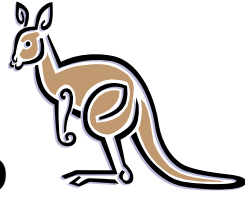


2017 ICCAROO



FALL MEETING

Wednesday October 25, 2017

Crowne Plaza, Springfield, IL

9:00 am – 11:00 am

Plaza B

Agenda

President Jill Pierson from Waubonsee Community College called the meeting to order at 9 a.m. Diana Alvarez from College of DuPage submitted a treasure's report showing an available balance of \$3,042.30 as of October 25, 2017. Diana said she would need a new list for membership so we can reconcile the ICCAROO listserve. Diana said we are still missing some membership dues so the balance could change. Jill said that historically we used to have three meetings a year spring, summer, and fall for ICCAROO. With budget constraints, it is better to keep it at a June summer meeting, and October meeting aligned with the IACARO conference. Jill said we need to update the constitution to change from three meetings to two meetings. Katherine Thompson from COD (College of DuPage) made a motion to approve the update to the constitution, and Emily Nicholson from Wabuonsee Community College second. Motion passes.

Jill said something new we tried this year was awarding one \$200 scholarship to pay someone to attend the IACRAO conference. Diana said membership dues are \$40.00 per school listing, and the school can list as many contacts as they please. Jill wanted ideas from the group on how to update our website <http://www2.iccb.org/iccaroo/> to keep information most up to date. Jill said it is very difficult to get enrollment numbers from folks since schools already have to report them to ICCB. It was decided by the group that there would be a link on the ICCAROO site to take us to the ICCB site for headcount numbers. Jill said next order of business is elections for President and recording secretary. President is a three-year term, and Secretary is a 1-year term. Jen Dyer from Rock Valley College nominated herself as secretary. Katherine Thompson nominated Ann King from Elgin Community College. Kathrine Thompson is the current historian and is a three-year term. Motion was made to approve new slate of officers by Cody, and Emily seconded the motion.

Next Jill said we need to pick a day and a place to have our June ICCAROO meeting. ICC (Illinois Central College) Peoria, IL volunteered to host the June meeting. ICC will get back to us on what date and time.

Jeff Newell ICCB updates was presented next all items discussed are in the following document:



ICCAROO Update
2017OCT.docx

Birds of Feather discussion:

Jill brought up what schools are doing for best practices, what is going well, or struggles. Kathrine asked who in your office submits and calculates NJCAA eligibility. Waubonsee said it is split between athletic department and registrar's office. The majority of the folks either the register office did it or split between departments. Dr. Amanda Turner brought up about residency/institutional credit requirement. Amanda said that fifteen of the last eighteen for residency. Rock Valley College said twenty, COD twenty for degrees, and half for certificate. Fifteen of the last fifteen at Elgin Community College. Fifteen for degree at Waubonsee. It was brought up to check the ICCB legislation about residency requirement if schools are wanting to update there polices.

Janet Munson from SRC (Spoon River College) discussed equivalentents for ILLCO. Janet said that SRC have a different prefix on transcript if the course credit hours do not match the other online school. Janet said she has questions from other schools when she uses a different course number for the ICE course through ILLCO, and her question is how other schools are coding that. Jeff Newell from ICCB said schools can fill out a form 110L for ice ILLCO courses. Jeff said courses have to be apples to apples even if credit hours are different.

Next topic was discussion about what schools have mandatory placement. It was a popular discussion and many schools discussed that co-req for English and or reading during the same semester, have been helping students save time, and money, as well as moving forward more quickly in to regular college credit courses.

Next topic was diplomas and mailing them in our out of house. SWIC said they print diplomas in house and mail them. A majority of schools were split printing in house and mailing them or sending them off for printing and mailing.

Next topic SWIC, and SRC had questions on how schools handled bridge programs and posting LPN credit. Sandburg mentioned on how they handle it is posting the credential for LPN for the bridge program rather posting the first year of credit.

Next topic was about ESCRIP-SAFE, Transcripts on Demand. All of the schools are trying to decide what is best for their institution in light of the new fees being charged for the programs converting from Transcripts on Demand to Transcripts Plus.

Adjournment 10:26 a.m. Emily moved to adjourn, and Diana seconded it.