

**Illinois Community College Board
Adult Education and Family Literacy
Advisory Council Meeting
Thursday, March 31, 2011
10:00 a.m. - 2:00 p.m.**

MINUTES

Members Present

Peggy Heinrich
Nancy Koll
Sue Barauski
Kay Fleming
Tauheedah Abdullah
Bevan Gibson
Jeri Dixon
Tawanna Nickens
Dawn Hughes
Cyndy Colletti
June Hickey
Rebecca Walker
Cindy Zumwalt
Donita Kaare
Jane Ellen Stocker
Shari Crockett
Terri Cusick
Shannon Callahan

Staff Present

Karen Hunter Anderson
Jennifer Foster
Marilyn Schmidt
Nora Rossman
David Baker
Jay Brooks
Nelson Aguiar
Tisha Smith
Rob Kerr

Members Not Present

Angela Hite-Carter
Don Zabelin
Chuck Chamberlain
Jason Tyszko
Nicky Chan
Herbert Moreno
Lyn Buerkett

Introductions and Opening Comments

Advisory Council Chair- Peggy Heinrich

- Welcome
- She attended her first Board meeting – it was very interesting to see how the Board functions and she was able to give an overall vision to the Board on behalf of the Advisory Council
- There are a lot of opportunities right now in terms of grants. ICCB is working on developing a variety of service delivery models so that programs have help seeing what options will work for them. The work the Advisory Council is doing coordinates well with these efforts.

Review of the September 30, 2010 and February 3, 2011- Minutes

- Bevan Gibson moved to approve with a second by Donita Kaare

ICCB Staff Updates

Dr. Karen Hunter Anderson, Vice President for Adult Education and Institutional Support

- It's an interesting, overwhelming time.

- Reminder that ICCB Board meetings are open to all – they are public meetings. We will be sure to alert you in the future if there is a specific Adult Education issue to be discussed at a Board meeting..
- The House Appropriations Hearing was on March 30th - a good opportunity to speak to the Legislature. Representative Naomi Jacobson (Champaign) asked how we are serving our Adult Education students. This was a great opportunity for Karen to share our vision.
- The Senate Appropriation Hearing is to be held the first week of April.
- The General Assembly is focusing on outcomes this year
- The good news in terms of our budget is that we have heard nothing about cuts in Adult Education. Our efforts seem to be working.
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- With all that is going on ICCB has decided our approach will be only projects that do not require new data. We are way ahead of the curve in terms of data so we can focus on that strength instead of starting from scratch.
- Jennifer Foster will speak at a House of Representatives staffers meeting in Washington, DC in May. This helps Illinois and helps us promote our Strategic Plan.

Jennifer Foster, Senior Director for Adult Education and Family Literacy

- Thanks to staff and Service Center Network for all of their hard work. Our focus is on:
 - Making sure that EBRI is part of what we do in Illinois
 - Working on how we can expand Career Pathways
 - Content Standards
 - Will release ABE/ASE content standards at Administrators Meeting in April
 - Alignment of ABE/ASE standards with Common Core Standards (we are one of 48 states that have adopted these standards)
 - We measure up well in K-8 but we need to focus on 9 – 12 standards
 - With the changes in 9 – 12 standards we will need to provide more professional development to teachers.
 - We hope to see our students bypass remedial education
- New Grant Application
 - DOL – lots of hard work – it will take all of us partnering together to get it done.
- Ad Hoc Committees – a lot going on with all of them
 - Support Services
 - Marketing
 - Instructional Technology and Distance Education
- GED Updates
 - Possible new test in 2014
 - We are currently phasing in computer based testing
- IACEA Awareness Day – a success with 300 students, teachers and Administrators
- State Directors Meeting – Washington, D.C. in May
- NRS measures
 - Will be talked about at April Administrators Meeting
 - We will be taking the NRS training that we received in DC and replicate it for the programs
 - Assessment testing and learning outcomes must be looked at
 - As we change cohorts with new NRS data, we will be able to move forward
- ABE to Credentials Grant
 - Asking us to infuse IBEST model or an IBEST ‘like’ model (which would mean we can give it our own flair)

- Several people on design team from around the state – if you are not a part of it yet, you may soon be asked to participate.
- ABE students will actually enroll in courses that will provide college credit
- If your program developed a Bridge program you will have an opportunity to be part of this project and there will be funds available for those colleges selected to participate
- Very fast time line – to be completed by November and then implementation begins
- State Plan for Adult Education
 - Draft copy available for review at this meeting - not many changes
 - Added Bridge Program, Common Core Standards, ABE to Credentials and IBEST information

FY2011 Adult Education Advisory Council Structure

Marilyn Schmidt, Director for Adult Education and Family Literacy

- We have a new member from The Illinois Department of Commerce and Economic Opportunity – Jason Tyszko.
- Due to unforeseen circumstances, Libby Smith Serkies will no longer be a part of the Advisory Council.
- Please remember that the next meeting will be our last for this year and committees need to bring recommendations to the council to be forwarded to ICCB for consideration

Committee Reports

Curriculum and Instruction – Chair, Kay Fleming

- *Summary of Committee Discussion:*
 - The ALRC has been instrumental in developing a survey of programs who have completed the 6 day Star training and implementing EBRI. Programs identified by the survey were interviewed by the committee. Today, information from all interviews was received and recommendations were discussed.
- *Next Steps:*
 - The committee will review all recommendations, prioritize them and submit them to the council at the May 6 Advisory Council meeting. Communication between now and the next meeting will occur via e-mail and telephone.
- *Next meeting date:*
 - April 8th – committee to submit all recommendations for finalization

Data, Research and Accountability – Chair, Rebecca Walker

- *Summary of Committee Discussion:*
 - ROI Model – 3 levels – State, Regional, APC/Program to be designed as a “living” document with links (portal type document).
 - Tipping Point – identified more pieces of data needed to continue work
 - Maximize Program Effectiveness – develop live “portal type” – interactive website to access data for use in making program decisions. Need to collect and organize key questions Administrators have, by topic, to determine data needed to inform decision making.
- *Next Steps:*
 - Solicit information at Administrators Meeting – what questions do you have that you’d like to inform with data?
 - Formalize and finalize recommendation for ROI and Tipping point.
 - Review CMAP website and data available there
- *Next meeting date:*
 - Conference call 4/28/11 at 11:30 a.m.

Assessment – Chair, Bevan Gibson

- *Summary of Committee Discussion:*
 - Discussed the main Adult Education assessments and the career exploration work – related assessments reviewed prior to today’s meeting and their usefulness for Adult Education. Received a report from Brian Durham on developmental education and determining what levels of instruction they provide so we can see what Adult Education teachers need to know to help students bypass developmental education. Reviewed the correlation table from Jefferson County, KY of the TABE and COMPASS Test.
- *Next Steps:*
 - David will get the last bit of information we need from CASAS and we will have a conference call with TABE re: Lexile Reading Measures.
 - We will review TABE & CASAS for final recommendations
 - Come up with a final recommendation on Career/WF assessment test
 - David will get the college placement tests and cut scores for each college in the state and send to committee. We will discuss all these issues following our presentation by TABE.
- *Next Meeting Date:*
 - April 11th – Conference call at 10 or 3

General Discussion and Announcements

ICCB is in the planning stages of a Bridge/Transitions Conference on June 13 and 14 – stay tuned for more information.

Next Meeting – Friday, May 6th

Adjourn –1:54 p.m.