Illinois Community College Board
Adult Education and Family Literacy
Advisory Council Meeting
Thursday, May 24, 2018
10:30 a.m. - 2:00 p.m.

MINUTES

Members Present
Monica Foster
Elizabeth Hobson
Shayla Grantham
Reni Mitkova
Tom Huber
David Wu
Rich Stempinski
Stephen Alderson
Mark Weidemier
Sue Barauski
Sarah Goldammer
Matt Beasland
Dawn Hughes
Giselle Faggi
Khrystyna Sanborn
Kerry Urquizo
Sandy Snowden
Arlene Anderson
Diann Duke
Michael Matos

Staff Present
Mackenzie Montgomery
Nora Rossman
Nelson Aguiar
Jim Flaherty
Jane Black
Ben Greer
Ben McDaniel
Jamil Steele

Members Not Present
Carey Thacker
Lisa Jones
Elzbieta Chrzanowska
Arlene Santos-George
Kathleen Dowling
Laura Vahlkamp-Anderson
Karla Libera

Introductions and Opening Comments
Advisory Council Chair, Elizabeth Hobson
- Welcome to the final meeting of the FY18 Fiscal year.
- We will be finalizing recommendations to present to the board.

Review and Approval of the September 28, 2017 minutes
Minutes Approved by Matt Beasland
Second by Giselle Faggi

ICCB Staff Updates:
Jamil Steele, Senior Director for Adult Education
- All 81 Adult Education Programs FY18 Continuation Plans have been received.
  o ICCB Staff is currently reviewing all plans.
  o They are looking for points of demonstrated effectiveness, compliance, fiscal responsibility in all 14 areas.
Looking for UPDATES, not just a repeat from past plan.

- Programs that have met the 44% NRS Performance Measure target will be approved.
- Those programs that don’t meet the target will be divided into two categories:
  - **Watch List**
    - Your Regional Support person will work with you on professional development and internal practices to improve your program percentage.
  - **Probation List**
    - A letter will go to your CEO/Executive Director
    - With the help of Regional Support, you will create a Corrective Action Plan.
    - The plan should be reviewed and approved by Program CEO/Executive Director and Jamil Steele, Senior Director for Adult Education, Illinois Community College Board
  - More information will be forthcoming
  - The Adult Education Strategic Plan Action Steps have been completed
    - The whole plan will be released on July 1, 2018
  - NRS Core Performance Measures
    - Currently at a rolled up average of 40% and need to meet our target of 44%!
    - Currently 7500 students are eligible for Post-Testing!
  - Your recommendations will be implemented in two ways
    - They will be added to the Provider/Policy Manual
    - Will be a part of ICCB’s Adult Education goals/Professional Development going forward

Jane Black, Associate Director for Program Compliance
- ADA Reports are due by 6/30.
- End of Year Reports due by 8/15.

**COMMITTEE REPORT OUT**

**Comprehensive Student Support Services**
Sarah Goldammer, Chair

- See Attached for Recommendations

**Curriculum and Instruction**
Stephen Alderson, Chair

- See Attached for Recommendations

**Next Meeting**
September 20, 2018

**Motion to Adjourn**
Approved by Jane Black
Second by Mark Weidemier

**Adjourned – 1:21 PM**