

Transitions Specialist Professional Pathway



Assignment Checklist for Transitions Specialist

*All courses below are online and can be found on iLearn.

Under course categories, click 1. Professional Pathways, 2. Transitions Professional Pathways, 3. Transitions Specialist

- Transitioning: Starting with the Future in Mind
- Integrating Career Awareness into the Adult Ed Classroom
- Career Ready Practices
- Career Development 201
- Career/Transitions Plans: Planning for Success!
- Communication: The Essential Skill
- Presenting an Effective Training Presentation
- Sign up for the Transitions Blog

****Please make sure to be in touch with us at sipdctrainer@gmail.com. We are happy to answer any questions. We keep track of your progress for Pathways trainings too, so let us know how you are doing.**

What are the responsibilities of a Transitions Specialist?

- Assists in counseling and guidance with emphasis on maximum progress of participants and successful transition to the next level with the goal of entering post-secondary education or the workplace
- Utilizes various instructional methods to meet the needs of ALL learners, i.e. EBRI/Reading, Special Learning Needs,
- Creates a classroom environment that is conducive to learning and appropriate for the maturity and interest of the students
- Works collaboratively with other ELA/ABE/ASE instructors to integrate transitions components into lessons
- Assists in curriculum development to integrate transitions/Career Pathways
- Evaluates, aligns and recommends instructional materials appropriate for contextualization and transitioning
- Develops appropriate instructional materials to meet transitioning needs of students in the program
- Mentors new(er) teachers



Assignment Checklist for

Bridge Master:

*All courses below are online and can be found on iLearn.

Under course categories, click 1. Professional Pathways, 2. Transitions Professional Pathways, 3. Bridge Master

Bridge Basics

- Introduction to Bridge Programming
- Bridge: Transitioning
- Bridge: Contextualized Instruction
- Bridge: Career Awareness
- Advanced Integrated and Contextualized Instruction
- Incorporating Contextualized Math into the Classroom
- Workplace Systems and Cultures
- Job Shadowing & Internships
- How to Keep Your Job
- Present research topic including findings, successes, challenges, and lessons learned both at the IACEA state conference and in an online learning workshop sponsored by SIPDC

What are the responsibilities of a Bridge Master?

- Assists in curriculum development for Bridge programming
- Develops appropriate content-related instructional materials contextualized to Career Pathways
- Support administration in activities to strengthen instructional program and identification and creation of appropriate professional growth for staff, i.e. workshops, creation of materials, team member for instructional planning
- Assist in program evaluation activities, i.e. observing other teachers with effective feedback
- Promotes program on Transitions Blog
- Serve as a resource to the community and to the adult education field providing advice, presenting at conferences, meetings, etc.
- All responsibilities/assignments from Transitions Specialist category



Assignment Checklist for



ICAPS Master:

*All courses below are online and can be found on iLearn.

Under course categories, click 1. Professional Pathways, 2. Transitions Professional Pathways, 3. ICAPS Master

- The Illinois Team Teaching Continuum
- Integrated Learning Outcomes for Team Teachers
- Job Shadowing and Internships
- How to Keep Your Job
- Workplace Systems & Culture
- Tips on how to run a Successful IET Support Course
- Team Teaching Videos: LINK
- Take a look at the Team Teaching Menu of Resources:
<http://www.icapsillinois.com/team-teaching/>
- Present research topic including findings, successes, challenges, and lessons learned both at the IACEA state conference and in an online learning workshop sponsored by SIPDC

What are the responsibilities of a ICAPS Master?

- Assists in curriculum development with team teacher for ICAPS programming
- Develops appropriate content-related instructional materials for ICAPS Support Class
- Supports administration in activities to strengthen instructional program and identification and creation of appropriate professional growth for staff, i.e. workshops, creation of materials, team member for instructional planning
- Assists in program evaluation activities, i.e. observing other teachers with effective feedback
- Serves on ICAPS related committees, teams, working groups
- Serves as a resource to the community and to the adult education field providing advice, presenting at conferences, meetings, etc.
- All responsibilities/assignments from Transitions Specialist category