

Illinois Community College Board

390th Meeting Agenda and Materials

November 5, 2010

Illinois Community College Board
401 East Capitol Avenue
Springfield, Illinois



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Agenda
390th Meeting of the
Illinois Community College Board
Harry L. Crisp II Community College Center
401 East Capitol Avenue
Springfield, IL 62701

November 5, 2010

Committee Meetings

Friday, November 5 at 8:30 a.m. - Academic Affairs and Student Relations - Board Conference Room
Friday, November 5 at 9:00 a.m. - Budget and Finance - Board Conference Room
Friday, November 5 at 9:30 a.m. - Strategic Planning and Adult Education - Board Conference Room
Friday, November 5 at 10:00 a.m. - External Affairs - Board Conference Room
Friday, November 5 - Executive Session - Personnel and Evaluation - Second Floor Conference Room

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2.	Announcements and Remarks by Board Chair <i>Guy Alongi</i>	--
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7.2.	Illinois Community College Trustees Association <i>Mike Monaghan</i>	--
7.3.	Illinois Community College System Foundation <i>Dr. Ray Hancock</i>	--
7.4.	Student Advisory Committee <i>Austin Ashby</i>	--
7.5.	Presidents' Council <i>Dr. Jerry Weber</i>	--
7.6.	Latino Advisory Committee <i>Lourdes Blacksmith</i>	--
7.7.	Adult Education and Family Literacy Advisory Council <i>Peggy Heinrich</i>	--
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14.	Other Business	--
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	15.1. Personnel Contract	--
	15.3. Legal Matters	--
	15.2. Lease of Real Property	--
16.	Public Comment	--
17.	Adjournment	--

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BUDGET AND FINANCE /PERSONNEL AND EVALUATION COMMITTEE

Committee discussion for November:

- Financial Statements: Fiscal Year 2011
 - State General Funds
 - Special State Funds
 - Federal Funds
 - Bond Financed Funds
- Fiscal year 2010 state cash flow
- President/CEO Evaluation will be discussed during the Executive Session

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**COLLEGE OF DUPAGE REQUEST
FOR ADMINISTRATIVE RULE CHANGE**

At its September meeting, the Board heard comments from the attorney for the College of DuPage (COD) and from Michael Monaghan, Executive Director of the Illinois Community College Trustees Association, regarding a request for a change to one rule in the *Administrative Rules of the Illinois Community College Board*.

COD, through the ICCTA, has requested the Board to amend 23 Ill. Adm. Code 1501.603 (f): State-Funded Capital Projects. Specifically they seek to exempt community colleges from zoning or permitting jurisdiction of local governmental entities. The Board requested staff to review the rule, seek more information about the rule, and bring back a recommendation for action.

Staff met separately with officials of the College of DuPage and the Village of Glen Ellyn. At this time, staff would like more time to research the original intent of the rule and collect information on the systemwide effect of this rule change.

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STUDENT FINANCIAL AID ADVISORY COMMITTEE

An update will be provided to the Board on the work and recommendations from the Student Financial Aid Advisory Committee. The Student Financial Aid Advisory Committee will meet on Monday, October 25 at 1:00 p.m. to continue discussions on the Illinois Student Assistance Commission (ISAC) future funding proposal for Monetary Award Program (MAP) grants and to discuss other alternative financial aid options for community college students.

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NEW UNITS OF INSTRUCTION

The Illinois Community College Board is requested to approve new units of instruction for the following community colleges:

RECOMMENDED ACTION:

It is recommended that the following motion be adopted:

The Illinois Community College Board hereby approves the following new units of instruction for the community colleges listed below:

PERMANENT PROGRAM APPROVAL

Illinois Central College

- ▶ Personal/Fitness Trainer Associate of Applied Science (A.A.S.) degree (64 credit hours)
- ▶ Personal/Fitness Trainer Certificate (30 credit hours)

Illinois Valley Community College

- ▶ Basic Renewable Wind Energy Technician Certificate (35.5 credit hours)

John A. Logan College

- ▶ HVAC Green Technologies Certificate (39 credit hours)

College of Lake County

- ▶ Game Development A.A.S. degree (61 credit hours)

Lewis & Clark Community College

- ▶ Biological Laboratory Technician A.A.S. degree (63 credit hours)
- ▶ Biological Laboratory Technician Certificate (32 credit hours)

Morton College

- ▶ Fire Science Technology A.A.S. degree (63 credit hours)

BACKGROUND

Illinois Central College is seeking approval to offer a 64 credit hour “Personal/Fitness Trainer” Associate in Applied Science (A.A.S.) degree and a related 30 credit hour Certificate. These programs will prepare individuals for employment as personal trainers or fitness instructors in a variety of health and fitness settings. The curriculum was developed according to National Strength and Conditioning Association (NSCA) guidelines for certification and will lead graduates towards several optional industry credentialing exams available through NSCA, the American Council on Exercise (ACE) and the National Council on Strength and Fitness (NCSF). The degree curriculum includes 22 credit hours of required general education coursework, 29 credit hours of required career

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and technical education coursework, and 13 credit hours of technical electives. The certificate curriculum focuses on 30 credit hours of career and technical instruction. The career and technical component of the curriculum includes instruction in human anatomy and physiology, principles of nutrition, foundations of health, introductory recreation, scientific basis of human movement, foundations of human movement, principles of training, fitness and wellness, exercise testing, prescription and design, physical education topics, and a required work-based learning experience in personal or fitness training. Assessment of student learning objectives will be achieved through an evaluation of the student's performance during the work-based learning component of both the programs.

Labor market information provided by the college supports the interest in and the need for formalized training programs in this field of study. According to the Illinois Department of Employment Security (IDES), statewide demand for "fitness trainers" is expected to increase by 27.8 percent through 2016. This increase in employment is over twice that of the state average for all occupations. Locally, the demand for qualified fitness workers is also high. The college recently opened up the new CougarPlex fitness facility that will not only provide training and fitness services to the students and the community, but will also serve as a training facility for individuals enrolled in this and related programs. The college anticipates a combined enrollment of five (5) part-time students the first year, increasing to 15 part-time students by the third year. One (1) full-time and eight (8) part-time existing faculty will be utilized the first year to implement the programs. Two (2) new part-time faculty will be added during the first year as well. Qualified faculty will hold a minimum of a Bachelor's degree in Kinesiology or related field and at least two (2) years related occupational experience, and one (1) year teaching experience. Costs to implement the programs will be approximately \$7,200 the first year, \$9,000 the second year, and \$10,200 the third year.

Illinois Valley Community College is seeking approval to offer a 35.5 credit hour "Basic Renewable Wind Energy Technician" Certificate program. This program will prepare individuals for employment as installation, maintenance and repair technicians in the wind energy field. The college developed an Advisory Committee of local business and labor representatives to develop the curriculum which includes coursework in equipment maintenance, industrial hydraulics, rigging systems, motors and controls, programmable logic controllers, AC/DC theory and circuit analysis, prototype design and fabrication, OSHA and wind turbine safety, industrial first aid, wind energy concepts, wind turbine control, operation and maintenance, and a required work-based learning experience in wind energy technology. Assessment of student learning objectives will be achieved through an evaluation of the student's performance during the work-based learning component of the program.

Labor market information provided by the college supports the interest in and the need for a formalized training program in this field of study. According to the American Wind Energy Association as of July 2010 there were 531 wind turbines in operation located within IVCC's district. Another 246 wind turbines are under construction in the area, with 488 additional wind turbines planned for development over the next several years. It is estimated that one (1) technician will be needed for every 10 wind turbines. The college anticipates an enrollment of two (2) - three (3) full-time and 15-20 part-time students each year during the first three (3) years. Two (2) existing

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full-time faculty, and two (2) existing part-time faculty will be required during the first year of the program. One (1) additional new part-time faculty is anticipated to be hired during the first year of the program as well. Qualified faculty will hold at least an associate's degree in electronics, industrial maintenance or closely related field, have at least two (2) years related occupational experience and two (2) years of teaching experience.

