

DIRECTOR FOR HEALTHCARE PROGRAMS: The Director for Healthcare Programs reports to the Senior Director for Career and Technical Education (CTE) and has responsibility for implementation and oversight of the PATH (Pipeline for the Advancement of the Healthcare Workforce) Program. More specifically, the Director for Healthcare programs has the following responsibilities:

1. Performance – Regular Assignments:

- a. Provide programmatic support and technical assistance to community colleges on the implementation of the PATH Program, including administration and interpretation of program rules, grant compliance, and effective practices for recruiting and training students into healthcare programs.
- b. Provide regular updates to the internal PATH leadership team and the Deputy Director for Workforce Education and collaborate to address challenges and scale effective practices.
- c. Collaborate with internal staff such as those from Academic Affairs, Grant Management, and Institutional Research to effectively administer and monitor community college PATH grants. Grant monitoring may include site visits to participating programs.
- d. Liaison with the Workforce Equity Initiative to ensure PATH grant recipients have successfully adopted and implemented components of the WEI model.
- e. Research and stay abreast on national and state initiatives impacting healthcare programs, including labor market changes, occupation and training standards, and issues of equity.
- f. Identify strategies to improve the success of PATH including on recruitment, instructional models, training, support services, and connections to employers.
- g. Attend workshops, meetings, and conferences as requested; plan meetings as needed.
- h. Develop content and present information to the field around various healthcare education and workforce related topics.
- i. Other duties as assigned by the Senior Director for CTE or Deputy Director for Workforce Education.

2. Liaison:

- a. Various healthcare associations and advocacy groups
- b. Deans of Community College Healthcare Programs

Minimum Qualifications

1. Bachelor's degree
2. A total of three years in education, training, and/or work experience in the area of specialization inherent to the position. *A Master's Degree in an area consistent with the duties of the position may be substituted for one year of work experience.*

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3. Based on position requirements, additional education, training, and/or work experience in the area of specialization inherent to the position, may be required.

Additional Desirable Qualifications

1. Experience in or working with the healthcare professions.
2. Experience with, or adequate knowledge of, the Illinois Community College System.