

Growing TDL industry = Job opportunities

Local employment data shows the TDL industry has the highest average annual growth rate AND the largest number of additional jobs—approximately 250—each year. Opportunities for advancement and promotion are common.

■ Typical TDL careers, salaries & employment requirements

- **Stock Clerks & Order Fillers,**
\$8.25—\$13.30/hour—GED or high school diploma & on-the-job training
- **Conveyor Operators,**
\$14.75—\$29.00/hour—GED or high school diploma & on-the-job training
- **Freight/Stock Movers,**
\$9.00—\$16.30/hour—GED or high school diploma & on-the-job training
- **Heavy Trailer Truck Drivers,**
\$33,000-\$50,000/year—GED or high school diploma & CDL license, on-the-job training
- **Transportation, Storage & Distribution Managers,**
\$45,000—\$110,00/year—Associate's or bachelor's degree & experience in related field

Drug testing and criminal background checks are part of the employment screening process.

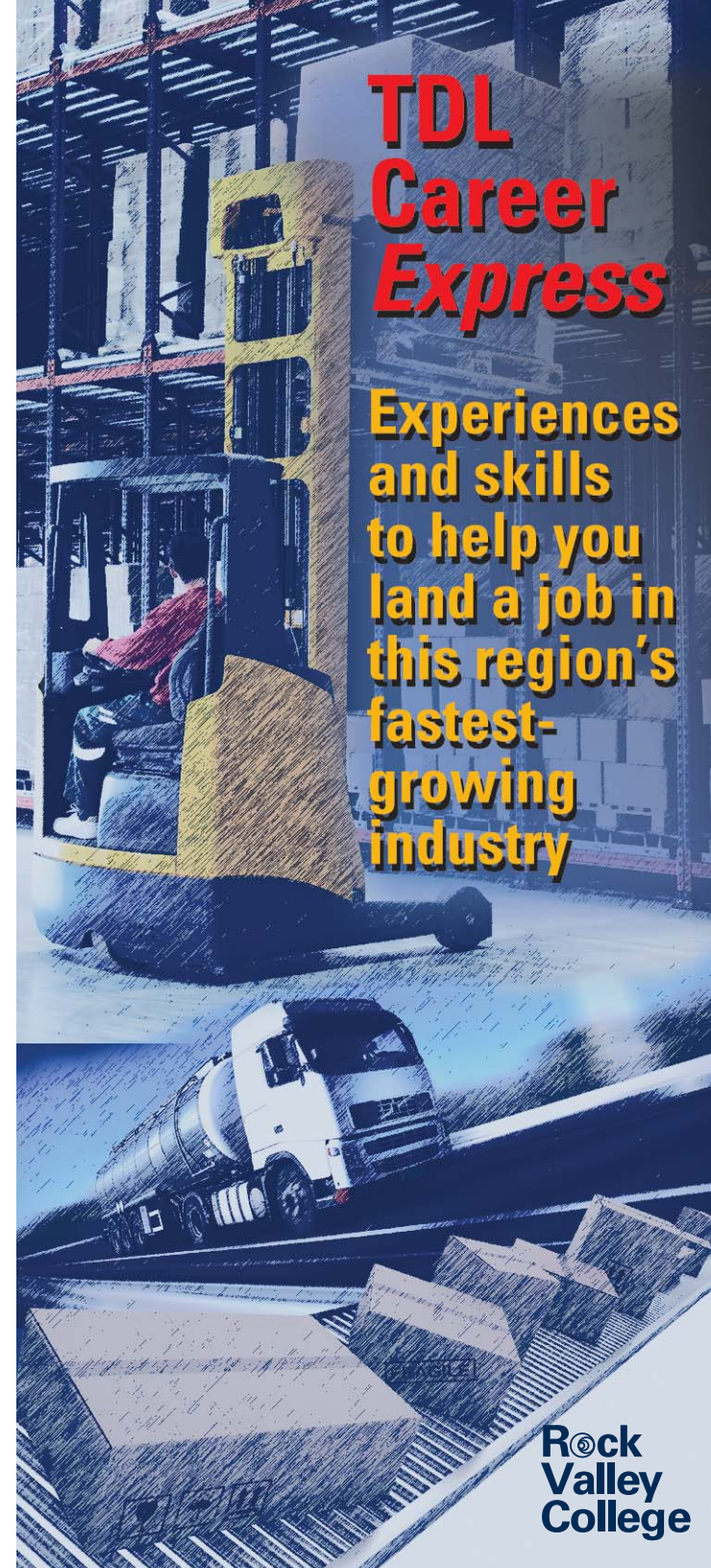
Rock Valley College

Adult Education Office
4151 Samuelson Road, Rockford

Approximately 27% (\$265,456) of total grant dollars to the RVC Adult Education Program are provided through federal funding. RVC provides, on an individualized basis, reasonable accommodations to students who have documented disabilities that may affect their ability to participate in class activities or meet class requirements. Students with disabilities are encouraged to contact the Adult Education Office, 815-921-2001, to discuss their needs for accommodations.

TDL Career Express

Experiences and skills to help you land a job in this region's fastest- growing industry



**Rock
Valley
College**

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■ What's TDL?

Transportation, distribution and logistics is the business of moving raw products and finished products from a point of origin (such as the farm or factory floor) to customers. Planes, trucks, trains, cargo ships, factories, warehouses and stores are all part of the TDL industry.

■ TDL employers need YOU

The Rock River Valley is close to highway and rail systems, and we have an international cargo/passenger airport. Those features have already attracted over ten TDL distribution and warehouse centers, including UPS, Target, BON-TON, Lowe's, and Home Depot. More centers are expected to locate here in the future.

TDL employers, however, are facing a shortage of reliable, hard-working individuals to fill many part-time and full-time positions.

■ TDL Career *Express*—Become a competitive candidate for TDL job openings

Training in the following areas is provided to prepare you for a job in the TDL industry—or to prepare you for additional college-level TDL coursework.



Computer Skills Keyboarding, completing online job applications and surveys

TDL Equipment Usage Hand scanners, time clocks, lock-out/tag-out kits

Health & Safety for TDL Basic OSHA standards, safe lifting practices, lock-out/tag-out procedures

On-the-Job Listening, Speaking, Reading & Writing Skills Following multi-step directions, phone skills, reading safety policies and pay stubs, completing work logs

Math Basic math, using a calculator

Social & Interpersonal Skills Handling criticism, dealing with mistakes, taking personal responsibility, making suggestions

Employee Information/Expectations Drug testing policies, minimum wage, unemployment benefits

Employment Skills Internet job searching, resume writing, interviewing, goal setting



■ TDL Career *Express* Activities

- Tours of TDL Facilities
- Guest Speakers from the TDL Industry
- Resume Writing & Interviewing Workshops
- CPR Training
- Hands-on TDL Equipment Training
- College Transition/Educational Planning

■ Program Schedule, Expectations & Benefits

This is a free, 8-week program.

Class meets 16 hours each week (4 hours/day, 4 days/week). You are expected to attend every class, be punctual, and complete homework and special projects outside of class.

After completing TDL Careers Express, you will receive a Certificate of Achievement in Fundamentals of Transportation, Distribution & Logistics.

You will also be a more qualified and competitive candidate for TDL jobs.

■ How do I join TDL Career *Express*?

TDL Career Express students must demonstrate necessary speaking, listening comprehension, reading and writing skills. Potential students are tested and interviewed. Qualified students are then offered a space in the program.

If you would like information about future testing and recruitment dates for TDL Career Express, please call the Adult Education Office at 815-921-2001.