Costs of implementing this program are approximately \$403,600 the first year, \$205,400 the second year, and \$145,000 the third year. IVCC was recently awarded an ATE-National Science Foundation Grant for their project titled, "Preparing a New Workforce for a Sustainable Economy". The grant award, totaling slightly more than \$563,000, is for supporting the development and implementation of the proposed educational program and related programs over the next three (3) years. The majority of funds are budgeted for equipment costs. Facilities, some equipment and hand tools will be shared with existing college programs.

John A. Logan College is seeking approval to offer a 39 credit hour "HVAC Green Technologies" Certificate program. This program will prepare existing HVAC students and technicians for work with energy-efficient heating, ventilation, and air conditioning equipment and systems. The program was developed according to HVAC Industry Competency standards and will prepare graduates for the HVAC Industry Competency Exam (ICE) in green technology. The curriculum includes coursework in blueprint reading, basic electricity and wiring, environmental technology, introductory and advanced heating systems, energy management, energy analysis, safety and environmental management, installation of HVAC systems, alternative energy systems, and energy, environment and society. Assessment of student learning objectives will take place through completion of a comprehensive project and an ICE practice exam.

Labor market information provided by the college supports the interest in and the need for a formalized training program in energy-efficiency for new and existing HVAC technicians within the college's district. According to the Illinois Department of Employment Security (IDES), employment demand for "HVAC technicians" is expected to increase by 10.41 percent statewide through 2016. This certificate also serves as an educational ladder opportunity for students interested in pursuing the college's existing HVAC A.A.S. degree. The college anticipates an enrollment of 10 full-time and 15 part-time students the first year. One (1) existing full-time and one (1) existing part-time faculty will be required for this program. Qualified faculty are currently in place as apart of the existing degree program and hold an Associate's degree in HVAC Technology as well as five (5) years related occupational experience and three (3) years teaching experience. Facilities are adequately in place to support the proposed program, however, some additional equipment and material purchases are anticipated to implement the program. These costs have been covered through existing federal grants (e.g. Carl D. Perkins Career and Technical Education Postsecondary Education Grant) and state grants (e.g. the ICCB Programs of Study-Pathways to Results Implementation Grant, and the Illinois Home Weatherization Assistance Program). No new costs are anticipated to support the implementation of this program.

College of Lake County is seeking approval to offer a 61 semester credit hour "Game Development" Associate in Applied Science (A.A.S.) degree program. This program was granted

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temporary approval in March 2007 and has been in operation for three (3) years. The program prepares individuals for entry-level employment as game developers and programmers. The curriculum consists of 21-22 credit hours of required general education coursework, and 28 credit hours of required career and technical education coursework, and 12 credit hours of related technical electives. The career and technical component of the curriculum includes instruction in introductory computer programming, programming concepts in JAVA or Visual Basic, game development and design strategies, 2-D and 3-D game development, programming in C++ and Advanced C++, math for game development, and a game development project. Assessment of student learning objectives is achieved through the evaluation of a comprehensive final project related to game design.

Labor market information for formalized training in this occupational field is supportive both within the college's district and statewide. The college well exceeded its estimates for enrollments over the three (3) year period. Twenty-five (25) students were enrolled during the first semester (Fall 2007), 59 students during the second semester (Spring 2008), 39 students during the third semester (Fall 2008), and 68 students during the fourth semester (Spring 2009). Enrollment for the past Fall/Spring semesters totaled 35 and 87 students respectively. As of Spring 2010 there have been five (5) students complete the degree program, which meets the college's original projected completion rate over the three (3) year period.

Facilities and equipment are in place to adequately support the program. Two (2) existing faculty are utilized to support the program. Qualified faculty hold a minimum of an associate's degree in an information technology field, with at least two (2) years gaming design and development experience, and one (1) year teaching experience. The program is fully supported by existing institutional funds. Strengths of the program include dual credit opportunities through local high schools, qualified faculty and updated resources. Challenges the college plans to address include development of a new course in C++ Graphics for Games and establishing connections with baccalaureate degree programs at neighboring four-year institutions.

Lewis & Clark Community College is seeking approval to offer a 63 credit hour "Biological Laboratory Technician" Associate in Applied Science (A.A.S.) degree and a related 32 credit hour Certificate. These programs will prepare individuals for entry-level employment as biological laboratory technicians working in pharmaceutical, chemical, agricultural or environmental laboratories. The curriculum emphasizes development of a common set of laboratory skills in biotechnology, which graduates will find applicable in any scientific field of study. While both curricula are design to prepare for entry-level employment, the certificate is targeted towards individuals with some existing educational or work experience in a related field. The degree curriculum consists of 31 credit hours of general education coursework, and 32 credit hours of required career and technical education coursework. The certificate curriculum focuses solely on the 32 credit hours of career and technical education coursework. The career and technical component includes instruction in biology, cellular and molecular biology, microbiology, botany, zoology, organic and inorganic chemistry, and a required work-based learning experience in a biological laboratory. Students enrolled in the degree program will automatically earn their certificate credential after completion of the career and technical component, which is a requirement in both programs. Assessment of student learning objectives in both programs will be achieved through an evaluation

of the student's performance during the work-based learning component of the curriculum.

Labor market information provided by the college supports the interest in and the need for formalized training programs in this field of study. According to the Illinois Department of Employment Security (IDES), employment of "laboratory technicians" is anticipated to grow by 16.76 percent statewide and by 10 percent within the college's district through 2016. Furthermore, the college partnered with local industry partners through the National Great Rivers Research and Education Center (NGRREC) to identify regional education and training needs in science and technology fields. The NGRREC partnership has identified several large and growing companies in the district and surrounding region that have expressed a need for biological lab technicians. These employers include Monsanto, Pfizer, the Donald Danforth Plant Science Center, and the St. Louis School of Medicine at Washington University. The college anticipates for the degree an enrollment of 10 full-time and five (5) part-time students the first year, increasing to 20 full-time and 15 part-time students by the third year. Enrollment in the certificate is projected at 15 part-time students the first year, increasing to 30 part-time students by the third year. Existing facilities are adequate to support the proposed programs while some additional equipment purchases will be required during the second and third years of operation. Six (6) existing full-time and one (1) existing part-time faculty will be required to implement this programs. Of the full-time faculty three (3) are qualified at the doctorate-level in molecular biology, entomology, and plant physiology, and the remaining three (3) are qualified at the master's-level in biology. All existing full-time faculty have a minimum of three (3) years related occupational experience and five (5) years teaching experience. Costs of implementing these programs will be approximately \$1,000 the first year and \$34,000 the second and third years.

Morton College is seeking approval to offer a 63 credit hour Associate in Applied Science (A.A.S.) degree program in "Fire Science Technology". This program will prepare individuals for employment as fire fighters. The curriculum consists of 24 credit hours of required general education coursework, 18 credit hours of required career and technical education coursework, and 21 credit hours of related technical electives. This program was developed according to the Illinois Office of the State Fire Marshall (Division of Personnel Standards and Education, Department of Public Health) and will prepare graduates for Fire Fighter I level certification. The college has partnered with the Cicero Fire Department for laboratory facilities and equipment usage. Assessment of student learning objectives will take place through a final demonstration examination during the last semester of coursework.

