regarding curricula and accountability matters. The Student Advisory Committee is the fourth committee whose members are selected by their respective colleges. Jennifer Timmons, Senior Director for Student Affairs works with the student representatives.

Attached is the list of committee members for Fiscal Year 2014.

Finance Advisory Committee

1. Vicki Gardner – Vice President for Finance and Administration, Kankakee Community College - At Large (2015)
2. Terry Bruce - CEO Illinois Eastern Community Colleges - Co-Chair, Council of Presidents' Finance and Administrative Services Committee - Ex Officio
3. Jerry Corcoran - President, Illinois Valley Community College – Co-Chair, Council of Presidents' Finance and Administrative Services Committee - Ex Officio
4. Linda Hefferin - Faculty, Elgin Community College, Illinois Community College Faculty Association (2015)
5. Melanie A.J. Shaker - Vice Chancellor, Chief Financial Officer, City Colleges of Chicago - Ex Officio
6. Barry Hancock - Associate Dean for Community Ed, John A. Logan College - Illinois Council of Community College Administrators - (2014)
7. Jean Kartje, - Vice President of Academic Affairs, College of DuPage - Chief Academic Officers (2015)
8. To be nominated by SAC on 11/15/13 - Student, - Student Advisory Committee Member - Ex Officio
9. Mike Monaghan - Executive Director, Illinois Community College Trustees Association - Ex Officio
10. Ray Rieck - Vice President of Business Services, Lake Land College - At Large (2016)
11. Sam Overton - Vice President, Administrative Services, Rock Valley College- Illinois Community College Chief Financial Officers - Ex Officio
12. Thomas Glaser – Sr. Vice President of Administration, College of DuPage - At Large (2015)
13. Bob Johnson - Trustee, Kishwaukee College, Trustee Representative - Illinois Community College Trustees Association (2016)

MIS/Research and Longitudinal Data Advisory Committee

1. Beth Reis, Director of Institutional Research and Planning, Moraine Valley Community College – At Large (2014)
2. Susan Sribljan Simpson - Director of Institutional Research, Lincoln Land Community College - At Large (2015)
3. Antonio Gutierrez-Marquez - Associate Vice Chancellor for Planning & Research, City Colleges of Chicago - At Large (2015)
4. Agnes Edwards - Institutional Research Coordinator, Kaskaskia College – At Large (2015)
5. Sean O. Hogan - Executive Director, Office of Institutional Effectiveness, Planning & Research, College of Lake County - At Large (2016)
6. Michael Monaghan - Executive Director, Illinois Community College Trustees Association (ICCTA) - Ex Officio
7. Elections will be made at the November 2013 meeting – Student Representative, Illinois Community College Board - Student Advisory Committee (2014)
8. Matthew Crull – Director of Research, Kishwaukee College - At Large (2016)
9. Judith L. Mitchell - Vice President of Administrative Services, Joliet Junior College, Community College Chief Financial Officers (ICCCFO) (2015)
10. Linda Hefferin - Professor of Business Management, Elgin Community College - Illinois Community College Faculty Association (2014)
11. Kevin Knott - Director, Institutional Accountability and Research, Parkland College - At Large (2015)
12. Linda T. Chapman, Lewis & Clark Community College- Chief Academic Officers (CAO) (2014)
13. Lori Sundberg - President, Carl Sandburg College - Presidents' Council - Ex Officio

Program Advisory Committee

1. David Seiler - Faculty, Lakeland College - Illinois Community College Faculty Association - At Large (2016)
2. Denise Crews - Associate Dean, Educational Programming, Richland Community College - At Large (2016)
3. Nina Crick - Manager- Continuing Education, Rock Valley College - At Large (2014)
4. Lisa Price – Vice President, Student Services, Rend Lake College - At Large (2016)
5. Zakeita Hampton - Student, City Colleges of Chicago - Student Advisory Committee-Ex Officio
6. Linda Hefferin - Faculty, Elgin Community College - At Large (2014)
7. Judy Marwick - Provost, Harper College - Ex Officio
8. Julie Schaid - Associate Dean, College Readiness & School Partnerships- At Large (2015)
9. Ali O'Brien – Assistant Vice President for Educational Affairs, College of Lake County – At Large (2015)
10. Leslie DeVore - Dean, Workforce Development, Richland Community College - At Large (2015)
11. Rick Pearce - Vice President of Instruction, Heartland Community College - At Large (2015)
12. Greg Florian, Vice President of Finance and Administration, Richland College- Illinois Community College Chief Financial Officers (2015)
13. Eileen Tepatti - Vice President, Academic Services, Lincoln Land Community College - Illinois Community College Chief Academic Officers (ICCCAO) - At Large (2014)

Illinois Community College Board

**PROPOSED AMENDMENTS TO THE
ILLINOIS COMMUNITY COLLEGE BOARD
ADMINISTRATIVE RULES**
(Future Consideration)

The Illinois General Assembly created the Joint Committee on Administrative Rules (JCAR) in 1977. It is a bipartisan legislative oversight committee, and it has been delegated the responsibility to ensure that the laws enacted are appropriately implemented through administrative law. The Board, and all state agencies, has the authority to draft rules, publish them for public comment, and file them with JCAR for adoption. The compilation of all rules is known as the Illinois Administrative Code.

