

**Illinois Community College Board
Adult Education and Family Literacy
Advisory Council Committee Meeting
Thursday, February 3, 2011
10:00 a.m.**

COMMITTEE REPORTS

Members Present

Shannon Callahan
Sue Barauski
Nancy Koll
Chuck Chamberlain
June Hickey
Cindy Zumwalt
Kay Fleming
Tawanna Nickens
Terri Cusick
Jeri Dixon
Donita Kaare
Peggy Heinrich
Bevan Gibson
Tauheedah Abdullah
Lyn Buerkett
Shari Crockett
Dawn Hughes
Libby Smith
Rebecca Walker

Staff Present

Marilyn Schmidt
Tisha Smith
David Baker
Jay Brooks
Nelson Aguiar

Members Not Present

Nicky Chan
Robert Eifert
Cyndy Colletti
Angela Hite-Carter
Herbert Moreno
Donald Zabelin

Committee Reports

Curriculum and Instruction – Chair, Kay Fleming

Other, Non-Member Participants – Laurie Martin, Laura Bercovitz

Agenda Items:

1. Review “Elements of Evidence Based Reading Instruction” information provided to the committee by the ALRC. Document next steps
2. Discuss implementation of Survey of STAR Programs.
3. Interview identified STAR implementation programs.
4. Establish timeline.

Next Steps/Recommendations:

1. Laurie Martin and Laura Bercovitz reviewed and answered questions regarding the “Elements of Evidence Based Reading Instruction” provided to the Committee. Suggestions and next steps were documented. A better understanding of EBRI will be helpful to the Committee when developing recommendations for implementation.

2. The ALRC has surveyed and now has implementation information from Chicago programs that have staff trained on STAR. The survey utilized by ALRC will now be forwarded to all other programs in Illinois with staff who have attended the revised STAR training. Responses received from this survey will be used to identify programs that are “successfully” implementing all components of STAR. The survey will be disseminated on or before February 9, 2011. Programs will be asked to respond to the survey by the end of February. The ALRC will facilitate implementation of this survey.
3. Successful programs chosen from the survey will be interviewed by members of the C&I Committee. An interview form will be provided and contain questions that will help guide in making recommendations to the ICCB. Committee members who have volunteered to conduct interviews are: Shannon Callahan, June Hickey, Nancy Koll, and Kay Fleming. Committee members should forward specific questions to be included in the interview to Kay by February 21, 2011. The ALRC will prepare the interview form for this committee.
4. Interviews will be conducted prior to the next Adult Education Advisory Council meeting on March 31, 2011. Information received from interviews will be made available to committee members so that recommendations to the ICCB can be prepared on March 31, 2011.
5. Communication regarding the above will be maintained with the committee via e-mail.

Next meeting date:

March 31, 2011 - 10:00 a.m.

Data, Research and Accountability – Chair, Libby Smith

Summary of Committee Discussion:

- We want input from entire Advisory Council re: ROI survey
- We will e-mail Advisory council members on 2/8/11 with responses due 2/11/11
 - Discuss items we want to include
 - Ask for feedback on items other members believe are pertinent
- Begin thinking re: how we will use the ROI survey
 - For program improvement
 - Impact on classroom and instruction/course development
 - How will we measure progress?

Next Steps:

E-mail Advisory Council and compile responses (Libby)

“Meet” via e-mail re: responses and crafting/use of ROI survey (All)

Jay will determine if there is a way to retrieve data specific to incarcerated adults

Identify all stakeholders and what info from survey will be relevant to them (what’s in it for me factor).

(All)

Next meeting date:

E-Mail/Conference call prior to face-to-face on 3/31/11

Assessment – Chair, Bevan Gibson

Summary of Committee Discussion:

Representatives from CASAS discussed the use of CASAS Reading, Math and Functional Writing components for ABE and GED learners in Illinois. It was noted that both the reading and math portions would require only a telephone update for our current CASAS trainers in Illinois, but the writing test would require additional training. A study is currently being done by CASAS to determine correlations to the COMPASS but no information is yet available – it will probably be summer or fall. The various

formats of the test, both E-test and paper/pencil were discussed as well as costs. The Workforce Cert. System is only available on the E-test version (WFCS).

Next Steps:

David Baker will talk with a rep from WIA state to get their thoughts on the WFCS. CASAS will contact the 2 reps responsible for, and with more knowledge of the WFCS to meet with the committee. David Baker will send out a doodle to members to schedule this conference call.

Next meeting date:

The next conference call will occur prior to the next FTF meeting of the Advisory Council – TBD by a doodle.