Labor market information provided by the college supports the interest in and the need for a formalized educational training program in this field of study. Employment of "fire fighters" and related occupations is expected to increase by around 12 percent statewide through 2016, according to the Illinois Department of Employment Security (IDES). Locally, the college has been working with its district fire departments during the last year to identify personnel needs, develop local curriculum and secure facilities and equipment. Cicero Fire Department has agreed to provide facilities, laboratory space and equipment the college does not already have to support the program. The college anticipates an enrollment of 10 full-time and five (5) part-time students the first year, increasing to 15 full-time and five (5) part-time students by the third year. Two (2) new part-time

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faculty will be needed to implement the program. Qualified faculty will hold at least a Bachelor's degree in Fire Science, five (5) years related occupational experience and at least two (2) years teaching experience. Costs to implement the program will be approximately \$33,000 the first year, \$38,000 the second year, and \$42,000 the third year.

INFORMATION ITEM - BASIC CERTIFICATE APPROVAL

Following is a list of basic certificates (less than 29 semester credit hours) that have been approved on behalf of the Illinois Community College Board by the President/CEO since the last Board meeting:

Permanent Program Approval

Danville Area Community College

- ▶ Basic Auto Technology (IDOC) Certificate (26 credit hours)
- ▶ Advanced Auto Technology (IDOC) Certificate (13 credit hours)

College of Lake County

- ▶ Game Development Certificate (28 credit hours)

Morton College

- ▶ Fire Investigation Specialist Certificate (28 credit hours)
- ▶ Fire Prevention Specialist Certificate (24 credit hours)
- ▶ Fire Officer Leadership I Certificate (15 credit hours)
- ▶ Fire Officer Leadership II Certificate (12 credit hours)

Temporary Program Approval

Rend Lake College

- ▶ Enology Certificate (24 credit hours)
- ▶ Viticulture Certificate (21 credit hours)

UNAPPROVED

Minutes of the 389th Meeting of the
Illinois Community College Board
Illinois National Bank
431 South Fourth Street
Springfield, IL

September 17, 2010

RECOMMENDED ACTION

It is recommended that the following motion be adopted:

The Illinois Community College Board hereby approves the Board minutes of the June 4, 2010 meeting, as recorded.

* * * * *

Item #1 - Roll Call and Declaration of Quorum

Chairman Alongi called the meeting to order at 11:00 a.m. and Allison Ray called roll with the following members present: Guy Alongi, Suzanne Morris, James Dumas, Tom Pulver, Judy Rake, Jake Rendleman, and Austin Ashby, Student member. The following Board members were absent: Randy Barnette, Victor Henderson, Rudy Papa, and Addison Woodward, Jr. Ms. Ray declared the Board had a quorum.

Item #2 - Announcements and Remarks by Guy H. Alongi, Board Chair

Chairman Alongi introduced and welcomed Austin Ashby, the new Student Board member. Chairman Alongi also announced the date change of the November Board meeting from Friday, November 12, 2010 to Friday, November 5, 2010. Appreciation was extended to Dr. Karen Hunter Anderson, Vice President for Adult Education and Institutional Support, Jennifer Foster, Senior Director for Adult Education and Family Literacy and the Adult Education staff for all that they do for Adult Education. This week is National Adult Education Week.

Item #3 - Board Member Comments

Tom Pulver welcomed Austin Ashby to the Board.

Judy Rake welcomed Austin Ashby and informed the Board that in November, as the representative for the Illinois Community College Board, she will attend the Midwest Higher Education Compact's meeting in Detroit, Michigan.

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Jake Rendleman welcomed Austin Ashby to the Board and congratulated him on his service as an FFA member.

Austin Ashby noted it was a pleasure to be a part of the Board and he looks forward to working with the Board this year.

James Dumas welcomed Austin Ashby to the Board.

Suzanne Morris welcomed Austin Ashby to the Board.

Item #4 - President/CEO Report

Geoffrey Obrzut welcomed the members of the Board. Randy Barnette was welcomed to the Board, he once worked for the Board as the Vice President of Governmental Affairs and Austin Ashby was also welcomed to the Board.

Geoff Obrzut provided a brief update on the ongoing building construction. The ICCB staff was thanked for being so patient during the construction.

Geoff Obrzut asked Dr. Elaine Johnson, Vice President for Academic Affairs and Workforce Development, to introduce her new staff members. Dr. Elaine Johnson introduced Malinda Aeillo, Director for Academic Affairs and Tod Rowe, Director for Career Training Programs.

Geoff Obrzut expressed thanks to Governor Quinn for his support throughout the latest legislative session for the Student Success Grants.

Chairman Alongi and Jake Rendleman attended an Adult Education press conference earlier this week at John A. Logan College. Suzanne Morris attended and submitted written testimony at a forum on for-profit colleges in Chicago, which was sponsored by Senator Dick Durbin.

The Latino Advisory Committee will meet October 19 at Prairie State College.

Liz Becker, Assistant Director for Finance and Operations was congratulated on spending 25 years with the Illinois Community College Board.

Geoff Obrzut was recently able to visit the only two colleges that he had not visited in his six years at the ICCB. The two colleges visited were Frontier College and Wabash Valley College, which are a part of Illinois Eastern Community Colleges.

Item #5 - Acknowledgments

Item #5.1 - Acknowledgment of Rebacca Hale, Chair, Adult Education Advisory Council

Austin Ashby presented an acknowledgment certificate to Rebecca Hale.

Item #6 - Committee Reports

Item #6.1 - Academic Affairs and Student Relations

Tom Pulver reported on the following items:

Race to The Top (RTTP) - Illinois was unsuccessful in their application and not chosen as one of the qualifying states; however, the agenda to reform education was already in progress prior to the application. The state stands committed to continue the work and ICCB will play a significant role.

Common Core and American Diploma Project (ADP) - The Illinois State Board of Education (ISBE) adopted the common core standards and will revise the K-12 standards. ICCB is involved by hosting meetings to roll out common core standards throughout the districts and high schools. The goal is to align high school instruction with expectations of entry level college credit courses. Achieve wants Illinois to be successful and is considering funding the process since we are not part of RTTP.

Partnership for the Assessment of Readiness for College and Careers (PARCC) - This initiative includes 26 states and the goal is to align K-12 assessments with the common core standards. Higher education in Illinois has been asked to be involved with the development of PARCC and Dr. Elaine Johnson has been asked to serve as the lead in Illinois. This will involve working with faculty members in the content areas of math, English, and science.

Teacher Education Draft Standards - ISBE has revised the Illinois Professional Teaching Standards which will affect the Associate of Arts in Teaching (AAT) degrees. There have also been changes made to the cut scores on the Basic Skills Test. The score required for math was 35 percent and it is now 75 percent. The score in English/Language Arts was 55percent and it is now 79 percent. Students are now limited in the number of times they can take the test and the maximum is five times per student. ICCB is exploring how to roll out these changes to the field because of its affect on the AAT.

Illinois Articulation Initiative (IAI) - The General Education Core Curriculum continues to work very effectively and six majors have been identified to move forward in the spring, including Business, Chemistry, English, History, Political Science, and Sociology. The goal is to ensure students that have not identified an institution to which they would like to transfer are able to transfer up to four major courses to a public or private university without increasing time to degree completion. Institutions that agree to accept the major courses will

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be listed on the I-transfer website and those institutions that do not agree will have to provide a rationale to the ICCB and the Illinois Board of Higher Education (IBHE). Those panels will be reviewed and the panels will have an opportunity to revise the requirement of courses based upon feedback. In an effort to illuminate any inconsistencies in this decision, state staff will examine existing transfer agreements from institutions that decide not to accept major recommendations.

Forum for Excellence - This year's Forum will be September 29 and 30, and the theme is Supporting Programs of Study and How to Build a P-20 Pipeline for Students. A new coordinators training workshop will be held on September 28.

Veterans Recognition - A survey was conducted on the fiscal impact of support services offered for Veterans at the community colleges (Veterans Coordinator requirement) and the report will be submitted via the IBHE to the General Assembly by November 1. There is also a best practice report due to the Governors Administration via the Illinois Department of Veterans Affairs.

