ICCAROO Meeting Rock Valley College June 22, 2017

9 a.m. Welcome

9:15 a.m. Discussion: “Career Agreement Process”

Carol asks how is everyone processing Career Agreement Processes, do you make students take gen ed courses prior to the other institutions. Do you approve chargebacks? Carol said spring 2017 Oakton just got into the new agreements. McHenry County College as long as they remember, one of the first schools to join. McHenry process has changed only one charge back with Triton, and Triton will join from fall 2017. McHenry do allow them to take all of their gen eds at the other institutions, unless it is a limited admission then they need to take classes at MHC core at the other school. Carol asks do you advertise this? They said no. They have to submit a letter of acceptance; they are not accepted until they finish their gen eds. SWC (Southwestern Community College), said each we have two staff members that run queries for out of district or in students that change classes to make sure they are in the compound of the agreements still. To make sure of programs are being offered elsewhere. It is important to have the communication flow. Do others do that daily? Wabaunsee still gets around ten chargebacks daily. The hosting institution does not have to pay the reaming out of district fees. All schools are now in the career agreement starting this fall. **Angela double check on when the effective dates of career agreements go into effect. ICCB email them Leann to ask when the dates are effective. Change are forms to say career agreement instead. Everyone seems to processing forms differently.**

**10:30 a.m. ICCB Update Makenzie:**

**Legislative update, State Budget we are still at a standstill with no budget, was only 22 minutes for first session if they are going to agree on a budget by June 30th, folks are scared and anticipating what would happen. There is a link from June board meeting on the ICCB website senate bill 888 authority bill didn’t move out of the senator office after those amendments bills didn’t advance stay posted they are not going to wash it but see how things turn out next year.**

**34 house bill waiting signature of the governor requires each public university and colleges to earn polices to IBHE on how to earn credit and adopt rule to commit to award credit for PLA where bill act stands. Assessment document learning for all terminal specific courses. Upcoming rules and regulations.**

**House 20 bill house school equivalency waiting on governor’s signature it implements specially ICCB shall establish high school equivalents states on high school credit foreign diplomas as approved by the board and waiting on signature on that one.**

**3701 military house bill plan for military public and private adopt and submit policies for academic training that are applicable school training. Institutions to require procedures for awarding credit send to l and IBHE by June 30, 2018. Great push to give veterans some experience and how we will evaluate credit. ICCB is excited to help benefit our returning veterans to accomplish something.**

**1785 amends the vital records act about gender transition a new birth certificate can be issued for gender change. The state act BHC, Sandburg, etc. act about to sera contact Jeff at ICCB. State regulation policy and agreement. Jeff is on vacation and will be back in a week.**

**Career agreements and what date they go in affect, Makenzie will look it up. Angela proposed the effective date that chargebacks no longer exist and that the new lingo Career agreements go into effect. Makenzie will email us back.**

**Credit for prior learning-what does that mean equivalent work experience credit each college and change rules accordingly achievements worked in a specific area to give credit when it’s due. Guidance will be sent out form ICCB on what we are supposed to do.**

**ED releases about all year-round Pell is a good thing.**

**High school equivalency bill 2740, what high school credit can they get any type of high school credit, competency based programs, they are several examples of how other states are awarding credit. Specifically, they come in with some high school and credit what it looks like is all encompassing; there is a lot more considerations. What happens with new bills all of those when they get signed off on, we are good to go, guidance sent out timelines sent to all policies need to be submitted, the high school will probably come out from Jennifer Foster needs to go out to the Listserv you are all affected and no what is going on. Makenzie will still forward it on to student service officers and us who needs to be in the loop on that to your peers.**

**Does anyone have a portfolio assessment at McHenry is working on it what kind of credit does one award? Carol DiCola suggested that we all need to be more creative in growing that area. Check Kaplan Universities website about life experience and completion. Jill Pearson from Waubonsee said if you come in with more credit more likely to finish at your institution.**

11 a.m. Presentation; “Taming our Lizard Brain” by Robin Nash, Alternative Education Manager