Last year the Illinois Council of Community College Presidents requested that the Board consider changing the required submission date on the annual college audits. The Executive Director assigned the task of reviewing all rules to her management team. They were to ensure that the rules are still relevant and up to date. The Administrative Rules had not been formally reviewed for more than five years.

The rule changes are being submitted to the Board for discussion only. This will start the comment period for the system. They will be brought to the Board for approval in January and then submitted to JCAR for their formal public comment process. The amendments to the rules can be grouped into five types: non-substantive wording changes, clarification of a process or term, a change to a current process, elimination of an outdated process, and addition of a new rule.

The document can be accessed by following the link below:

http://www.iccb.org/pdf/agendas/2013/Sysrulesmanual_vNov2013.pdf

SUBPART A: Illinois Community College Board Administration

Section	Section Title	Changes
1501.101	Definition of Terms	Non substantive wording changes
1501.102	Advisory Groups	Non substantive wording changes, Eliminates outdated process / Change to a current process
1501.104	Manual	Non substantive wording changes
1501.105	Advisory Opinions	Non substantive wording changes
1501.106	President/CEO <u>Executive Director</u>	Non substantive wording changes
1501.109	Appearance at ICCB Meetings	Non substantive wording changes /Change to a current process
1501.115	Use, Security, and Confidentiality of Data	Addition of new rule
1501.116	Data Repository	Addition of new rule

SUBPART B: LOCAL DISTRICT ADMINISTRATION

Section	Section Title	Changes
1501.201	Reporting Requirements	Change to a current process/Elimination of an outdated process

SUBPART C: PROGRAMS

Section	Section Title	Changes
1501.301	Definition of Terms	Non substantive wording changes/ Clarification of a process/Change to a current process
1501.302	Units of Instruction, Research, and Pub Service	Non substantive wording changes /Clarification of a process
1501.303	Program Requirements	Non substantive wording changes/Change to a current process
1501.304	Statewide and Regional Planning	Clarification of a process
1501.305	College, Branch, Campus, and Extension Centers	Non substantive wording changes
1501.307	Cooperative Agreements and Contracts	Clarification of a process
1501.308	Reporting Requirements	Addition of a new rule/Clarification of a process/Date change
1501.309	Course Classification and Applicability	Non substantive wording changes/ Clarification of a process

SUBPART D: STUDENTS

Section	Section Title	Changes
1501.406	Reporting Requirements	Eliminates outdated process/ Addition of a new rule/Date change

SUBPART E: FINANCE

Section	Section Title	Changes
1501.501	Definition of Terms	Elimination of outdated wording
1501.503	Audits	Change to a current process/Elimination of an outdated process
1501.504	Budgets	Change to a current process
1501.505	Student Tuition	Clarification of wording
1501.506	Published Financial Statements	Elimination of outdated process/Date change
1501.507	Credit Hour Claims	Clarification of wording
1501.510	Reporting Requirements	Elimination of outdated process/Addition of New Rule
1501.516	Capital Renewal Grants	Non substantive wording change
1501.518	Uncollectible Debts	Elimination of outdated rule
1501.519	Special Initiative Grants	Change to a current process
1501.520	Lincoln's Challenge Scholarship Grants	Non substantive wording change
1501.521	Technology Enhancements Grants	Elimination of outdated rule
1501.523	Foundation Matching Grants	Elimination of outdated rule

SUBPART F: CAPITAL PROJECTS

Section	Section Title	Changes
1501.602	Approval of Capital Projects	Non substantive wording change

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1501.605	Project Changes	Non substantive wording change
1501.607	Reporting Requirements	Change to a current process
1501.608	Approval of Projects in the Act	Non substantive wording changes/change to a current process/update to legislation
1501.609	Completion of Projects in the Act	Non substantive wording change

APPENDIX A: PUBLIC ACCESS TO INFORMATION

Section	Section Title	Changes
5176.110	Information Requests	Non substantive wording change/ Clarification of a process/Change to a current process
5176.120	Minutes of Closed Session	Non substantive wording change/Change to a current process

APPENDIX B: ANERICAN WITH DISABILITIES ACT GRIEVANCE PROCEDURES

Section	Section Title	Changes
1050.20	Definitions	Change to a current process
1050.30	Procedure	Non substantive wording change
1050.40	Executive Director Level	Non substantive wording change/Change to a current process
1050.50	Final Level	Non substantive wording change/Change to a current process

Illinois Community College Board

**INTERGOVERNMENTAL AGREEMENTS AND
MEMORANDA OF UNDERSTANDING**

Each fiscal year the Board authorizes the Executive Director, with concurrence of the Board Chair, to enter into grants, memoranda of understanding, and interagency agreements for services or projects that benefit the community college system.

Since September, the Executive Director has signed the following agreement:

- Illinois Manufacturing Extension Center (IMEC): The ICCB will enter into an agreement with IMEC for \$120,000 to fund three colleges. Southwestern Illinois College, Kishwaukee College, and John Wood Community College will provide training and outreach events and workshops for manufacturers in their district.