Item #6.2 - Strategic Planning and Adult Education

Tom Pulver updated the Board on National Adult Education and Family Literacy Week, which was celebrated this week. Several events were held throughout the state to commemorate Adult Education and Family Literacy. ICCB has launched a Facebook page for Adult Education and this will help get word out about Adult Education in Illinois.

Chicago was one of five cities chosen to participate in the Great Cities Summit, which will focus upon support services and collaboration in the area of Adult Education.

Dr. Scott Parke, Senior Director for Research and Policy Studies, provided the committee with an update on the Identity Protection Act, which affects ICCB due to the use of social security numbers for data collection purposes. ICCB will need to approve an Identity Protection Policy by January 1, 2011 to be in compliance with the new law.

Todd Jorns, Senior Director for Educational Technology, informed the committee about several new grant opportunities through the Illinois Broadband Technology Opportunities Program. A \$62 million grant was received by the Illinois Century Network (ICN), among other activities the grant will provide internet connections for several community colleges throughout the state.

Item #6.3 - Budget and Finance

Ellen Andres, Chief Financial Officer, reported that many community colleges are waiting to receive Fiscal Year 2010 state payments. Only seven colleges have received third quarter Equalization grant payments and none of the colleges have received any fourth quarter

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Equalization payments. Because the legislature agreed to extend the lapse period until December 31, the State has until then to pay Equalization, Adult Education, and Student Success grant payments to the colleges.

Judy Rake announced that the Board is required to annually evaluate the performance of the President/CEO. The committee discussed the type of form that will be used for the evaluation and the evaluation will be conducted at the next Board meeting.

Suzanne Morris asked Ellen Andres about Adult Basic Education payments?

Ellen Andres stated that late payments from the state include Veterans, Adult Education, Equalization, and Student Success grants. There are several smaller miscellaneous grants still unpaid also.

Suzanne Morris asked if there was a pattern or if the payments are unpredictable?

Ellen Andres stated that normally the vouchers are received by the Comptroller, placed in a queue to be paid, and once the revenues are received, the voucher is paid. However, hardship cases can affect the process. Also, when the State borrows via bonds that will clear vouchers. However, the State must repay short term borrowing and that will slow the process again.

Chairman Alongi asked if the community college system is better or worse than the universities when comparing Fiscal Year 2010 receipts?

Ellen Andres did not think that the colleges were any worse. Some of the universities are doing a little better, but the universities receive their payments differently. Overall, the community colleges and universities are pretty much the same.

Item #15.4 - External Affairs

Jake Rendleman reported that Governor Quinn's legislative office requested that all legislative proposals be submitted to the office by September 15, 2010. The ICCB will again submit legislation clarifying the tuition requirement for those colleges eligible to receive Equalization grants.

The next edition of the ICCB magazine will be distributed in September and there has been discussion about publishing the magazine monthly versus quarterly.

Item #7 - Advisory Organization/Foundation Reports

Item #7.1 - Illinois Community College Trustees Association

Mike Monaghan, Executive Director for the ICCTA, reported that the ICCTA's first meeting of the new academic year was held in June in Springfield. Jim Ayers from Parkland College is the new Vice President, James Polk from Illinois Central College is Secretary, and Bob Johnson from Kishwaukee College is Treasurer. During June's meeting Dave Harby, President and trustee from Danville Area Community College, was appointed to the Higher Education Financial Aid Study Commission. Mr. Johnson was appointed to the ICCB Monetray Award Program (MAP) Task Force and Mr. Monaghan is co-chairing the Task Force with Dr. Johnson from ICCB.

The ICCTA donated \$5,000 to the Illinois Community College System Foundation for its new fundraising effort.

The next meeting of the ICCTA will be November 12-13 in Oak Brook. This meeting starts the ICCTA legislative agenda and the ICCTA looks forward to working with the community college system in the coming year.

Item #7.2 - Illinois Community College Faculty Association

Dr. Linda Hefferin is the President-elect of the ICCFA and provided an update on the Teaching and Learning Conference which will be held October at the Crowne Plaza in Springfield. She highlighted the events that will take place during the conference.

Dr. Linda Hefferin provided an update on the colleges that have not paid dues for the ICCFA for the current year. Those colleges include Truman College, College of DuPage, Kishwaukee College, Lake Land College, McHenry County College, Moraine Valley Community College, Morton College, Oakton Community College, Richland College, and Southeastern Illinois College.

The next meeting of the ICCFA will be October 8 at the Crowne Plaza in Springfield.

Dr. Linda Hefferin thanked the ICCB, ICCTA, and the Presidents' Council for their ongoing support of the ICCFA.

Chairman Alongi asked Dr. Linda Hefferin and Dr. Elaine Johnson to contact the ten community colleges to try and collect the dues they owe to the ICCFA?

Discussion took place on the various aspects of why the colleges have not paid dues to the ICCFA.

Item #7.3 - Student Advisory Committee

Austin Ashby reported the first meeting of SAC was held September 10-11 in Springfield and 27 students attended. The executive committee was elected and priorities and goals for the year were established. Executive committee members include Isiah Brandon from Triton College as Chair, Edgar Maldonado from College of Lake County as Vice-chair, David Hobbs from Southwestern Illinois College as Recording Officer, the ICCTA liaison and Legislative Sub-committee Chair is Mandy Little from John A. Logan College, Local Issues Sub-committee Chair is Blake Leitch from Lake Land College. Liaisons for several ICCB advisory committees were also selected.

During the SAC meeting Austin Ashby opened the floor for concerns. Several key items were identified including reviewing how colleges award military credit, collaboration between high schools and higher education to reduce remediation, funding for Veterans services, state suspension of Illinois Veterans grants, and the Illinois National Guard students' costs being absorbed by the colleges.

The next SAC meeting will be November 12-13 in Oakbrook.

Item #7.4 - Presidents' Council

Dr. Jerry Weber reported that one current item of concern for the Presidents is the Illinois Articulation Initiative (IAI), especially the transferring of majors. Also discussed was the legislative agenda for the upcoming year. Some of the colleges are capped on how high tuition can go and some colleges are bumping against the limits, which is a concern. The Presidents' Council legislative group met with the ICCTA legislative group. Funding is another concern for many of the Presidents, especially those colleges that receive Equalization grants.

Terry Bruce, Chief Executive Officer of Illinois Eastern Community Colleges, is serving on the IBHE Higher Education Finance Study Commission. Performance base funding has been discussed at these meetings and it is a very interesting aspect.

Dr. Jerry Weber attended Senator Durbin's forum on for-profit colleges. This is a very big concern of the presidents, especially in the areas of financial aid and marketing. Those for-profit institutions receiving public funds should perhaps be subject to some requirements or not engage in certain marketing strategies to receive public funds.

Dr. Jerry Weber announced that the format of the Presidents' Council meetings will be restructured. Some committees have been joined and system administrators have been added to some of the committees.

Chairman Alongi asked if Geoff Obrzut could contact the Comptroller's Office to try and help some of the colleges receive their funds. Chairman Alongi asked Geoff Obrzut to

follow-up with Dr. Jerry Weber on this issue.

Chairman Alongi also asked Dr. Jerry Weber to provide a written report to be placed in the Board Agenda concerning the Sustainability Network. Dr. Jerry Weber provided a brief verbal update on the network. A brief discussion took place addressing the fiscal workings of the network.

Item #7.5 - Illinois Community College System Foundation

Dr. Ray Hancock provided a brief description on VMWare. It provides virtualization of computer systems. This company is looking to train potential employees and is hoping to work with the community colleges. Rock Valley College has already spoke to the company about providing training.