12 p.m. Lunch/Business Meeting

Jill, few items to discuss in October one suggestion was community colleges and state budget. Maybe establish a scholarship for someone to be able to attend the IACARO meeting. $200 fee scholarship, anyone who wants to apply for it can. Let us vote, yes, all agree, eight schools are here in favor and Jill will get working on it. Motion made by Carol DiCola. ICCAROO participation is low, how do we get more involved. Budget constraints with schools. Could we maybe IACARO districts ask Pam Walden? In October meeting in Springfield talk about combining meetings together for IACARO and ICCAROO. Try to get more ICCAROO people together and more birds of feather topics. Email Jill if you think of anything. ICCAROO does have a website she will send a link of what information we can serve and put on the website to be helpful. Suggested by Janet Munson from Spoon River College for a discussion board. Maybe educated related house bills put on the ICCAROO website. Follow up how other schools are doing with the new house bills. For the October meeting, proposed changes to ICCAROO changes, we will meet three times per calendar year, sending emails about enrollment numbers suggesting how to get more numbers, ICCB already gets are enrollment numbers can we get a link instead off ICCB site for most current up to date numbers? Jill said the Kangaroo that we pass around to me is not in good shape, and we are going to retire the Kangaroo and get a new one in October. Treasurer notes current ICCAROO balance is $2,632.76. Jill will have access about the membership form that will be in August, and they are due in middle of October. To settle the listserv list. Motion to adjourn meeting and Carol second it.

1 p.m. Presentation: “The Road to Happiness and Well-Being” by Randy Felsenthal, Faculty

2:15 p.m. Birds of Feather- Jill Pearson how many schools still print out schedule books? SWC still prints schedules, Kishwaukee still prints schedules, and Wabaunsee still prints class schedules both credit and non-credit. Rock Valley does not mail them out anymore. Chicago State University (CSU) has not mailed out schedules or printed for every student for a long time, but are considering bringing it back some time. It is a big discussion at CSU. They think it will happen soon with the issues with the state funding they think we are closed, but we are still open. It would help students know and be proactive to being ready for their advisor and see what is offered. Website pdf and real time schedule. Even if the prospect student shopper looks in PDF, it shows the bulk of what is going on. Powerful to advertise what you have to offer. Jill said that Ellucian has done consulting with Waubonsee on what they want to do with re-designing course schedules by possibly making the continuing education one smaller than the credit schedule. Jill is working with a consultant and they asked why are you still printing the schedules? Jill is working with marketing trying to different or credit and non-credit schedule and some concerns for nonstandard size forms. SWC for credit we do for full credit and half page for non-credit for the registration form. Carol from Oakton Community College said for credit class registration on one side and backside is non-credit schedule. McHenry we do not mail schedules anymore. They implemented student-planning trying to access the new student portal. Some really want the schedule back we had to adjust our marketing campaign to make sure they have the correct email addresses to remind them contact information is up to date. SRC stopped mailing schedules for at least seven years, due to out of date they offered something, and then didn’t mal it anymore, they direct them to the website to the dynamic schedule, and link to the PDF first thing seems to work best. Carol said they do not image copies of the course registration forms, but some schools as if SRC does image them and keep for five years. SRC like the add drop to have the student signatures if the student said I never enrolled for that course, then they have evidence to show student did. McHenry asked for schools who discontinue mailing their schedules, how you at your college make sure enrollment stays the same or better. McHenry had a marketing campaign come in, how well are we reaching our students. Our any schools using text messaging to reach out to students? Steve from CSU said they use text message to follow up with potential new recruits from college fairs etc. CSU is checking into the legality of texting students when they can and cannot text certain information, or if when need is there is any possible legal issues needing permissions. Rock Valley College uses an opt in or opt out on the students portal. Wabaunsee Community College asks how do you want me to communicate with your students? Our admissions team is working with other options with text message. Rock Valley College uses text about a registration event or when bills are due as in general not to personal, they are implementing Ellucian recruit and advising in the fall. Anyone who joins will get text, ones who opt out he or she get an email. Trying to come up with a strategic messaging plan. Rock Valley College said they use Robo calls frequently, and have had great success with it. Robo has been used to reach out to students who have not paid for the summer semester, and payment deadline is due. Robo calls are very inexpensive. Rock Valley College gave an example as follows: for someone who was enrolled in spring and not enrolled in fall, press 1 if you want an appointment or 2 to do you no longer want to attend some examples from Rock Valley College. Wabaunsee sends lots of snail mail letter or postcards. Financial aid uses more email and robo calls at Waubonsee. SRC said they send post cards and are easier to have on the counter for parents to see to register or take care of a bill. They send letters home at the high school to remind students they are in dual credit.

