



Career and Training Services Report for WIOA Title II AEFLA Programs

The Office of Career, Technical, and Adult Education provided sub-regulatory guidance related to the implementation and operation of the performance accountability system under section 116 of WIOA and joint regulations in 20 CFR part 677 and 34 parts 361 and 463. Full details and information are available in the Program Memorandum OCTAE 17-2. Per the guidance, all participants in Title II AEFLA programs are considered to be in an education program leading to a recognized postsecondary credential or employment.

WIOA section 116 (d)(2) specifies the data elements and outcomes to be included in the Statewide Annual Performance report for WIOA core programs. One of these elements is ***‘the average cost per participant of those participants who received career and training services.’*** WIOA section 134(c)(2), training services (sec. 134(c) (3), and administrative costs (sec 3(1).

The table below identifies which services are to be classified as career services and which are to be classified as training services. Programs that provide services that go beyond the scope of career services and training services (instructional or program services) must report *only* those services that satisfy the definition of career services and training services for this particular reporting purpose. Furthermore, *administrative costs are not to be included* when reporting costs for career services and costs for training services.

**Attachment 7 – Table C
Applicable Career and Training Services for
WIOA Title II AEFLA Program**

| Attachment 7 – Table C | |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------|
| Career and Training Services Applicable to AEFLA ¹⁸ | Category of Service |
| Outreach, intake, and orientation information | Career Service |
| Initial assessment of skill levels including literacy, numeracy, and English language proficiency, as well as aptitudes, abilities, and supportive services needs | Career Service |
| Referrals to and coordination of activities with other programs and services | Career Service |
| Provision of performance information and program cost information on eligible providers of education, training, and workforce services by program and type of provider | Career Service |
| Provision of information on availability of supportive services or assistance and appropriate referrals (including child care; child support; medical or child health assistance available through the State’s Medicaid program and CHIP; SNAP benefits; EITC; assistance under TANF, and other supportive services and transportation) | Career Service |
| Integrated education and training (IET) programs ¹⁹ | Training Service |

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Using the table above, please indicate the **total** amount spent on applicable career services from each of the following funding categories. These amounts may come from multiple line items. Again, do **not** include administrative costs in these amounts:

State: \$ _____

Federal: \$ _____

Other: \$ _____

Using the table above, please indicate the **total** amount spent on applicable training services from each of the following funding categories. These amounts may come from multiple line items. Again, do **not** include administrative costs in these amounts:

State: \$ _____

Federal: \$ _____

Other: \$ _____