The Purchasing Consortium is beginning its fourth year of operation. Dr. Ray Hancock reminded the Board that it is possible for a local board to pass a resolution to buy from the Consortium without bidding.

The scholarship program continues to grow. The Foundation is trying to grow the number of scholarships provided through a new fundraising campaign. Serious thought went into this process because the Foundation does not want to interfere with the colleges' individual foundations. This new campaign has several components including a capital campaign, membership program, naming opportunities, and a general campaign. The Foundation is still exploring the possibility of an Illinois community college license plate.

The building project is progressing, very close to budget, and ahead of schedule. Dr. Ray Hancock addressed the issue of change and discretionary orders and how they have affected the building project. Some of the change orders are unforeseeable and others are things that the ICCB has requested.

Geoff Obrzut asked Dr. Ray Hancock what the changes were that the ICCB requested?

Dr. Ray Hancock replied that Ellen Andres would be able to address that question.

Ellen Andres stated that there was a whole wall of offices and one of the offices was going to have a column of duct work going through it, so it was requested to move the office to another location so that the ICCB could utilize that office.

Completion date by the contractors is set for the end of September , but there is a lot of clean-up and finish work that is needed.

Dr. Ray Hancock also addressed the flooding situation that occurred due to the addition of an underground conduit system that was built to eliminate above ground electrical wires located in the alley behind the building. However, the process was not coordinated very

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well. The building contractors did their part by opening a trench inside the building and running conduit outside. The city dug up the alley behind the building to attach the conduit. One of the parties did not cap a piece of conduit and water then entered the building during a flooding rain in August. Initially, the city and the contractors had an impromptu meeting, which Ellen Andres attended on behalf of Dr. Ray Hancock, and the parties more or less took responsibility for the damage. However, two to three days later, all declined to accept responsibility. Dr. Ray Hancock intends to meet with the city and the general contractor to see if the issue may be negotiated, before all parties have to resort to court. Dr. Ray Hancock stated that asbestos was discovered in the during clean up. The basement will also be put back in order. ICCB experienced some equipment loss.

Jake Rendleman asked if there were any prospects for renting the fourth floor?

Dr. Ray Hancock replied that there are interested parties and two of the parties have already looked at the building. No commitments have been made and one prospect is a professional firm and the other is a legal firm.

Item #8 - Request for Administrative Rule Change

Ellen Andres indicated that the Board was approached by Mike Monaghan to entertain a change to a rule that deals with construction and contracts. Ellen Andres indicated that in the Board packets was some background information on the administrative rules of the ICCB, which are all submitted and approved through the Joint Committee on Administrative Rules (JCAR). JCAR is a legislative body that ensures the ICCB rules keep applicable laws intact. Ellen Andres summarized the process for achieving an administrative rule change and indicated the time frame involved.

Ellen Andres briefly described the rule change requested by the College of DuPage (COD) and construction standards. The exact rule change request was provided to the Board via the Agenda. Ellen Andres stated that the ICCB has set standards and there is a final rule which indicates to follow the standards, but the more strict standards of the local municipality should be followed. This rule enables the ICCB to not change the rules constantly (through JCAR) and the ICCB would like the colleges to work with the local municipalities or government and their rules/standards.

Mike Monaghan stated that Ellen Andres summarized the issue quite well. The part of the rule that indicates that the building project should be subject to the more strict portion of the codes of the various municipalities throughout the state where they is where they are requesting to have the rule changed. Mr. Monaghan stated this is an issue that has been affecting community colleges throughout the state for a number of years. The ICCTA is requesting that the Board take a look at this rule change. It has to do with the issue of whether or not the municipality has jurisdiction over another unit of local government (community colleegs). Commuity colleges, they are multi-jurisdictional units of local government. K-12 school districts are not subject to the same type of standards. The municipality does not have that same type of jurisdiction over the school districts. The similar situation exists where public universities do not have the same construction code requirements placed upon them as community colleges. According to Glen COD, the Village of

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Glen Ellyn is saying that there is a rule in the community college administrative rules that actually gives them jurisdiction. The ICCTA has asked, Ken Florey, from the law firm of Nicholas, Schwartz, Lifton and Taylor, to explain some of the COD issues to the Board, he represents COD.

Ken Florey stated that this is an issue that affects community colleges throughout the state. Some colleges have more acute problems with municipalities and others' local municipalities respect the state law that there is an independence for multi-jurisdictional entities. What it means in this case (and others as well) is that a community college district will cover villages, cities, townships, and even counties. A college may have built their main campus in one municipality and a satellite office in another municipality. Sometimes there may be a conflict when the college looks out for the best interests of the students, faculty members, and employees which may all come from different jurisdictions. The villages and cities are focused on their small worlds and at times, it conflicts with the colleges. Ken Florey represents several community colleges, cities, townships, and villages. He has also served on the Board of Trustees for the Village of Lombard for eight years. He has seen this issue from all different perspectives. He believes the rule, as it currently exists, creates confusion between the municipalities and community colleges. This confusion is a result of, as Mike Monaghan pointed out, the current rules for community colleges. We are not trying to propose any change to that element that lessens safety. Colleges design their buildings to those building codes that are more strict. The problem arises when certain municipalities take the rule of building codes and apply it to jurisdiction. The municipality requires colleges to get permits for this or they must get zoning approval. The college must go through the entire process that a 7-Eleven® or another property, or a private property owner must go through. However, community colleges have elected boards just like the municipalities do. He stated that you have two local governments of equal footing, with different interests and one local government or municipality is trying to apply its code to the community college. The problem is that those codes are one size fits all codes, and they do not take into account the complexities and differences of a community college, compared to a private property owner. Community colleges are dozens, if not hundreds of acres, multiple buildings, they receive people from all over the county or different counties, and they have their different interests and needs to take into account when they are constructing their buildings, signage, or parking. This proposed rule would eliminate the confusion.

There is a classic battle with UIC - University of Illinois Chicago and the City of Chicago on this exact issue. It was litigated for years and there were at least a half-dozen court decisions on the case. Ultimately, the court said that UIC covers many jurisdictions and they are not subject to the city's building codes, permitting, or zoning, because they are a separate entity. K-12 school districts, luckily, did not have to go through the extensive litigation. There are half a dozen K-12 cases on this issue as well. School districts also cover many different towns, cities, townships within a region.

Ken Florey explained that COD built two buildings and went through the process of obtaining permits. This resulted in delays of six months to a year and increased costs up to \$2 million. This is in comparison to a building project when they did not go thorough the zoning and permit approval process. He stated this is a real, live example of what is the true impact of this rule.

Another example is that many municipalities are experiencing hard times and see the colleges'

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building as another revenue source. They do not recognize the revenue the college brings in through utility taxes, sales taxes, even though they are exempt from property taxes. Municipalities view permitting as another revenue source. In our example, COD was taking down small trees that were sick and undersized, and replaced them with larger trees for a more park-like campus. The municipality wanted to charge a \$425 permit fee to take out the old trees and put in new trees, even though the college had planted the trees originally. It is a small dollar amount, but it points out that municipalities are in tough times and looking for sources of revenue. When it is from another local government, it is not an appropriate way to generate revenue. Infrastructures at community colleges throughout the state are ancient, buildings need renovation, new needs are coming up, and this problem is not going to go away. It is going to become more common. Community colleges have wrestled with this issue. Some simply roll over and accept the demands. Some municipalities respect the independence of the community colleges and do not try to interfere with the construction progress. We ask that you consider this rule change and approve it at this stage of the process, so that it can start through the very public process and be sent to JCAR.

Tom Pulver stated that Ken Florey made a comment that the colleges would still adhere to the more restrictive code. Mr. Pulver questioned where the enforcement will be? Who will ensure that the colleges do adhere to some particular community's zoning rules?