Power Act that is coming into, SRC math faculty performance in high school is a better indictor then how they perform on the actual test. We requested all of the high school math syllabi and came up with a flow chart, if they did algebra I and II D or better yes or no. Two-year time limit on test scores. Math faculty said most cases since they had a math they just need a refresher they have the ability just rusty, placing in developmental math, and taking them unnecessarily. CSU as transfer relations specialist is a big deal and big complaints are school is hard on testing or not so much if they come in with an AA. The faculty is divided on these issues; they want to test everybody, costs associated with it. CSU asked does anyone use SAT or ACT placement, and several schools answered yes they do. SRC helps them save money and they need three classes to get up higher. Schools wanting to take more high school credit for placement. SRC the advisor will review their high school transcript; if they do not have it then they need to take placement exam. New students have to see an advisor; the advisors will enter while they meet with them the scores. Does anyone have trouble with Accuplacer maybe the minimum test scores not calibrated right? McHenry said it is too early to tell. Waubonsee and others schools said the same since implementation of Accuplacer was last fall 2016.

Bilteracy Seal- CSU, state auditors have been in and they have mandates that they are auditing getting together as a committee and they are going to meet on that. CSU has posted a policy for two years about acceptance in their credit guides. CSU said that it is officially posted on the provost policy website. Biliteracy list by compliance officers 40 some schools that are using them right now, we need to research it. Not all high schools have not been putting the seal on the transcripts right now. All two and four year institutions are mandated to take this and award proficiency credit for such courses, implement, and use them. McHenry (MHC) 4-5 high schools at McHenry have determined for the state seal award 12 in foreign language we will give it our course number if they have credit they give humanities or elective if they do not offer the courses. **It was suggested that schools need to start reviewing high school transcripts daily about Biliteracy seal.**  McHenry said they have a policy on their website they have a great example. McHenry said it is part of the legislation student does have to request credit transfer to MHC. We do not have to put it on unless they request it per McHenry. SWC looks at it for them automatically when transcripts are in and evaluated. Legally need to award credit if they have credit, but students must request it some schools put it on to help out. Reach out to high schools as well about the assessments was suggested. Majority of the schools said they mail out diplomas to students home address. One school said they offer pick up for diplomas, but they have to sign a form they received it. They said if the student wants it mailed out, they need to pay a 6-dollar fee. They sign off they have record of it. Does anyone want to share that is going well? Kishwaukee College posed the question about the new Gainful Employment plans and what are schools doing for the July 1st deadline. McHenry we do have a plan, we have created a form and for any of the gainful employment certificates to say they want to change their program sign the form with an advisor fast track, welcome center they have to sign the form, and we will hand them a print out and financial aid will keep this form that the student received this information. If they check off on admissions, application is emailing and mailing them the gainful employment. They have three chances to read it per McHenry. What individual is monitoring the process program change form it has the student information on it and address and all of our degrees and certificates. McHenry will email it out. Kishwaukee will be processing the gainful employment on the admission side. The admissions application will have an area on what program to pick. If the student picks one of the career credit certificates, then they will send them a letter with their welcome letter. Their concern is how do we have proof of a read receipt? A suggestion was made to do a business reply envelope or email the student in addition to just mailing it to them for proof of the document being read? Some schools are putting a hold on their transcripts or restriction to enroll, until they have the have signed off on the gainful employment paperwork. Rock Valley College, when they log on to their account to add it to the portal to check they agree or not. SRC our plan will be to send the information for the students for fall 2017 term. Most of ours to go through the admissions office and send the information and request the form back in the mail. If it changes they will catch changes with the advisors. Mail with the admissions letter the gainful employment. Most schools require see an advisor for program changes. With holds and changing majors we have a couple of special interest at CSU student athletes we have to keep them eligible and get them graduated, athletics will put a registration hold they have to see before the registrar and athletic advisor make sure they are eligible and on track to graduate can’t drop a class unless athletics knows. CSU was asking how schools handle sexual assault and training mandate, making them aware of sexual assaults and resources. Students at CSU have to take an exam. They have to make students aware as part of the admissions email and different links. Wabaunsee uses the video for first time each semester. They can print off a certificate when they finish it.