Ken Florey replied that the colleges will design their buildings according to the state and international building codes. Probably 99 percent of the municipalities are identical to those codes. Where there are some changes the architects and engineers are contractually required to design to that code. It is very similar to the Capital Development Board (CDB) jobs. The CDB does not go to the host municipality. It hires the engineers and architects to say design to specific codes and if a change order comes up, where you did not design it to the code, you pay for it. He believes it's a stronger protection when the code is being designed in this way because most colleges have architectural engineers, construction managers, owners representatives, and agents. All offer checks and balances to make sure the building is designed to code. In most instances, even in the Village of Glen Ellyn, the sophistication level of those architectural engineers and construction managers is higher than the local building inspectors.

Tom Pulver stated that he still didn't see how it would be enforced? Who will check to see if the building passes a code of appearance, height, parking, water retention, traffic control, or whatever. Will the college adhere to that code as a good neighbor to the village?

Ken Florey said that the law requires it and the college is not challenging that. Those overseeing the job, architects, engineers, and CDB are the checks and balances.

Tom Pulver asked why would the Village of Glen Ellyn have any influence on a remote campus built by COD in, for example, Winfield?

Ken Florey replied that they don't, but what COD has are inconsistencies. Developing in Winfield respects their independence. Winfield is not putting requirements on that campus location that the city of Glen Ellyn may be putting on it. That create inconsistencies. The inconsistencies in cost, in design, and in overall delays. We are trying to make one consistent approach to follow the State of

Illinois codes.

Tom Pulver asked Chairman Alongi if there was any way to have staff do research on this?

Chairman Alongi asked if there were anymore questions?

Suzanne Morris also inquired about enforcement. How will a local government enforce a more restrictive policy on health or safety? With regard to safety and fire protection, are these local governments going to have to serve the community college and yet, not be able to require certain standards? Suzanne Morris stated she wasn't aware that this is a problem throughout the state. She felt that part of the process of being a community college is to be part of the community and to adhere to these standards. It seems like this might cause needless ill will across the board.

Ken Florey replied that ICCB would be putting the community colleges in the same position as the state universities and the K-12's. That is, they build their buildings and the city is not going to inspect those buildings. They do the same thing that the colleges do, they hire professionals who inspect the buildings to make sure it is being built correctly. Ken Florey stated that the concern that somehow we are creating an unsafe condition is simply not correct. Construction of state colleges and universities, K-12's is much more extensive COD simply wants to input the community colleges. We want colleges to be treated consistently. In his opinion, the only reason they are not is due to the rule ICCB has in the administrative rules.

Suzanne Morris stated that she agreed with Tom Pulver that the Board needs more information.

Jake Rendleman asked if ICCB made the change, what would happen if the city, whether it be Glen Ellyn or whoever, decides to take a college to court?

Mr. Florey stated that with the rule change they could still be taken to court, but with the change it lessens their chance of success. Right now, the way it is standing, it is creating confusion and it needs to be cleared up to reduce the chance of litigation.

Chairman Alongi asked if COD and Glen Ellyn are already in litigation over this?

Ken Florey replied that they are.

Chairman Alongi stated to Ken Florey that he would like to refer this issue back to the ICCB staff and have staff consult with legal counsel. One thing that Chairman Alongi wanted to be consistent on was that the Board would not take action for one community college, but look at all aspects to ensure it is cohesive for every community college throughout the state.

A motion was made by Tom Pulver, and seconded by Judy Rake, to approve the following motion:

The Illinois Community College Board hereby advises Board staff to consult with Board legal counsel and research the proposed change to Administrative Rules (23 Ill. Adm. Code 1501.603 (f)) State-Funded Capital Projects and provide a report to the Illinois Community College Board at

the November meeting of the Board.

Motion was approved via unanimous voice vote.

Item #9 - Illinois Longitudinal Data System

Dr. Karen Hunter Anderson provided a brief history on the Illinois Community College Board's (ICCB) involvement in data collecting of community college students and how that placed the ICCB at the forefront of collaboration with other state partners involved in the Illinois Longitudinal Data System (ILDS). Dr. Karen Hunter Anderson also highlighted the task ahead of partnering the community college students' information and expanding into tracking all students in the P-20 system into employment. The task will take a lot of staff hours, financial support, and effort to align it with other ongoing projects. The ILDS is thought of as a model for collaboration, how the educational partners of the state will work together, along with the workforce and social service agencies.

Dr. Scott Parke, spoke about how the community college system will benefit from ILDS, how the ICCB will contribute to ILDS, and how some other initiatives relate to the ILDS. Dr. Scott Parke highlighted the federal longitudinal data submissions, state longitudinal data, rewards and grants, workforce data quality initiative, High School to College Success Report, Community College Feedback Report, and Complete College America. He emphasized the importance of community colleges in this system due to the number of students that enter the workforce and other institutions of higher education after community college.

The Data Quality Campaign, a national group, recognized the ICCB along with the Illinois State Board of Education and the Illinois Board of Higher Education, for the forward-thinking job of creating the legislation to advance the ILDS. Geoff Obrzut accepted the award on behalf of the ICCB and acknowledged the Board and system's role in the process.

The ILDS legislation passed July 20, 2009, and the full effective date of this initiative is June 30, 2013. The ILDS charges the State's education agencies with sharing data with one another, providing student level data access and summary reports, linking test scores, high school feedback, productivity recording, electronic transcripts, and financial aid components (ISAC has been asked to take the lead in that area). Having more information available publicly is a major component, as well as having research available to the General Assembly. This grant is unique in that it is federal money that is funding the states' longitudinal data systems. The first grant Illinois received was almost \$9 million out of a total grant of \$150 million dollars distributed to 27 states and it expires June 30, 2013. An expansion grant was applied for last fall and it will also go through 2013 and the State received an additional \$12 million.

For the community college component there are eight major things the ICCB plans on focusing upon; expanding career and technical education reporting, enhance performance accountability, increasing dual-credit and online-credit, increasing transfer data, employment and earnings data, acquiring resources and harbor software, conducting additional research based upon system priorities, and providing training as needed.

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Community colleges are a vital part of this process and we need to know how our students are doing. The decentralized approach will work well to keep costs down, keep people accountable, and generate the needed data. It will improve the educational programs offered and improve the outcomes of our students to meet their goals.

Item #10 - Workforce Development Presentation

Dr. Elaine Johnson stated that the presentation today will update the Board on Workforce Development and some of the initiatives the Board is moving forward on as one of the primary missions of the community colleges. Workforce Development is trying to reach out to outside funding sources as trainers for the state and starting new initiatives. Dr. Elaine Johnson introduced Lavon Nelson, Senior Director for Workforce Development to provide further details.

Lavon Nelson explained that the workforce providers work strategically with the community college system, including the adult education providers, and other state agencies and entities to meet the state's workforce needs. Education, workforce and economic development all work hand-in-hand to address workforce issues. That is done by engaging in business and industry centers; work with colleges to encourage economic and workforce strategies; collaborate with local, state, and federal public workforce systems to meet the needs; target sector workforce grants; and work on emerging industries such as energy, sustainability, and green.

Funds are channeled through the workforce centers, which may go by different names depending on location. Most college centers operate on a cost-recovery basis and need to make a profit. The total grant given by ICCB is \$3 million and is divided among the colleges in the form of a \$35 thousand base allotment and then they receive additional dollars through a formula.

Workforce public policy is another extensive area which relies upon a strong relationship with the Illinois Department of Commerce and Economic Opportunity (DCEO) to address workforce training needs. Sector training policies are determined with DCEO and the centers also receive flow-through grants from them for the colleges to perform actual training.

The Workforce Investment Act (WIA) reauthorization has been delayed for several years and the ICCB remains interested in that.

Moving forward, Ms. Nelson stated there is an emphasis on sustainability coordinated through the Illinois Green Economic Network (IGEN), the state energy partnership committee, and local and organic foods is another area experiencing growth.

Item #11 - Illinois Student Assistance Commission Future Funding Proposal for Monetary Award Program (MAP)

Geoff Obrzut stated there would be a final report on this issue at the November Board meeting.

Item #12 - New Units

Tom Pulver made a motion, which was seconded by James Dumas, to approve the following motion:

The Illinois Community College Board hereby approves the following new units of instruction for the community colleges listed below:

PERMANENT PROGRAM APPROVAL

Danville Area Community College

- ▶ Automotive Collision Repair A.A.S. degree (61 credit hours)

College of DuPage

- ▶ Advanced Multiskilled Technician Certificate (32 credit hours)

Frontier Community College

- ▶ Information Systems Support A.A.S. degree (64 credit hours)
- ▶ ISS (Information Systems Support) Specialist Certificate (49 credit hours)
- ▶ Applications Specialist Certificate (31 credit hours)

Kaskaskia College

- ▶ Associate in Engineering Science (A.E.S.) degree (64 credit hours)

Lewis & Clark Community College

- ▶ Architectural Technology A.A.S. degree (66 credit hours)

McHenry County College

- ▶ Occupational Therapy Assistant A.A.S. degree (72 credit hours)

Oakton Community College

- ▶ Commercial Building Energy Systems Certificate (32 credit hours)
- ▶ Computer Networking and Systems A.A.S. degree (60 credit hours)

Olive-Harvey College

- ▶ Human Development and Family Studies A.A.S. degree (60 credit hours)

South Suburban College

- ▶ Echocardiography A.A.S. degree (65 credit hours)
- ▶ Echocardiography Certificate (35 credit hours)
- ▶ Nanoscience Technology A.A.S. degree (67 credit hours)
- ▶ Nanoscience Technology Certificate (33 credit hours)

Triton College

- ▶ Hospitality Industry Administration: Baking and Pastry A.A.S. degree (66 credit hours)

Wabash Valley College

- ▶ Energy Technology A.A.S. degree (68 credit hours)

Waubonsee Community College

- ▶ Health Information Technology A.A.S. degree (65 credit hours)
- ▶ Industrial Technology A.A.S. degree (64 credit hours)
- ▶ Advanced Industrial Technology Certificate (45 credit hours)

John Wood Community College

- ▶ Business Leadership A.A.S. degree (64 credit hours)
- ▶ Business Leadership Certificate (32 credit hours)

TEMPORARY PROGRAM APPROVAL

Parkland College

- ▶ HVAC Technician I Certificate (45 credit hours)

Board member Jake Rendleman abstained from voting.

The motion was approved via unanimous voice vote. Student advisory vote: Yes.

Item #13 - Illinois Community College Recognition of Community Colleges

Suzanne Morris made a motion, which was seconded by James Dumas, to approve the following motion:

The Illinois Community College Board hereby grants a status of “recognition continued” to the following districts:

John A. Logan College
McHenry County College
Shawnee Community College

Board members Guy Alongi and Jake Rendleman abstained from voting.

The motion was approved via unanimous voice vote. Student advisory vote: Yes.

Item #14 - Consent Agenda

Judy Rake made a motion, which was seconded by Jake Rendleman, to approve the following items:

Item #14.1 - Minutes of the June 4, 2010 Meeting

The Illinois Community College Board hereby approves the Board minutes of the June 4, 2010 meeting, as recorded.

Item #14.2 - Minutes of the June 4, 2010 Executive Session

The Illinois Community College Board hereby approves the Board minutes of the June 4, 2010 Executive Session meeting, as recorded.

Item #14.3 - Revision to Calendar Year 2010 Board Dates and Locations

The Illinois Community College Board hereby approves the following revision to the 2010 calendar of meetings: the Board meeting scheduled to take place on Friday, November 11, 2010 at the Harry L. Crisp II Community College Center in Springfield, will now take place on Friday, November 5, 2010 at the Harry L. Crisp II Community College Center in Springfield.

Item #14.4 - Certification on Eligibility for Special Tax Levy

The Illinois Community College Board hereby certifies that the following community college districts were (1) eligible to receive equalization grants either in Fiscal Year 2010 or Fiscal Year 2011 and (2) had combined educational and operations and maintenance purposes tax rates less than 25.15 cents per \$100 of equalized assessed valuation and are, therefore, eligible to levy at a combined educational and operations and maintenance purposes rate up to and including 25.15 cents per \$100 of equalization assessed valuation in accordance with the provisions of Section 3-14.3 of the Public Community College Act:

Black Hawk College
Heartland Community College
Illinois Central College
Illinois Eastern Community Colleges
Illinois Valley Community College
Kankakee Community College
Kaskaskia College
Lake Land College
Lewis and Clark Community College
Moraine Valley Community College
Rend Lake College
Carl Sandburg College
Southwestern Illinois College
Spoon River College
John Wood Community College

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The motion was approved via unanimous voice vote. Student advisory vote: Yes.

Item #15 - Information Items

Item #15.1 - Fiscal year 2010 Financial Statements

The Fiscal Year 2010 Financial Statements were provided to the Board for review.

Item #15.2 - Fiscal Year 2011 Financial Statements

The Fiscal Year 2011 Financial Statements were provided to the Board for review.

Item #15.3 - Fiscal Year 2010 Lincoln's Challenge Report

The Fiscal Year 2010 Lincoln's Challenge Report was provided to the Board for review.

Item #16 - Other Business

There was no other business brought before the Board at this time.

Item #17 - Public Comment

There was no public comment brought before the Board at this time.

Item #18 - Adjournment

At 1:35 p.m., Jake Rendleman made a motion, which was seconded by James Dumas, to adjourn the meeting.

The motion was approved via unanimous voice vote. Student advisory vote: Yes.

Guy H. Alongi
Chairman

Geoffrey S. Obrzut
President/CEO

Illinois Community College Board

**ILLINOIS COMMUNITY COLLEGE BOARD
ADVISORY COMMITTEE MEMBER APPOINTMENTS**

Each year, the President/CEO, as authorized by the Illinois Community College Board, appoints representatives to its advisory committees. Memberships are either at-large appointments selected by the Illinois Community College Board staff, appointments recommended by various community college organizations, or ex officio members who represent committees of various relevant organizations. The latter appointments change as the groups' committee leadership positions change. All other new appointments are for three-year terms except for those vacancies created by resignations during the year.

The advisory committees perform a critical service to the Illinois Community College Board. They provide input from a local perspective on issues that affect the entire system. Currently, the Board has four advisory committees. The Finance Advisory Committee, under the leadership of Ellen Andres, Chief Financial Officer, gives input on system budget development and policy issues dealing with system finance. The MIS/Research Advisory Committee, working with Scott Parke, Senior Director for Policy Studies, reviews all issues pertaining to research and data collection activities of the Board. The Program Advisory Committee, staffed by Brian Durham, Senior Director for Academic Affairs, assists with developing policy regarding curricula and accountability matters. The Student Advisory Committee is the fourth committee whose members are selected by their respective colleges. Jennifer Timmons, Senior Director for Student Affairs works with the student representatives.

Attached is the list of committee members for Fiscal Year 2011.

INFORMATION ONLY

**ILLINOIS COMMUNITY COLLEGE BOARD
ADVISORY COMMITTEE MEMBER APPOINTMENTS**

Finance Advisory Committee

1. Roger Browning - Chief Financial Officer, Illinois Eastern Community Colleges - At Large (2011)
2. Terry Bruce - CEO Illinois Eastern Community Colleges - Co-Chair, Council of Presidents' Finance and Administrative Services Committee - Ex Officio
3. Jerry Corcoran - President, Illinois Valley Community College – Co-Chair, Council of Presidents' Finance and Administrative Services Committee - Ex Officio
4. Julia diLibert - Faculty, College of DuPage, Illinois Community College Faculty Association (2011)
5. Ken Gotsch - Vice Chancellor of Finance, City Colleges of Chicago - Ex Officio
6. Barry Hancock - Associate Dean for Community Ed, John A. Logan College - President, Illinois Council of Community College Administrators - (2012)
7. Tim Hood - Vice President of Instructional Services, Kaskaskia College - Chief Academic Officers (2011)
8. Blake Leitch - Student, Lake Land College - Student Advisory Committee Member - Ex Officio
9. Mike Monaghan - Executive Director, Illinois Community College Trustees Association - Ex Officio
10. Ray Rieck - Vice President of Business Services, Lake Land College - At Large (2011)
11. Alan Steigelman - Vice President of Finance and Business Services, John Wood Community College- Chair, Illinois Community College Chief Financial Officers - Ex Officio
12. Robert Sterkowitz - Chief Financial Officer, Moraine Valley Community College - At Large(2011)
13. Kathy Wessel - Trustee, College of Dupage, Trustee Representative - Illinois Community College Trustees Association (2012)

MIS/Research Advisory Committee

1. Trudy H. Bers - Executive Director, of Institutional Research, Curriculum & Strategic Planning, Oakton Community College - At Large (2013)
2. Antony Brooks - Student, Heartland Community College - Student Advisory Committee- Ex Officio. (2011)
3. Linda Chapman - Vice President of Academic Affairs, Lewis & Clark Community College - Chief Academic Officers (2013)
4. Douglas N. Easterling - Director, Institutional Research, Harper College - At Large (2012)
5. Antonio Gutierrez-Marquez - Associate Vice Chancellor for Planning & Research, City Colleges of Chicago - At Large (2011)
6. Nancy Kinsey - Dean, Institutional Effectiveness, Kaskaskia College - At Large (2013)
7. Michael Monaghan - Executive Director, Illinois Community College Trustees Association - Ex Officio

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8. Bruce Olson - Director of Research Services, Triton College - At Large (2012)
9. Ray Rieck - Vice President of Business Services, Lake Land College - Vice President, Finance, Illinois Community College Chief Financial Officers (ICCCFO) (2011)
10. Kimberly Robert - Assistant Professor of Radiology, Kaskaskia College - Illinois Community College Faculty Association (2011)
11. Harlan M. Schweer - Director, Research and Planning, College of DuPage - At Large (2011)
12. Ryan Smith - Vice President, Institutional Advancement & Research, Joliet Junior College - At Large (2012)
13. Lori Sundberg - President, Carl Sandburg College - Presidents' Council - Ex Officio (2012)

Program Advisory Committee

1. Mary Beth Beno - Faculty, South Suburban College - Illinois Community College Faculty Association - At Large (2011)
2. Denise Crews - Associate Dean, Educational Programming, John A. Logan College - At Large (2011)
3. Nina Crick - Manager- Continuing Education, Rock Valley College - At Large (2011)
4. David Deitemeyer - Dean, Academic Initiatives & Accountability, Moraine Valley Community College - At Large (2011)
5. Gwen Fulgern - Student, City Colleges of Chicago - Student Advisory Committee-Ex Officio
6. Linda Hefferin - Faculty, Elgin Community College - At Large (2011)
7. Judy Marwick - Provost, Harper College - Ex Officio
8. Nick Moehn - Director, Academic Affairs Operations and Visually Impaired Disability Services, Lewis & Clark Community College - At Large (2011)
9. Ali O'Brien - Acting Assistant Vice President for Workforce Education, College of Lake County - At Large (2011)
10. Kathy Pampe - Associate Dean, Career & Technical Education, Illinois Eastern Community Colleges - At Large (2011)
11. Ava Rawlings - Dean, Career & Technical Education, Kaskaskia College - At Large (2011)
12. Libby Roeger - Dean of Instruction, Harry S Truman College - At Large (2011)
13. Allen Saaf - Vice President of Instruction, Heartland Community College - At Large (2011)
14. Sean Sullivan - Vice President, Business Services, Triton College - Illinois Community College Chief Financial Officers (2011)
15. Eileen Tepatti - Vice President, Academic Services, Lincoln Land Community College - Illinois Community College Chief Academic Officers (ICCCAO) - At Large (2011)

Illinois Community College Board

FISCAL YEAR 2011 STUDENT SUCCESS GRANT

**Policy Guidelines for Restricted Grant Expenditures and Reporting
Effective July 1, 2010**

RECOMMENDED ACTION

It is recommended that the following motion be adopted:

The Illinois Community College Board hereby approves the following Student Success Grant guidelines for grant expenditures and reporting and authorizes its President/CEO to implement the policy guidelines.

Purpose of Grant:

The Student Success Grant provides funding for costs directly associated with providing services, supplemental instructional materials, and auxiliary aids designed to improve successful transition to postsecondary education, retention, and student learning outcomes.

The students to be served by this grant are those students with social, economic, physical, or developmental disabilities, and/or academic deficiencies that make it difficult to adapt to a college environment. The Grantee will establish criteria to determine students' eligibility for services.

The priority populations to be served by the grant include:

- Developmental/Remedial Students
- Students with Disabilities
- Racial/Ethnic Minorities
- Low Income Students
- First Generation Students
- Adult Education Students

Grant Period: July 1, 2010 – June 30, 2011

Allowable Expenditures:

Personnel – salaries and benefits for personnel providing direct services to the priority populations. Personnel covered under this include:

- Professional and paraprofessional staff who provides special transition and retention services designed for the identified priority populations.
- Direct support service personnel who provide assistance to students with disabilities; e.g., readers, note takers, and sign language interpreters.
- Tutors, both student and professional.

Supplemental instructional materials – books, computer software, and publications designed to improve student learning outcomes.

Auxiliary aids and services – qualified interpreters and readers, note takers, transcription services, written material, assistive devices, open and closed captioning, taped texts, audio recordings, Brailled materials, or other effective methods that make aurally or visually delivered materials available to persons with visual or hearing impairments.

Instructional equipment – lease, acquisition, or modification of equipment or devices such as small recorders, small computers, readers, desks, or special lab equipment.

Staff development – skill building for faculty and staff who provide direct services to students.

Contractual services – professional services that are determined by the Grantee to be more appropriately or efficiently provided by other public or private entities to complete program-specific work.

Other expenditures – if approved in writing by the appropriate ICCB staff.

Expenditure Limitations – none.

Grant Administrative Standards. Final reports consisting of a narrative report of activities and services supported by the grant and a final fiscal report shall be filed with the ICCB by October 1 following the end of the fiscal year on forms provided by the ICCB. The recipient shall have an external audit of grant expenditures conducted in a format provided by the ICCB concurrent with the recipient's regular audit schedule, filed with ICCB no later than October 1th following the end of the fiscal year.

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November 5, 2010

The grant funds shall be expended or obligated prior to June 30 of each year, the last day of the fiscal year. Goods for which funds have been obligated shall be received and paid for prior to August 31 following the end of the fiscal year for which the funds were appropriated. Funds for services, including salaries and benefits, may not be obligated for services rendered after June 30. Unexpended funds totaling \$100 or more shall be returned to the ICCB by October 1 following the end of the fiscal year. Unexpended funds totaling less than \$100 need not be returned to the ICCB provided the funds are spent in the next fiscal year and for the grant purpose.

Grant funds not used in accordance with these criteria regardless of the amount shall be returned to the ICCB by October 1 following the end of the fiscal year. Other identification of improper expenditures subsequently verified by the ICCB shall be returned upon notification by the ICCB.